



Administrative Appeals Tribunal

Social Services & Child Support Division

Application for Review Form

AAT first review of a child support decision

Do you disagree with a decision of the Child Support Registrar?

The AAT provides quick, fair and independent review of certain decisions about child support.

Contact details

Telephone 1800 228 333
International applicants + 61 2 9276 5101
Website www.aat.gov.au
Teletypewriter service (TTY) 133 677

Information in other languages

For information in another language, call 131 450 from anywhere in Australia and +61 3 9203 4038 from outside of Australia. The Translating and Interpreting Service can call us on your behalf.

The AAT is independent

The Child Support Registrar is part of the Department of Human Services. The AAT is **not** part of that Department.

Most child support decisions can be reviewed by the AAT.

The AAT can review a decision of the Child Support Registrar **made on an objection**. The AAT can affirm, vary or set aside the decision under review. The AAT can also review a decision of the Child Support Registrar to refuse an extension of time in which to lodge an objection.

There is no fee for applying to the AAT for a first review of a child support decision.

Making an application

To make an application for review:

- Apply online at www.aat.gov.au; or
- Call the AAT on 1800 228 333; or
- Fill in this form and:
 - Post it to the AAT (GPO Box 9955 in your capital city);
 - Take it to your nearest AAT office; or
 - Fax it to your nearest AAT office;

Important: If you need to apply for an extension of time in which to seek review, you must make an application in writing (see page 2 of this form).

The AAT hearing

The hearing is held in private. With the permission of the AAT, a party may have another person make submissions at the hearing. To protect the privacy of the parties, other persons are NOT usually permitted to be present in the hearing. Children are not permitted to give evidence or attend the hearing.

Read the Child Support Review Directions (which can be accessed on the AAT's website www.aat.gov.au) **so that you know what else you must do as well as filling out this form.**

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Do you need help filling in this form?

Ask a friend, a community worker or call the AAT on 1800 228 333.

What is the child support decision that you would like the AAT to review?*(Please tick)

- A decision of the Child Support Registrar made on an objection to a decision.

Date of decision on the objection.....Date decision received

Important: If the decision you want the AAT to review has not been the subject of an objection to the Child Support Registrar, then the AAT cannot review the decision. Please contact the Department of Human Services.

OR

- A decision of the Child Support Registrar to refuse an application for an extension of time to lodge an objection.

Date of decision.....Date decision received

If possible, please attach a copy of the decision.

If you live in Australia and it has been more than 28 days since you were given notice of the child support decision (other than a decision on an objection to a care percentage decision), you are out of time to lodge this application. To apply for an extension of time, please tick the box below and complete the rest of this form.

If you live overseas and it has been more than 90 days since you were given notice of the child support decision (other than a decision on an objection to a care percentage decision), you are out of time to lodge this application. To apply for an extension of time, please tick the box below and complete the rest of this form.

- Yes → I wish to apply for an extension of time to apply for an AAT review of a decision of the Child Support Registrar.

If you are applying for an extension of time, you must state your reasons in writing for failing to apply for review by the AAT within 28 days of receipt of notice of the decision on the objection or the decision to refuse time in which to lodge an objection (or within 90 days if you live overseas).

Important: Attach additional pages to explain your reasons for delay and any documents that you want taken into account because the decision on your application for an extension may be made without further contact with you.

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Your details

Title: Mr Ms Mrs Miss Other

Last name:

First name:

Date of birth:

Residential address: Postcode:

Postal address, if different: Postcode:

Telephone number (B/H):

Mobile telephone number:

Would you like the AAT to correspond with you by email? Yes No

Email address:

Your Child Support reference number, if known:

Your application

Are you the: Payer Payee Other

If 'other', please state:

If 'other', you must attach evidence of your authority to make this application.

What decision would you like reviewed? If possible, attach a copy of the decision.

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Why do you think this decision is incorrect?

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Important: Please ensure that you fully explain your reasons for requesting a review of the decision. We cannot start your review if you do not answer this question.

You must answer these questions

Have you obtained a family violence order against the other parent? Yes No

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If 'yes', you must attach a copy of the family violence order or send a copy to the AAT within 14 days.

How would you prefer to make your submissions to the AAT? Come to the AAT Telephone

Do you need an interpreter to assist you during the hearing? Yes No

If 'yes', what language or dialect do you speak or sign?

Do you have a disability-related need for the hearing? Yes No

If you answered 'yes', a tribunal officer will contact you.

If you want someone to make submissions to the AAT on your behalf, you must also answer these questions

Name of person:

Relationship to you (e.g. lawyer, community advocate, spouse or relative):

Postal address (if person is not your spouse):

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Telephonenumberofperson:

Type of submissions for which permission is sought: Oral Written Oral and written

Reasons for wanting person to make submissions:

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Important: The wishes of the other party and the need to protect his or her privacy must be taken into account before permission is given for another person to make submissions on your behalf.

Optional questions

Answers to these questions indicate whether the availability of review by the AAT is known in a particular section of the community.

Are you of Aboriginal or Torres Strait Islander origin? Yes No

Were you born overseas? Yes No

If yes, which country?

What languages do you speak at home?

Please sign here

Your signature: Date:

What we do with information given to us

We collect information from you to process your application and carry out the review. We may disclose some or all of the information you give us to the Child Support Registrar, the Department of Human Services, another body relevant to the review or a person who is a party to the review. We may also use information about you to improve our services. More information, including our [Privacy Policy](#), is available on our website www.aat.gov.au, or by calling 1800 228 333.