

**END  
MATTER**

# Glossary

AASB	Australian Accounting Standards Board
AAT	Administrative Appeals Tribunal
Administrative Appeals Tribunal Act	<i>Administrative Appeals Tribunal Act 1975</i>
ADR	Alternative dispute resolution is the umbrella term for a range of processes for resolving a dispute, other than at a hearing. The Tribunal employs five processes: conference, conciliation, mediation, case appraisal and neutral evaluation.
Affirm	If the Tribunal affirms a decision under review, the original decision stands (remains unchanged).
Applicant	The person, organisation, department or agency that has lodged an application with the Tribunal.
Application for extension of time	An application for a review of a decision must be lodged with the Tribunal within a certain time limit. However, in some jurisdictions, an application may be made to the Tribunal to extend the time for lodging an application.
Appropriation	An amount authorised by Parliament to be drawn from the Consolidated Revenue Fund or Loan Fund for a particular purpose, or the amount so authorised. Appropriations are contained in specific legislation – notably, but not exclusively, the Appropriation Acts.
APS	Australian Public Service
APS employee	A person engaged under the <i>Public Service Act 1999</i>
ASIO	Australian Security Intelligence Organisation
Asylum seeker	An asylum seeker is a person who is outside their country of origin, has applied for recognition as a refugee in another country and is awaiting a decision on their application.
AusTender	The Australian Government's procurement information system
AustLII	The Australasian Legal Information Institute publishes a website that provides free internet access to Australasian legal materials, including published AAT decisions.
AVS	Australian Valuation Solutions
Bridging visa	A bridging visa is a temporary visa generally granted to an eligible non-citizen to enable them to remain lawfully in Australia for one of a number of specified reasons, the most common being while they are awaiting the outcome of an application for a substantive visa.
Case appraisal	An alternative dispute resolution process conducted by a Tribunal member or other person, chosen on the basis of their knowledge of the subject matter, who assists the parties to resolve the dispute by providing a non-binding opinion on the facts in dispute and likely outcomes.
China	The People's Republic of China

COAT	Council of Australasian Tribunals
Complementary protection	Complementary protection refers to circumstances where there are substantial grounds for believing that, as a necessary and foreseeable consequence of being removed from Australia to a receiving country, there is a real risk a person will suffer significant harm.
Conciliation	An alternative dispute resolution process in which a Tribunal member or conference registrar assists the parties to identify the issues in dispute and endeavour to reach an agreement. The conciliator has no determinative role but may advise on or determine the conciliation process, make suggestions on terms of settlement and actively encourage the parties to reach an agreement.
Conference	A meeting conducted by a Tribunal member or conference registrar with the parties and/or their representatives. Conferences provide an opportunity to discuss and define the issues in dispute, identify further evidence that may be gathered, explore whether the matter can be settled and discuss the future conduct of the matter.
Confidentiality order	The Tribunal may make an order directing that a hearing or part of a hearing be held in private. The Tribunal may also give directions prohibiting or restricting the publication or other disclosure of information tending to reveal the identity of a party or witness, evidence given before the Tribunal or matters contained in documents lodged with the Tribunal.
CSS	Commonwealth Superannuation Scheme
Directions hearing	A hearing to deal with procedural matters such as the exchange of statements or documents, to clarify issues relating to the conduct of a hearing or to progress a matter in which there has been delay by a party. Directions hearings are conducted by Tribunal members.
Dismissal of application	The Tribunal may, in certain circumstances, dismiss an application without proceeding to review the decision. An application may be dismissed, for example, if the applicant fails to appear at an ADR process, directions hearing or hearing.
FBT	Fringe Benefits Tax
FCA	Federal Court of Australia
FCAFC	Full Court of the Federal Court of Australia
FCCA	Federal Circuit Court of Australia
FOI	Freedom of information
FOI Act	<i>Freedom of Information Act 1982</i>
FRR	<i>Public Governance, Performance and Accountability (Financial Reporting) Rule 2015</i>
GST	Goods and Services Tax
Guide to Refugee Law	The Guide to Refugee Law in Australia was developed in 1996 as a reference tool for members and staff of the RRT. It contains an analysis of the legal issues relevant to the determination of refugee status in Australia and is regularly updated to reflect developments in the law.
HCA	High Court of Australia

Hearing	The occasion at which the parties may present to the Tribunal evidence and submissions in relation to the decision under review.
IAA	Immigration Assessment Authority
Interlocutory application	Any application made by a party that relates to an application for review of a decision, including any of the following kinds of application: for an extension of time to lodge an application; to stay the operation of the decision under review; or for a confidentiality order.
IPS	Information Publication Scheme
Jurisdiction	The scope of the Tribunal's power to review decisions
Mediation	An alternative dispute resolution process during which a Tribunal member or conference registrar assists the parties to identify the issues in dispute, develop options, consider alternatives and endeavour to reach an agreement. The mediator has no advisory or determinative role in relation to the content of the dispute but may advise on or determine the mediation process.
Migration Act	<i>Migration Act 1958</i>
MRT	Migration Review Tribunal
NAATI	National Accreditation Authority for Translators and Interpreters
NDIS	National Disability Insurance Scheme
Neutral evaluation	An alternative dispute resolution process in which a Tribunal member or other person, chosen on the basis of their knowledge of the subject matter, assists the parties to resolve the dispute by evaluating the facts and law at issue in the dispute and providing a non-binding opinion on the likely outcomes.
Non-ongoing APS employee	An APS employee engaged for a specific term or the duration of a specified task.
Ongoing APS employee	An APS employee employed on a continuing basis
OPA	Official Public Account
Outcome	In relation to the Portfolio Budget Statements, the results, impacts or consequences of actions by government on the Australian community
Party	A participant in the proceedings before the Tribunal. A party can be the person who makes the application to the Tribunal and in certain divisions, the decision-maker or other respondent to the application and any other person joined to the proceedings.
Party joined	A person, department or agency whose interests are affected by a decision under review may be made a party to some proceeding by order of the Tribunal. This person, department, or agency is a party joined.
PGPA Act	<i>Public Governance, Performance and Accountability Act 2013</i>
Portfolio Additional Estimates Statements	Portfolio Additional Estimates Statements inform parliament of changes in resourcing since the Budget, providing information on new measures and their impact on the financial and non-financial planned performance of agencies.
Portfolio Budget Statements	Portfolio Budget Statements explain the Budget appropriations for entities within a portfolio in terms of outcomes and programmes.

Programme	An activity or group of activities that deliver benefits, services or transfer payments to individuals, industry/business or the community as a whole and are the primary vehicles for government entities to achieve the intended results of their outcome statements.
Protection visas	Protection visas are a class of visas, a criterion for which is that the applicant for the visa is a non-citizen in Australia to whom Australia has protection obligations or is a non-citizen in Australia who is the spouse or a dependant of a non-citizen who holds a protection visa.
PSS	Public Sector Superannuation Scheme
PSSap	Public Sector Superannuation accumulation plan
Public Governance, Performance and Accountability Act	<i>Public Governance, Performance and Accountability Act 2013</i>
Public Service Act	<i>Public Service Act 1999</i>
Registry	A registry is an office of the AAT
Remit	The Tribunal may remit a matter (send it back) to the original decision-maker to be reconsidered in accordance with any directions or recommendations of the Tribunal.
Respondent	The party who responds to or answers an application in certain divisions, usually the department, agency or organisation that made the original decision.
RRT	Refugee Review Tribunal
SES	Senior Executive Service
Set aside	The Tribunal may set aside a decision under review. The effect is that the Tribunal disagrees with the original decision and may make a new decision or remit the matter (send it back) to the original decision-maker.
SSAT	Social Security Appeals Tribunal
Stay order	An order of the Tribunal to suspend the operation or implementation of the decision under review until the matter is determined or resolved.
Tribunal	Administrative Appeals Tribunal
Unauthorised maritime arrivals	Asylum seekers that arrive in Australia by boat without a visa
Vary	The Tribunal may vary a decision under review. This means that the Tribunal changes or alters the original decision.
WHS	Work health and safety
Work Health and Safety Act	<i>Work Health and Safety Act 2011</i>

# Index

## A

- address and contact details, *inside front cover*
- Administrative Appeals Tribunal Act 1975*, 4, 10, 11, 13, 14, 15, 17, 34, 35
- Administrative Review Council, 4
- advertising and market research, 138
- alternative dispute resolution, 4, 15, 16, 27, 28, 40, 154
  - number of processes, 136
- amalgamation of tribunals, 2–3, 6 *see also* machinery of government changes
- annual performance statement *see* performance (AAT)
- annual report, corrections to, 139
- appeals and judicial reviews *see* court appeals and judicial reviews
- applications lodged, finalised and on hand, 23–25, 127–130
- audit activities, 45
- Audit and Risk Committee, 44, 45
- Auditor-General
  - access clauses in contracts, 53
  - reports on the operations of the AAT, 37
  - see also* Australian National Audit Office
- AusTender, 53
- Australian Federal Police, 18
- Australian Human Rights Commission, 37
- Australian Information Commissioner, 37
- Australian Institute of Administrative Law, 3
- Australian National Audit Office, 23, 45
- Australian Public Service Values, Code of Conduct and Employment Principles, 46

## C

- caseload
  - overview, 23–25, 26, 28
  - statistics (AAT), 127–137
  - statistics (IAA), 57
  - summary, 3
- child support *see* Social Services and Child Support Division
- codes of conduct, 46
- Comcare, 27, 51
- committees (AAT), 44, 45, 51
- Commonwealth Ombudsman, 37
- Commonwealth Procurement Rules, 52
- complaints
  - to external bodies, 37
  - to the Tribunal, 41
- conference registrars, 3, 15
  - professional development, 50
- consultants, 52–53
- contact details, *inside front cover*
- contracts, 53
- controlled operations authorities, 17
- corporate governance, 44–46

- corporate planning, 44–45
- Council of Australasian Tribunals, 3, 7, 50
- country of origin
  - of IAA referred applicants, 57
  - refugee lodgements and finalisations, 29
- court appeals lodged and finalised, 35–36, 137
- Crimes Act 1914*, 17
- Criminal Code Act 1995*, 17
- Cross-Divisional Management Group, 44

## **D**

- Deputy Division Heads, 14, 122–123
- Deputy Presidents, 2, 11, 13, 106–108
- digital services strategy, 7
- directions hearings, 16, 40, 155
  - number of, 136
- disability access, 38
- disability reporting mechanism, 138
- District Registries, 15
- diversity see workplace diversity
- Division Heads, 2, 11, 14, 44, 121–122
- divisions, 11, 12
  - caseload overview, 24–25
  - operations of divisions, 26–34
  - outcomes of reviews, by division, 131–135
  - to which members were assigned, 106, 108–118

## **E**

- ecologically sustainable development, 138–139
- Education Services for Overseas Students Act 2000*, 17
- employees see staff
- enterprise agreements, 46, 48–49
- environmental performance, 138–139
- ethical standards, 46
- external scrutiny, 34–37

## **F**

- Fair Work (Building Industry) Act 2012*, 17
- feedback from users, 39
- finance law compliance, 45
- financial performance, 22–23
- financial statements, 59–103
  - resource statements, 125–126
- fraud control, 45–46
  - certification statement, 46
- freedom of information, 37
- Freedom of Information Act 1982*, 27, 37, 53
- Freedom of Information Division
  - court appeals lodged and finalised, 137
  - operations, 26–28
  - outcomes of reviews, 132

## G

General Division  
    court appeals lodged and finalised, 137  
    operations, 26–28  
    outcomes of reviews, 131  
glossary, 154–157  
grants, 138  
guides and guidelines, 16

## H

harassment, 52  
health and wellbeing see work health and safety  
hearings, 15, 16, 25, 40, 156  
    number of, 136  
human resources management, 46–52 see also staff

## I

Immigration Assessment Authority, 4, 11, 56–57  
    staff statistics, 46, 124  
incidents and injuries, 51  
Indigenous Australians, 38  
information and communications technology, 6–7, 45  
Information Publication Scheme, 37  
*Inspector of Transport Security Act 2006*, 17  
International Association of Supreme Administrative Jurisdictions, 4  
interpreting services, 38

## J

Judicial Council on Diversity, 38  
judicial reviews, 35–36  
jurisdiction, 10

## L

legislation  
    enabling legislation, 10  
    powers under other Acts, 17

## M

machinery of government changes, 2–3, 10, 22, 46, 48, 49  
market research, 138  
Member Professional Development Advisory Group, 7, 50  
members, 3, 11, 13–14, 106–123  
    additional functions, 17–18  
    appointments and re-appointments, 119  
    cessations, 120–121  
    professional development, 7, 49–50  
    profiles, 121–123  
    see also Deputy Presidents and Senior Members  
Members' Leadership Group, 44  
mentoring, 49, 50  
*Migration Act 1958*, 10, 15, 17, 28, 35, 36, 56, 57  
Migration and Refugee Division  
    court appeals lodged and finalised, 137

- operations, 28–31
- outcomes of reviews, 133

Migration Review Tribunal machinery of government changes, 10, 22, 46, 48, 49

Minister for Immigration and Border Protection, 28, 35, 56

## **N**

National Consultative Committee, 44

National Disability Insurance Scheme Division

- court appeals lodged and finalised, 137
- operations, 26–28
- outcomes of reviews, 132

non-salary benefits, 49

notifiable incidents and investigations, 51

## **O**

organisation structure

- AAT, 11–12
- IAA, 56

outcome and programme, 11

overview of the AAT, 10–18

## **P**

parliamentary committees, 37

performance

- annual performance statement, 20–22
- caseload (AAT), 23–25, 127–137
- caseload (IAA), 57
- financial performance, 22–23
- operation of divisions, 26–34
- against Service Charter, 40–41

performance pay, 49

planning, 44–45

- corporate plan, 20, 21, 22, 44
- fraud control, 45
- strategic plan, 2, 6, 44
- workforce, 48
- workplace diversity, 51

Portfolio Budget Statements, 11, 20, 21, 157

powers, 10, 13, 17

practice directions, 16

President, 13

- overview of year, 2–5
- profile, 121
- role, 11, 44

Principal Registry, 15

Principal Registry Management Group, 44

proceeds of crime examinations, 18

processes and procedures, 15–16

procurement, 52–53

productivity gains, 52

professional development, 7, 49–50

- conferences and seminars, 3, 4, 49, 50

Protective Security Committee, 45

protective security management, 45  
*Public Governance, Performance and Accountability Act 2013*, 20, 22, 44, 45  
*Public Service Act 1999*, 14, 46, 49, 56  
purchasing, 52–53  
    advertising and market research, 138  
    consultants, 52–53  
purpose statement, 11, 20  
    analysis of performance against purpose, 22

## R

Refugee Review Tribunal machinery of government changes, 10, 22, 46, 48, 49  
Registrar, 44  
    review of year, 6–7  
    role, 11, 14  
Registries, 15  
remuneration  
    performance pay, 49  
    salary ranges, 48  
    SES, 49  
reports on the operations of the AAT, 37  
review outcomes, 131–135  
review process  
    AAT, 15–16  
    IAA, 56–57  
    service to users, 37–41  
    user feedback, 39  
reviewers (IAA), 56  
risk management, 45  
role and functions  
    AAT, 10  
    IAA, 56

## S

salary ranges, 48  
section 24(1) determinations, 48, 49  
Security Division  
    court appeals lodged and finalised, 137  
    operations, 26–28  
    outcomes of reviews, 132  
Senior Executive Service (SES) employees, 14, 44  
    employment arrangements, 48  
    remuneration, 48, 49  
Senior Leadership Group, 44  
Senior Members, 11, 13, 108–109, 118, 119, 120  
Senior Reviewer (IAA), 56  
Service Charter, performance against, 40–41  
service to users, 37–41  
    user feedback survey, 39  
small business participation in procurement market, 52  
Social Security Appeals Tribunal machinery of government changes, 10, 22, 46, 48, 49  
Social Services and Child Support Division  
    court appeals lodged and finalised, 137

- operations, 32–34
- outcomes of reviews, 134
- speeches and presentations, 140–143
- staff, 14–15, 46–52
  - diversity, 47, 48, 51
  - employment arrangements, 48–49
  - ethical standards, 46
  - performance management, 50
  - salary range and non-salary benefits, 48–49
  - senior executive, 14
  - statistics, 14, 46–47, 124
  - training, 46, 49–50, 51
  - workforce planning, 48
- stakeholder engagement, 7
- strategic plan, 2, 6, 44
- structure see organisation structure
- Surveillance Devices Act 2004*, 17
- survey of users, 39

## T

- Taxation and Commercial Division
  - court appeals lodged and finalised, 137
  - operations, 26–28
  - outcomes of reviews, 135
- Telecommunications (Interception and Access) Act 1979*, 17
- Tobacco Plain Packaging Act 2011*, 17
- training and development, see professional development
- training presented, 143–144
- Tribunal Executive Group, 44
- tribunals amalgamation, 2–3, 6 see also machinery of government changes
- Tribunals Amalgamation Act 2015*, 10

## U

- users, services to, 37–41
  - user feedback survey, 39

## V

- Veterans' Appeals Division
  - court appeals lodged and finalised, 137
  - operations, 26–28
  - outcomes of reviews, 132

## W

- warrants, 17
- work health and safety, 51–52
- Work Health and Safety Act 2011* compliance, 51
- workforce planning, 48 see also staff
- workplace diversity, 47, 48, 51
- workplace harassment prevention, 52
- Workplace Health and Safety Committees, 44, 51

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