



Administrative Appeals Tribunal

Migration & Refugee Division

Information on making an application for review - Migration

(For persons **not** in immigration detention and organisations)

If you are applying in respect of a protection (refugee) visa, or the cancellation of a business visa under s.134, or the refusal or cancellation of a visa on character grounds under s.501, or if you are in immigration detention, you may not be completing the correct form and should contact us on 1800 228 333.

Please read all of the information on pages i-iv of this form before you start to fill in the application form (pages 1-11).

You may use an interpreter to assist you. See '*Information in other languages*' on information page iii if you need assistance in your language.

You should complete all the details requested in this form. If you do not have enough space for all of your information, you can write the information on a separate sheet and attach it to your application.

Who can apply for review?

The Migration and Refugee Division of the Administrative Appeals Tribunal (the AAT) reviews certain decisions made by the Department of Home Affairs (the Department). The Department's letter providing notification of the decision will specify whether the decision can be reviewed by the AAT and who may apply for that review.

In this form 'you' refers to the review applicant. The review applicant(s) is the person or persons or organisation who is seeking review of the Department's decision. The visa applicant(s) is the person or persons who are the subject of the Department's decision.

Can an application cover other family members?

Generally members of a family unit who are named as visa applicants in the Department's decision can be included in the one application form (a combined application). Please note that applications for review of decisions to cancel two or more visas cannot be combined. Please contact us if you need further information.

When should I apply for review?

There are strict timelines for applying for review. You **must** lodge your application for review within the time limit referred to in the letter from the Department notifying you of the decision. If you do not apply within the time limit we will not be able to consider your application for review. We do not have any power to extend the time limit.

Dealing with the AAT

You can deal with us directly or you can appoint someone to represent you and act on your behalf in relation to your application.

If you choose to appoint a person to represent you, this person is known as your representative. If you appoint a representative, that person can communicate with us on your behalf; provide us with written submissions and written evidence; request access to documents in relation to your application; and accompany you to a hearing.

With limited exceptions (such as if given by a close family member, a visa nominator or sponsor, a parliamentarian or a public servant in the course of their duties) immigration assistance can only be given by a registered migration agent. Under the *Migration Act 1958* a person provides 'immigration assistance' if that person uses their knowledge or experience in migration procedure to provide advice to or represent an applicant before the AAT. By law, all persons acting as migration agents in Australia must be registered with the Office of the Migration Agents Registration Authority (Office of the MARA). The Office of the MARA's website is www.mara.gov.au.

More information about immigration assistance and registered migration agents is contained in our document *MR2 - Immigration assistance*. The document can be obtained from any registry or from our website www.aat.gov.au.

Corresponding with the AAT

Where will correspondence be sent?

You may choose to have all correspondence sent to yourself or you may authorise a person (known as the authorised recipient) to receive correspondence on your behalf in connection with the application.

If you appoint a representative in relation to your application you are also authorising that person to communicate with and receive correspondence on your behalf in connection with your application. Any document that is sent to your representative or another person you authorise in writing will be taken to have been given to you.

In cases where more than one person applies for review, all correspondence will be sent to the person identified as Person 1 unless we are notified otherwise in writing. Person 1 should advise all other applicants of any correspondence from us.

If Person 1 has appointed a representative or authorised recipient then we will regard that appointment to also apply for the other people named as review applicants in the application form unless notified otherwise in writing.

How will the AAT send correspondence?

We may send correspondence by email, by fax or by post.

What will it cost to apply for review?

An application fee of \$1826 is payable in all cases except when applying for review of a bridging visa decision (including any related decision to require a security bond) that resulted in a person being placed in immigration detention.

We will refund 50% of the application fee if a favourable decision is made on your case. If you withdraw your application, we can only refund your application fee in very limited circumstances.

The fee may be reduced by 50% (or 50% will be refunded if the full fee has been paid) if we are satisfied that payment of the fee has caused, or is likely to cause, severe financial hardship to the review applicant. Form M11 *Request for Fee Reduction* is available from any registry or from our website. Supporting documentary evidence is required for all fee reduction applications.

Where a fee is payable, either the full application fee must be paid or 50% of the application fee must be paid and a fee reduction application lodged with us before the deadline for lodging the application for review.

How can I pay the application fee?

Payment can be made by cheque, money order, EFTPOS or credit card (Visa or MasterCard only). Cheques should be crossed and made payable to the 'Administrative Appeals Tribunal'. (Payment is not considered to have been made if a cheque is dishonoured or a credit card payment is not approved.)

How will the information that I provide to the AAT be used?

As authorised under the *Migration Act 1958*, the information provided to us will be used to assess your application for review and may be used in connection with other purposes relating to the administration of the Migration Act. Any information provided to us during the review process by you or by other parties may be provided to other participants in the proceedings or to other individuals or organisations for the purpose of reviews conducted under the Migration Act. For example, we may seek an opinion, information or records from an organisation or person as part of the review.

In certain circumstances we may also provide or obtain information relevant to your application for review to/from other government agencies or entities. These include but are not limited to the Department, the Office of the MARA, courts and law enforcement agencies.

Information provided to us may become public during a hearing. Hearings are usually open to the public.

If we prepare a written statement of the reasons for our decision in your case, it may also be made public and published on the AustLII website (www.austlii.edu.au).

For more information, see our Publications of Decisions Policy on our website www.aat.gov.au.

In providing personal/sensitive information to us, you are taken to have given consent to the collection, use and disclosure of that information for the purposes above. Further information about our privacy policy and how to make a complaint about a privacy breach can be obtained from our website www.aat.gov.au.

What laws protect my rights and prevent misuse of my personal information?

The AAT is bound by the *Privacy Act 1988*, the *Administrative Appeals Tribunal Act 1975*, and the Migration Act relating to the collection, storage, use and disclosure of personal/sensitive information. You have a right to have your personal/sensitive information handled in accordance with the law.

Can I access documents containing my personal information?

Under section 362A of the Migration Act you can apply for access to any written material, or a copy of any written material, given or produced to the AAT for the purposes of the review. Such applications are subject to, amongst other things, the provisions of the Privacy Act. Form M16 can be used to make an application under section 362A.

Access to documents held by us can also be obtained under the *Freedom of Information Act 1982*. Under this Act you can apply for access to documents containing your personal information or seek to amend or annotate personal records which are incomplete, incorrect, out-of-date or misleading. Request for access to documents under the FOI Act (Form FOI1) can be used for this purpose.

How do I lodge an application for review?

Applications for review using this form can be lodged by post, fax or in person. Available options are set out in the table on the next page.

An application for review using this form is taken to have been lodged with us at the time that it is received by us.

If you wish to apply online, which is a convenient 24 hour, 7 day a week service, go to www.aat.gov.au.

What happens once I lodge the application for review?

We will send you a letter confirming receipt of your application and inviting you to send any documents, information or other evidence you want us to consider. All documents that you provide that are not in English should be translated into English by a qualified translator. You should provide both the documents and the translations. We will also ask the Department to send us relevant documents relating to your case. For further guidance on the conduct of reviews, please refer to our website www.aat.gov.au.

Changes to your contact details

While your application is being dealt with you must advise us of any change in your contact details (including changes to your residential (home) address). You should also advise the Department of any change in your address. If you are unable to collect your mail you should arrange for someone to collect your mail on your behalf.

If you have authorised another person to receive correspondence on your behalf, you must advise us of changes in their contact details. If we do not receive a response to important correspondence, your case may be decided without further notice.

Method of lodgement and contact

Online

You can complete an application online at
www.aat.gov.au or
www.tribunalonline.mrt-rrt.gov.au

By post or by fax

Applications for review can be posted or faxed to:

Administrative Appeals Tribunal
GPO Box 9955, Sydney NSW 2001
Fax: (02) 9276 5599

Administrative Appeals Tribunal
GPO Box 9955, Melbourne VIC 3001
Fax: (03) 9454 6999

Administrative Appeals Tribunal
GPO Box 9955, Brisbane QLD 4001
Fax: (07) 3052 3069

Administrative Appeals Tribunal
GPO Box 9955, Adelaide SA 5001
Fax: (08) 8128 8099

Administrative Appeals Tribunal
GPO Box 9955, Perth WA 6848
Fax: (08) 6222 7299

By hand

Applications for review can be lodged on weekdays between 8:30am and 5:00pm in the following locations:

Sydney
Level 6, 83 Clarence Street, Sydney NSW

Melbourne
Level 4, 15 William Street, Melbourne VIC

Brisbane
Level 6, 295 Ann Street, Brisbane QLD

Adelaide
Level 2, 1 King William Street, Adelaide SA

Perth
Level 13, 111 St Georges Terrace, Perth WA

Contacts

Website	www.aat.gov.au
National telephone enquiry number	1800 228 333
Email enquiries	mrdivision@aat.gov.au

Information in other languages

For assistance in your language please contact TIS ☎ 131 450 (local call cost only)

للحصول على المساعدة بلغتكم اتصلوا بخدمة الترجمة الهاتفية
(TIS) ☎ 131 450 (لقاء كلفة مكالمات محلية فقط)

আপনার ভাষায় সাহায্যের জন্য, অনুগ্রহপূর্বক টিস (TIS) ☎ ১৩১৪৫০
(131 450) নম্বরে যোগাযোগ করুন (শুধুমাত্র স্থানীয় কল এর খরচ)।

如需传译员的协助，请联系TIS，电话号码：☎ 131 450（按本地电话收费）

برای کمک به زبان خود تا ن لطفاً با TIS به تلفون
☎ 131450 تماس بگیرید (بمصرف مخابرات محلی)

Kevaka ko ni gadreva na veivuke ena vosa vakaviti, e kerei mo ni
veitaratara kei na TIS e na naba ni talevoni ☎ 131450 (na isau ni qiri e
tautauvata ga kei na isau ni nomuni qirita e dua e na nomuni yasa ni koro)

તમારી ભાષામાં મદદ મેળવવા માટે કૃપા કરીને TIS ☎ 131 450 નંબર
પર સંપર્ક કરશો. (ફક્ત સ્થાનિક ફોન દર લાગુ પડશે.)

अपनी भाषा में सहायता के लिये कृपया टि आई एस (TIS) से ☎ (131 450)
पर सम्पर्क करें। स्वर्चा केवल स्थानीय काल का लगेगा।

Untuk bantuan dalam bahasa Anda harap menghubungi
TIS ☎ 131 450 (dengan biaya telpon lokal)

귀하의 모국어 도움이 필요하시면 ☎ 131 450 으로 TIS에 문의해 주십시오
(시내 통화요금 적용)

Untuk bantuan dalam bahasa anda, sila hubungi TIS
☎ 131 450 (bayaran panggilan tempatan sahaja)

നിങ്ങളുടെ സഹായം ഭാഷയിലുള്ള സഹായത്തിന് ടി.ഐ.എസ്
- നെ ☎ 131 450 - ൽ വിളിക്കുക (ലോക്കൽ കോളിങ്ങ് ചാർജ്ജ് മാത്രം).

Өөрийн эх хэл дээр тусламжаа авахын тулд
TIS-ийн ☎ 131 450 дугаар руу холбогдоно уу
(зөвхөн орон нутгийн утсан ярианы үнээр)

तपाईंलाई आफ्नो भाषामा सहयोग चाहिए। कृपया TIS ☎ 131 450 मा सम्पर्क
रख्नु होला। (स्थानीय फोनको मात्र खर्च लाग्ने छ)

به خپله ژبه کی د مرستې لپاره لطفاً TIS ته ☎ 131 450 کی
زنګ ووهئ (د محلي مخابراتي په بڼه)

برای دریافت کمک به زبان خودتان لطفاً با TIS به شماره ☎ 131 450
(با هزینه تلفن محلی) تماس بگیرید.

Pomoc we własnym języku uzyskać można kontaktując się z TIS
pod numerem ☎ 131 450 (koszt połączenia miejscowego)

Para ajuda na sua língua faça o favor de contactar TIS no
número ☎ 131 450 (custo de chamada local)

आपही भाषा विच सहायता प्राप्त करन वासते टिआर वरवे TIS (टिस)
तुं ☎ 131 450 नंबर पुरे देन वरे।

Если вам нужна помощь переводчика, то позвоните
в переводческую службу TIS по номеру ☎ 131 450
(по стоимости местного звонка)

ඔබගේ භාෂාව හා සම්බන්ධයෙන් උපකාර සඳහා අමතන්න TIS
☎ 131 450 (අන්තර්ගත අමතීම් ගාස්තුව පමණයි)

Para solicitar ayuda en su idioma, favor de llamar a TIS al
número ☎ 131 450 (al costo de una llamada local)

Para sa tulong sa iyong sariling wika mangyari lamang na
kumontak sa TIS ☎ 131 450 (sa halaga lamang ng lokal na tawag)

ജങ്ങൾക്കു മൊഴിയിൽ ഉதയ്ക്കുകയ്ക്ക് തയ്യാറായി റിപ്പോർട്ട് ചെയ്തത്
(ഖജന) ☎ 131 450 ൽ തൊട്ടിയിൽ കൊണ്ടുവരും (ഉള്ളൂർ
അയയ്ക്കുക കടം കടം മടം)

หากท่านต้องการความช่วยเหลือเป็นภาษาไทย โปรดติดต่อ TIS หมายเลข
☎ 131 450 (ค่า โทรศัพท์จากท้องถิ่นเท่านั้น)

Ka' ai ha'o fiema'u tokoni fekau'aki pea mo 'etau lea, kataki'o
fetu'utaki ki he TIS 'i he ☎ 131 450 ('i he totongi fakalotofonua pe.)

Kendi dilinizde yardım için lütfen ☎ 131 450'den TIS'i arayın
(şehir içi telefon ücreti karşılığı)

اچي زبان میں مدد کیلئے، براہ کرم ٹی آئی ایس (TIS) سے فون نمبر
☎ 131 450 پر رابطہ کریں (صرف مقامی کال کی قیمت پر)

Để được giúp đỡ bằng tiếng Việt, xin quý vị gọi cho Dịch
Vụ Thông Ngôn và Phiên Dịch (TIS) số ☎ 131 450 (giá
bằng cú gọi địa phương)

Please keep these information pages for your reference

Please keep these information pages for your reference



Administrative Appeals Tribunal

Migration & Refugee Division

Application for review - Migration

(For persons **not** in immigration detention and organisations) (M1)

Note: Read information pages i-iv before you complete this form.
This form must be completed in English. If you are completing the form by hand use blue or black pen.

- 1A** Are you applying in respect of a protection (refugee) visa, or the cancellation of a business visa under s.134, or the refusal or cancellation of a visa on character grounds under s.501?
- No ☐ Go to next question
- Yes ☐ **You may not be completing the correct form.** Please contact us on 1800 228 333
- 1B** Are you an organisation or an individual (person) that has a right to apply for review?
- Person ☐ Go to next question
- Organisation ☐ **Go to Part B** – you do not need to complete Part A.
- 2** Are you in immigration detention?
- No ☐ Go to Part A
- Yes ☐ **You should not complete this form.** Please use form M2

Part A – Details of person(s) applying for review

Important: Please read 'Who can apply for review?' on information page i before filling out this Part.

The purpose of this Part is to collect information about the person, or persons, applying for review.

If more than one person is applying for review, one person (Person 1) should provide their details at Question 1. The details of the other persons should be provided at Question 7.

3 Details of the person applying for review

Person 1

Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other

Family name

Given names

Have you been known by any other names?

No ☐

Yes ☐ Family name

Given names

What type of name was this?
(e.g. alias, name before marriage)

Date of birth

DAY MONTH YEAR
/ /

Male ☐

Female ☐

Nationality

Passport number

Are you an Australian citizen or permanent resident?

No ☐

Yes ☐

4 Do you need an interpreter when communicating with us? No ☐ Yes ☐ Language/Dialect

5 Person 1's contact details

Address in Australia where you currently live

 State/Territory Postcode

Contact telephone numbers in Australia

Daytime	(<input type="text"/>)
Evening	(<input type="text"/>)
Mobile	<input type="text"/>
Fax	(<input type="text"/>)


Your email address

6 Are any other persons applying for review? No ☐ **Go to Part C** — you do not need to complete Questions 7 and 8 or Part B
Yes ☐ Go to next question

7 Details of all other persons applying for review — Please read 'Can an application cover other family members?' on information page i before you complete this question.

	Title (e.g. Mr, Ms)	Full name	Date of birth DAY MONTH YEAR	Relationship to Person 1	Sex M/F
Person 2		Family name	/ /		
		Given names			
Person 3		Family name	/ /		
		Given names			
Person 4		Family name	/ /		
		Given names			
Person 5		Family name	/ /		
		Given names			

8 Are there more than five persons included in this application? No ☐ Yes ☐ Total number of persons included

 Please attach details of all other persons on a separate sheet.

➡ **Go to Part C** — you do not need to complete Part B

Part B – Details of the organisation applying for review

9

Name of organisation

10

Trading name (if same as organisation name, write 'AS ABOVE')

11

ABN or ACN

12

Business address

State/Territory

Postcode

13

Contact person's details

Mr

Mrs

Miss

Ms

Other

Family name

Given names

Position in the organisation

Contact numbers

Daytime

()

Evening

()

Mobile

Fax

()

Email address

Does the contact person need an interpreter when communicating with us?

No

Yes

Language/Dialect

Part C – Decision to be reviewed



Please attach a copy of the decision and the notification letter from the Department.

14 What decision do you want reviewed?

Note: If your decision relates to a points test assessment and a decision has been made to refuse to grant the visa applicant(s) a visa, please select 'Visa refusal' not 'Points test assessment'.

- ☐ Visa refusal
- ☐ Visa cancellation
- ☐ Non-revocation of a visa cancellation

For visa refusal or cancellation, or non-revocation, give details of the visa

→ Visa class Subclass

Date of decision

DAY MONTH YEAR
/ /

- ☐ Points test assessment
- ☐ Refusal of approval as a business, work or professional development sponsor
- ☐ Bar on approval as a business, work or professional development sponsor
- ☐ Cancellation of approval as a business, work or professional development sponsor
- ☐ Refusal of nominated activity or position
- ☐ Other – please specify

15 Details of the letter from the Department notifying of the decision

How was the letter received?

By post ☐

By hand ☐

By fax or email from the Department ☐

Date of letter from the Department

DAY MONTH YEAR
/ /

Department's file number (if known)

Part D – Your capacity to apply for review

The review applicant must be the person or organisation that is entitled to apply for review of the decision.

16 What is your capacity to apply for review?

The **visa applicant** ☐

The **former visa holder** whose visa has been cancelled ☐

The **sponsor or nominator** ☐

A **close relative** of the visa applicant(s) ☐
(i.e. spouse, child, parent, brother or sister)

→ **Go to Part F** – you do not need to complete Part E

Part E – Details of visa applicant(s)

The purpose of this Part is to collect information about the visa applicant(s).

This Part **only needs to be completed** if the application for review is:

- being made by a person other than the visa applicant (i.e. the sponsor, nominator or close relative of the visa applicant(s)), and
- made in relation to:
 - a decision refusing to grant a visa, or
 - a decision relating to a points test assessment.

17 Details of visa applicant 1

Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other

Family name

Given names

Have you been known
by any other names?

No ☐

Yes ☐

Family name

Given names

What type of name was this?
(e.g. alias, name before marriage)

Date of birth

DAY	MONTH	YEAR
<input type="text"/>	<input type="text"/>	<input type="text"/>

Male ☐

Female ☐

Country of birth

Nationality

Passport number

Address where visa
applicant 1 currently lives

State/Territory

Postcode

Contact telephone
numbers

Daytime

Evening

Mobile

Fax

Email address

Does visa applicant 1
need an interpreter when
communicating with us?

No ☐

Yes ☐

Language/Dialect

18 Are there any other visa
applicants?

No ☐

Go to Part F

Yes ☐

Go to next question


19 Details of all other visa applicants

	Title (e.g. Mr, Ms)	Full name	Date of birth DAY MONTH YEAR	Relationship to visa applicant 1	Sex M/F
Visa applicant 2		Family name	/ /		
		Given names			
Visa applicant 3		Family name	/ /		
		Given names			
Visa applicant 4		Family name	/ /		
		Given names			
Visa applicant 5		Family name	/ /		
		Given names			

20 Are there more than five visa applicants?

No☐

Yes☐ Total number of visa applicants

 Please attach details of all other visa applicants on a separate sheet.

Part F – Representative details

Important: Please read 'Dealing with the AAT' on information page i before filling out this Part.

Note: You can appoint a person to represent you and act on your behalf in relation to your application. This person is known as your representative. If you appoint a representative, that person can:

- communicate with us, and receive correspondence from us, on your behalf
- forward us written submissions and written evidence
- request access to documents we hold in relation to your application, and
- accompany you to any hearing we arrange.

If you appoint a representative, you will also be authorising them to receive correspondence from us in relation to your application.

In cases where more than one person applies for review, we will regard the appointed representative of Person 1 as the representative and authorised recipient of all persons applying for review unless advised otherwise.

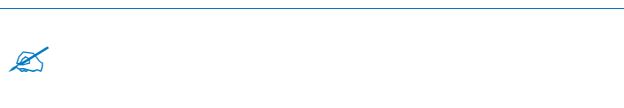
You can deal with us directly if you do not want to appoint a representative.

- 21** Do you want to appoint a representative to act on your behalf and to be your authorised recipient?
- No ☐ **Go to Part G**
- Yes ☐ Complete questions 22, 23 and 24 below, then go to Part H

- 22** Type of representative
- Nominator or sponsor ☐
- Close family member ☐
- Registered migration agent ☐ Migration agent number
- Client reference number (if applicable)
- Other ☐ Please specify

- 23** Representative's details
- Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other
- Family name
- Given names
- Organisation name (if applicable)
- Postal address
- State/Territory Postcode
- Contact numbers
- Daytime () Mobile
- Evening () Fax
- Email address

24 Representative's signature



DAY MONTH YEAR
/ /

Note for migration agents: If this Part is completed and the form signed on page 10, you **do not need** to attach a separate *MR1 Registered Migration Agent Notice Under s312B* form.

Now go to Part H – you do not need to complete Part G

Part G – Where do you want us to send correspondence about your application?

Important: Only complete this Part if you **have not** appointed a representative in Part F.

Note: If you do not appoint a representative then we will send documents/correspondence for all persons included in this application to the person you specify below.

25 Only complete this question if you **have not** appointed a representative under Part F.

Please send correspondence about this application to (choose ONE option only):

• **To me (Person 1)** ☐ Please give your contact details

Postal address

State/TerritoryPostcode

Fax ()

Email address

OR

• **To my authorised recipient** ☐ Please give their contact details

Name

Postal address

State/TerritoryPostcode

Phone ()

Fax ()

Email address

OR

• **To the contact person in the organisation nominated at Part B** ☐ Please give their contact details

Postal address

State/TerritoryPostcode

Part H - Communication by email

Note: If you have provided an email address, we may use the email address to contact you. You can also agree to receiving all case correspondence by email, including hearing invitations, written requests to respond to adverse information and decision notifications. You should note that these communications may include sensitive personal information and that you should consider your online security and email settings. Information about online security is available on our website www.aat.gov.au.

- 26** Do you agree to us sending all correspondence by email, acknowledging that there are risks in transmitting information via email and that while we strive to protect such information, we cannot guarantee the security or integrity of information transmitted via email or by other means?

Yes ☐

No ☐

Part I – Payment details

A fee is payable. Please read 'What will it cost to apply for review?' on information page ii.

- 27** How will you pay your application fee?

Cheque ☐

Money order ☐

EFTPOS ☐

Credit card ☐

Please make payable to:

Administrative Appeals Tribunal

Only for payments made in person

Give details below

Card type MasterCard ☐

Visa ☐

Amount

\$

Credit card number

Expiry date

Cardholder's name

Signature of cardholder



Note: Payment is not considered to have been made if the cheque is dishonoured or the credit card payment is not approved.

Part J – Declaration

This form should be signed by each person, or organisation, applying for review.


Note: Alternatively, a person/organisation may instruct another person (e.g. Person 1 or the representative) to sign the application on their behalf.

Note 2: If the person applying for review is under 18 years of age or lacks legal capacity to sign on their own behalf, the form should be signed by a parent or guardian on that person’s behalf.

Note 3: The provision of false or misleading information is subject to penalties under the *Migration Act 1958*.

28 I declare that:





- I understand the information supplied to me in this form and in the information pages i-iv, and
- the information I have provided in this form and any attachments is complete and correct in every detail, and
- I consent to the personal/sensitive information that I provide to the AAT being collected and used for purposes relating to the Migration Act, and
- I consent to any information/documents that I provide to the AAT being given to the Department at the end of the review, including personal/sensitive information, and
- I will inform the AAT of any changes to my circumstances (e.g. marital status, changes to my family composition) while my application is being considered, and
- I understand that if I change my contact details and do not inform the AAT of my new address, the AAT may proceed to make a decision about my case even if it cannot contact me, and
- if this application includes more than one person, I undertake to inform each other person of the contents of any communication from the AAT.

Person 1		Date	Family name
		/ /	Given name

If there is more than one person applying, the other person(s) should complete this declaration.

I declare that:

- I understand the information supplied to me in this form and in the information pages i-iv, and
- the information I have provided in this form and any attachments is complete and correct in every detail, and
- I consent to the personal/sensitive information that I provide to the AAT being collected and used for purposes relating to the Migration Act, and
- I consent to any information/documents that I provide to the AAT being given to the Department at the end of the review, including personal/sensitive information, and
- I will inform the AAT of any changes to my circumstances (e.g. marital status, changes to my family composition) while my application is being considered, and
- I understand that if I change my contact details and do not inform the AAT of my new address, the AAT may proceed to make a decision about my case even if it cannot contact me, and
- I authorise the AAT to communicate with Person 1 or any person whom Person 1 appoints or authorises the AAT to communicate with in relation to my application unless I advise otherwise in writing.

Person 2		Date	Family name
		/ /	Given name
Person 3		Date	Family name
		/ /	Given name
Person 4		Date	Family name
		/ /	Given name
Person 5		Date	Family name
		/ /	Given name

Part K – Checklist

29 Please complete this checklist to make sure this application is complete

- ☐ All relevant questions have been answered.
- ☐ The Declaration at Part J has been completed.



Attachments

- ☐ If there are more than 5 person(s) included in the application, details of the other person(s).
- ☐ A copy of the decision from the Department of Immigration and Border Protection or the Department of Home Affairs.
- ☐ A copy of the notification letter from the Department of Immigration and Border Protection or the Department of Home Affairs.
- ☐ If there are more than 5 visa applicants included in the application, details of the other visa applicants.
- ☐ If you are paying the application fee by cheque or money order, attach it to this application.
- ☐ Any evidence that will support your application or any comments you wish to make on why you disagree with the decision. You can provide additional documentation to us at any time before the decision on the review is made.
- ☐ If you are applying for a fee reduction, attach a completed M11 and supporting documents.

Note: All documents should be in English, or translated into English by a qualified translator. You should provide us with both the English translation and the original document (or a certified copy).

Lodging this application

Lodge this application with a registry of the AAT as instructed on information page iii.

Important: You must lodge this application within the time limit referred to in the Department's letter that notified you of the decision.