

**From:** [Parliamentary](#)  
**To:** [Governance mailbox](#); [Samantha](#) [REDACTED]  
**Cc:** [Melanie](#) [REDACTED]  
**Subject:** Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]  
**Date:** Friday, 13 August 2021 11:03:06 AM  
**Attachments:** [PQ21-000113 001 FOI requests granted or refused by the AAT.DOCX](#)  
[PQ21-000114 001 AAT compliance with section 11\(c\), FOI Act.docx](#)

**EXTERNAL EMAIL**

"Do not click any links or open any attachments unless you trust the sender, are expecting this email and know the content is safe."

**OFFICIAL**

Good morning,

Senator Kim Carr placed questions [4000](#) and [4001](#) on notice today, 13 August 2021. Please find **attached** the response templates.

It would be great if agency head cleared responses could be returned to [parliamentary@ag.gov.au](mailto:parliamentary@ag.gov.au) by **COB 26 August 2021** to facilitate progression to the AGO.

Please let me know if you have any questions regarding the above.

Kind regards,

**Julia** [REDACTED]

Parliamentary Officer

Cabinet, Legislation and Estimates | Strategy and Governance

Attorney-General's Department

t. [REDACTED] e. [julia.\[REDACTED\]](mailto:julia.[REDACTED])

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### PARLIAMENTARY QUESTION ON NOTICE COVERING SHEET

Ministerial Correspondence Details			
<b>PDR Number:</b>	PQ21-000113	<b>Question Number:</b>	4000
<b>Date Asked:</b>	13 August 2021	<b>Date Sent to MO (from AGD):</b>	
<b>MO Deadline:</b>	9 September 2021	<b>Date Due to be Tabled:</b>	12 September 2021
<b>Subject:</b>	FOI requests granted or refused by the AAT		
<b>Asked By:</b>	Kim Carr		
<b>Summary/Overview:</b>	^To be manually inserted by line area – insert brief summary/overview here – max 200 words^		
<b>Related Question/s:</b>	PQ21-000114 AAT compliance with section 11(c), FOI Act ^To be manually inserted by line area – insert related parliamentary question number and subject/overview^		
<b>Action:</b>	I recommend that you approve the attached response to the Parliamentary Question on Notice		
<b>Authorised By:</b>	<b>Name:</b>	^Manually insert final Clearance Officer^	
	<b>Position:</b>	^Manually insert position of final Clearance Officer e.g. Director / Assistant Secretary / First Assistant Secretary etc.^	
	<b>Division:</b>	^Manually insert Branch and Division^	
	<b>Phone:</b>	^Manually insert phone number^	

**Minister's Office Use** (Relevant information to be inserted by DLO/Adviser as required)

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## SENATE QUESTION

**QUESTION NUMBER:** 4000

Kim Carr asked the following question, upon notice, on 13 August 2021.

With respect to the Administrative Appeals Tribunal and the processing of freedom of information requests:

1. How many freedom of information requests did the Tribunal grant (either in full or in part) between 26 June 2021 and 11 August 2021.
2. How many freedom of information requests has the Tribunal refused (either in full or in part) between 26 June 2021 and 11 August 2021.

**Senator the Hon Michaelia Cash** has provided the following answer to the senator's question:

*^Insert the answer here - Times New Roman, 9.5 font size^*

## <PLEASE DELETE TIP SHEET PRIOR TO FINALISING RESPONSE>

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  - Expand acronyms when first used.
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**Australian Government**  
Attorney-General's Department

**PARLIAMENTARY QUESTION ON NOTICE COVERING SHEET**

Ministerial Correspondence Details			
<b>PDR Number:</b>	PQ21-000114	<b>Question Number:</b>	4001
<b>Date Asked:</b>	13 August 2021	<b>Date Sent to MO (from AGD):</b>	^Insert date^
<b>MO Deadline:</b>	9 September 2021	<b>Date Due to be Tabled:</b>	12 September 2021
<b>Subject:</b>	AAT compliance with section 11(c), FOI Act		
<b>Asked By:</b>	Kim Carr		
<b>Summary/Overview:</b>	^To be manually inserted by line area – insert brief summary/overview here – max 200 words^		
<b>Related Question/s:</b>	PQ21-000113 FOI requests granted or refused by the AAT ^To be manually inserted by line area – insert <b>related</b> parliamentary question number and subject/overview^		
<b>Action:</b>	I recommend that you approve the attached response to the Parliamentary Question on Notice		
<b>Authorised By:</b>	<b>Name:</b>	^Manually insert final Clearance Officer^	
	<b>Position:</b>	^Manually insert position of final Clearance Officer e.g. Director / Assistant Secretary / First Assistant Secretary etc.^	
	<b>Division:</b>	^Manually insert Branch and Division^	
	<b>Phone:</b>	^Manually insert phone number^	

**Minister's Office Use** (Relevant information to be inserted by DLO/Adviser as required)

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## SENATE QUESTION

**QUESTION NUMBER: 4001**

Kim Carr asked the following question, upon notice, on 13 August 2021.

With respect to the Administrative Appeals Tribunal and the processing of Freedom of Information requests:

1. Since July 2018, has the Tribunal at all times complied with its legal obligations under section 11C of the Freedom of Information Act; if not, how many times has it breached section 11C and why has it failed to comply with its legal obligations.
2. In 2018-19, did the Tribunal ever breach its legal obligation under section 11C of the Freedom of Information Act to publish a relevant document (being a document to which section 11C applies) on a website within 10 working days of a person being given access to that document; if so, how many times did the Tribunal breach its legal obligation under section 11C in 2018-19.
3. In 2019-20, did the Tribunal ever breach its legal obligation under section 11C of the Freedom of Information Act to publish a relevant document (being a document to which section 11C applies) on a website within 10 working days of a person being given access to that document; if so, how many times did the Tribunal breach its legal obligation under section 11C in 2019-20.
4. In 2020-21, did the Tribunal ever breach its legal obligation under section 11C of the Freedom of Information Act to publish a relevant document (being a document to which section 11C applies) on a website within 10 working days of a person being given access to that document; if so, how many times did the Tribunal breach its legal obligation under section 11C in 2020-21.
5. On the date that the Tribunal received this question, was the Tribunal in breach of its legal obligation under section 11C of the Freedom of Information Act to publish a relevant document (being a document to which section 11C applies) on a website within 10 working days of a person being given access to that document; if so, as at the date the Tribunal received this question, how many documents had the Tribunal failed to publish on a website in accordance with section 11C.

**Senator the Hon Michaelia Cash** has provided the following answer to the senator's question:

^Insert the answer here - Times New Roman, 9.5 font size^

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**To:** [Alison \[REDACTED\]](#)  
**Cc:** [Samantha \[REDACTED\]](#); [Melanie \[REDACTED\]](#); [Governance mailbox](#)  
**Subject:** FW: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]  
**Date:** Friday, 13 August 2021 11:17:45 AM  
**Attachments:** [PQ21-000113 001 FOI requests granted or refused by the AAT.DOCX](#)  
[PQ21-000114 001 AAT compliance with section 11\(c\), FOI Act.docx](#)

**OFFICIAL**

Hi all,

We've just received the below and attached Senate (Other) QONs from Senator Carr in relation to FOI requests.

I've created QON register entries for [SQON4000](#) and [4001](#) and added them to our [task tool](#).

I propose that the QONs be allocated to Legal and Policy.

**Michaela [REDACTED]**  
 Senior Governance Officer  
**Administrative Appeals Tribunal**  
**Principal Registry, Brisbane**  
 Governance & Executive

T: [REDACTED]  
 E: [michaela\[REDACTED\]@aat.gov.au](mailto:michaela[REDACTED]@aat.gov.au)  
[www.aat.gov.au](http://www.aat.gov.au)

**From:** Parliamentary <Parliamentary@ag.gov.au>  
**Sent:** Friday, 13 August 2021 11:02 AM  
**To:** Governance mailbox <governance@aat.gov.au>; Samantha [REDACTED] <Samantha[REDACTED]@aat.gov.au>  
**Cc:** Melanie [REDACTED] <Melanie[REDACTED]@aat.gov.au>  
**Subject:** Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

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Please let me know if you have any questions regarding the above.

Kind regards,

**Julia [REDACTED]**  
 Parliamentary Officer  
 Cabinet, Legislation and Estimates | Strategy and Governance  
 Attorney-General's Department

t. [REDACTED] | e. [julia\[REDACTED\]@aat.gov.au](mailto:julia[REDACTED]@aat.gov.au)

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### PARLIAMENTARY QUESTION ON NOTICE COVERING SHEET

Ministerial Correspondence Details			
<b>PDR Number:</b>	PQ21-000113	<b>Question Number:</b>	4000
<b>Date Asked:</b>	13 August 2021	<b>Date Sent to MO (from AGD):</b>	
<b>MO Deadline:</b>	9 September 2021	<b>Date Due to be Tabled:</b>	12 September 2021
<b>Subject:</b>	FOI requests granted or refused by the AAT		
<b>Asked By:</b>	Kim Carr		
<b>Summary/Overview:</b>	^To be manually inserted by line area – insert brief summary/overview here – max 200 words^		
<b>Related Question/s:</b>	PQ21-000114 AAT compliance with section 11(c), FOI Act ^To be manually inserted by line area – insert related parliamentary question number and subject/overview^		
<b>Action:</b>	I recommend that you approve the attached response to the Parliamentary Question on Notice		
<b>Authorised By:</b>	<b>Name:</b>	^Manually insert final Clearance Officer^	
	<b>Position:</b>	^Manually insert position of final Clearance Officer e.g. Director / Assistant Secretary / First Assistant Secretary etc.^	
	<b>Division:</b>	^Manually insert Branch and Division^	
	<b>Phone:</b>	^Manually insert phone number^	

Minister's Office Use <i>(Relevant information to be inserted by DLO/Adviser as required)</i>

## SENATE QUESTION

**QUESTION NUMBER: 4000**

Kim Carr asked the following question, upon notice, on 13 August 2021.

With respect to the Administrative Appeals Tribunal and the processing of freedom of information requests:

1. How many freedom of information requests did the Tribunal grant (either in full or in part) between 26 June 2021 and 11 August 2021.
2. How many freedom of information requests has the Tribunal refused (either in full or in part) between 26 June 2021 and 11 August 2021.

**Senator the Hon Michaelia Cash** has provided the following answer to the senator's question:

*^Insert the answer here - Times New Roman, 9.5 font size^*

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Ministerial Correspondence Details			
<b>PDR Number:</b>	PQ21-000114	<b>Question Number:</b>	4001
<b>Date Asked:</b>	13 August 2021	<b>Date Sent to MO (from AGD):</b>	^Insert date^
<b>MO Deadline:</b>	9 September 2021	<b>Date Due to be Tabled:</b>	12 September 2021
<b>Subject:</b>	AAT compliance with section 11(c), FOI Act		
<b>Asked By:</b>	Kim Carr		
<b>Summary/Overview:</b>	^To be manually inserted by line area – insert brief summary/overview here – max 200 words^		
<b>Related Question/s:</b>	PQ21-000113 FOI requests granted or refused by the AAT ^To be manually inserted by line area – insert <b>related</b> parliamentary question number and subject/overview^		
<b>Action:</b>	I recommend that you approve the attached response to the Parliamentary Question on Notice		
<b>Authorised By:</b>	<b>Name:</b>	^Manually insert final Clearance Officer^	
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Minister's Office Use <i>(Relevant information to be inserted by DLO/Adviser as required)</i>

## SENATE QUESTION

**QUESTION NUMBER: 4001**

Kim Carr asked the following question, upon notice, on 13 August 2021.

With respect to the Administrative Appeals Tribunal and the processing of Freedom of Information requests:

1. Since July 2018, has the Tribunal at all times complied with its legal obligations under section 11C of the Freedom of Information Act; if not, how many times has it breached section 11C and why has it failed to comply with its legal obligations.
2. In 2018-19, did the Tribunal ever breach its legal obligation under section 11C of the Freedom of Information Act to publish a relevant document (being a document to which section 11C applies) on a website within 10 working days of a person being given access to that document; if so, how many times did the Tribunal breach its legal obligation under section 11C in 2018-19.
3. In 2019-20, did the Tribunal ever breach its legal obligation under section 11C of the Freedom of Information Act to publish a relevant document (being a document to which section 11C applies) on a website within 10 working days of a person being given access to that document; if so, how many times did the Tribunal breach its legal obligation under section 11C in 2019-20.
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**From:** Alison [REDACTED]  
**To:** Chris Matthies  
**Subject:** FW: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]  
**Date:** Friday, 13 August 2021 11:32:20 AM  
**Attachments:** [PO21-000113 001 FOI requests granted or refused by the AAT.DOCX](#)  
[PO21-000114 001 AAT compliance with section 11\(c\). FOI Act.docx](#)

**OFFICIAL**

Hi Chris

I agree w Michaela's suggestion re allocating these to L & P. Are you happy with that approach?

Should we add these QoNs to the AGD meeting agenda?

**From:** Governance mailbox <governance@aat.gov.au>  
**Sent:** Friday, 13 August 2021 11:18 AM  
**To:** Alison [REDACTED] <Alison [REDACTED]@aat.gov.au>  
**Cc:** Samantha [REDACTED] <Samantha [REDACTED]@aat.gov.au>; Melanie [REDACTED] <Melanie [REDACTED]@aat.gov.au>; Governance mailbox <governance@aat.gov.au>  
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**Principal Registry, Brisbane**  
 Governance & Executive  
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**Sent:** Friday, 13 August 2021 11:02 AM  
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**Cc:** Melanie [REDACTED] <[Melanie \[REDACTED\]@aat.gov.au](mailto:Melanie [REDACTED]@aat.gov.au)>  
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**OFFICIAL**

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Senator Kim Carr placed questions [4000](#) and [4001](#) on notice today, 13 August 2021. Please find **attached** the response templates.

It would be great if agency head cleared responses could be returned to [parliamentary@ag.gov.au](mailto:parliamentary@ag.gov.au) by **COB 26 August 2021** to facilitate progression to the AGO.

Please let me know if you have any questions regarding the above.

Kind regards,

**Julia** [REDACTED]  
 Parliamentary Officer  
 Cabinet, Legislation and Estimates | Strategy and Governance

Attorney-General's Department

t. [REDACTED] | e. [julia@\[REDACTED\]](mailto:julia@[REDACTED])

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Australian Government  
Attorney-General's Department

### PARLIAMENTARY QUESTION ON NOTICE COVERING SHEET

Ministerial Correspondence Details			
<b>PDR Number:</b>	PQ21-000113	<b>Question Number:</b>	4000
<b>Date Asked:</b>	13 August 2021	<b>Date Sent to MO (from AGD):</b>	
<b>MO Deadline:</b>	9 September 2021	<b>Date Due to be Tabled:</b>	12 September 2021
<b>Subject:</b>	FOI requests granted or refused by the AAT		
<b>Asked By:</b>	Kim Carr		
<b>Summary/Overview:</b>	^To be manually inserted by line area – insert brief summary/overview here – max 200 words^		
<b>Related Question/s:</b>	PQ21-000114 AAT compliance with section 11(c), FOI Act ^To be manually inserted by line area – insert related parliamentary question number and subject/overview^		
<b>Action:</b>	I recommend that you approve the attached response to the Parliamentary Question on Notice		
<b>Authorised By:</b>	<b>Name:</b>	^Manually insert final Clearance Officer^	
	<b>Position:</b>	^Manually insert position of final Clearance Officer e.g. Director / Assistant Secretary / First Assistant Secretary etc.^	
	<b>Division:</b>	^Manually insert Branch and Division^	
	<b>Phone:</b>	^Manually insert phone number^	

Minister's Office Use <i>(Relevant information to be inserted by DLO/Adviser as required)</i>

## SENATE QUESTION

**QUESTION NUMBER: 4000**

Kim Carr asked the following question, upon notice, on 13 August 2021.

With respect to the Administrative Appeals Tribunal and the processing of freedom of information requests:

1. How many freedom of information requests did the Tribunal grant (either in full or in part) between 26 June 2021 and 11 August 2021.
2. How many freedom of information requests has the Tribunal refused (either in full or in part) between 26 June 2021 and 11 August 2021.

**Senator the Hon Michaelia Cash** has provided the following answer to the senator's question:

*^Insert the answer here - Times New Roman, 9.5 font size^*

**<PLEASE DELETE TIP SHEET PRIOR TO FINALISING RESPONSE>**

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## Contact us

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Australian Government  
Attorney-General's Department

### PARLIAMENTARY QUESTION ON NOTICE COVERING SHEET

Ministerial Correspondence Details			
<b>PDR Number:</b>	PQ21-000114	<b>Question Number:</b>	4001
<b>Date Asked:</b>	13 August 2021	<b>Date Sent to MO (from AGD):</b>	^Insert date^
<b>MO Deadline:</b>	9 September 2021	<b>Date Due to be Tabled:</b>	12 September 2021
<b>Subject:</b>	AAT compliance with section 11(c), FOI Act		
<b>Asked By:</b>	Kim Carr		
<b>Summary/Overview:</b>	^To be manually inserted by line area – insert brief summary/overview here – max 200 words^		
<b>Related Question/s:</b>	PQ21-000113 FOI requests granted or refused by the AAT ^To be manually inserted by line area – insert related parliamentary question number and subject/overview^		
<b>Action:</b>	I recommend that you approve the attached response to the Parliamentary Question on Notice		
<b>Authorised By:</b>	<b>Name:</b>	^Manually insert final Clearance Officer^	
	<b>Position:</b>	^Manually insert position of final Clearance Officer e.g. Director / Assistant Secretary / First Assistant Secretary etc.^	
	<b>Division:</b>	^Manually insert Branch and Division^	
	<b>Phone:</b>	^Manually insert phone number^	

Minister's Office Use <i>(Relevant information to be inserted by DLO/Adviser as required)</i>

## SENATE QUESTION

**QUESTION NUMBER: 4001**

Kim Carr asked the following question, upon notice, on 13 August 2021.

With respect to the Administrative Appeals Tribunal and the processing of Freedom of Information requests:

1. Since July 2018, has the Tribunal at all times complied with its legal obligations under section 11C of the Freedom of Information Act; if not, how many times has it breached section 11C and why has it failed to comply with its legal obligations.
2. In 2018-19, did the Tribunal ever breach its legal obligation under section 11C of the Freedom of Information Act to publish a relevant document (being a document to which section 11C applies) on a website within 10 working days of a person being given access to that document; if so, how many times did the Tribunal breach its legal obligation under section 11C in 2018-19.
3. In 2019-20, did the Tribunal ever breach its legal obligation under section 11C of the Freedom of Information Act to publish a relevant document (being a document to which section 11C applies) on a website within 10 working days of a person being given access to that document; if so, how many times did the Tribunal breach its legal obligation under section 11C in 2019-20.
4. In 2020-21, did the Tribunal ever breach its legal obligation under section 11C of the Freedom of Information Act to publish a relevant document (being a document to which section 11C applies) on a website within 10 working days of a person being given access to that document; if so, how many times did the Tribunal breach its legal obligation under section 11C in 2020-21.
5. On the date that the Tribunal received this question, was the Tribunal in breach of its legal obligation under section 11C of the Freedom of Information Act to publish a relevant document (being a document to which section 11C applies) on a website within 10 working days of a person being given access to that document; if so, as at the date the Tribunal received this question, how many documents had the Tribunal failed to publish on a website in accordance with section 11C.

**Senator the Hon Michaelia Cash** has provided the following answer to the senator's question:

^Insert the answer here - Times New Roman, 9.5 font size^

## <PLEASE DELETE TIP SHEET PRIOR TO FINALISING RESPONSE>

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**From:** Chris [REDACTED]  
**To:** Alison [REDACTED]  
**Subject:** RE: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]  
**Date:** Friday, 13 August 2021 11:39:27 AM

---

Hi

Yes – they should be referred to L&P. Can you also send them on to Sian?  
 I don't think these need to go on the AGD meeting agenda for the moment.

Chris

Chris Matthies  
 Chief Legal Officer

T: [REDACTED]  
 [REDACTED]

---

**From:** Alison [REDACTED] <Alison.[REDACTED]@aat.gov.au>  
**Sent:** Friday, 13 August 2021 11:32 AM  
**To:** Chris Matthies <Chris.Matthies@aat.gov.au>  
**Subject:** FW: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

**OFFICIAL**

Hi Chris

I agree w Michaela's suggestion re allocating these to L & P. Are you happy with that approach?

Should we add these QoNs to the AGD meeting agenda?

---

**From:** Governance mailbox <[governance@aat.gov.au](mailto:governance@aat.gov.au)>  
**Sent:** Friday, 13 August 2021 11:18 AM  
**To:** Alison [REDACTED] <[Alison.\[REDACTED\]@aat.gov.au](mailto:Alison.[REDACTED]@aat.gov.au)>  
**Cc:** Samantha [REDACTED] <[Samantha.\[REDACTED\]@aat.gov.au](mailto:Samantha.[REDACTED]@aat.gov.au)>; Melanie [REDACTED] <[Melanie.\[REDACTED\]@aat.gov.au](mailto:Melanie.[REDACTED]@aat.gov.au)>; Governance mailbox <[governance@aat.gov.au](mailto:governance@aat.gov.au)>  
**Subject:** FW: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

**OFFICIAL**

Hi all,

We've just received the below and attached Senate (Other) QONs from Senator Carr in relation to FOI requests.

I've created QON register entries for [SQON4000](#) and [4001](#) and added them to our [task tool](#).

I propose that the QONs be allocated to Legal and Policy.

**Michaela** [REDACTED]  
 Senior Governance Officer  
**Administrative Appeals Tribunal**  
**Principal Registry, Brisbane**  
 Governance & Executive  
 T: [REDACTED]  
 E: [michaela.\[REDACTED\]@aat.gov.au](mailto:michaela.[REDACTED]@aat.gov.au)  
[www.aat.gov.au](http://www.aat.gov.au)

---

**From:** Parliamentary <[Parliamentary@ag.gov.au](mailto:Parliamentary@ag.gov.au)>  
**Sent:** Friday, 13 August 2021 11:02 AM  
**To:** Governance mailbox <[governance@aat.gov.au](mailto:governance@aat.gov.au)>; Samantha [REDACTED] <[Samantha.\[REDACTED\]@aat.gov.au](mailto:Samantha.[REDACTED]@aat.gov.au)>  
**Cc:** Melanie [REDACTED] <[Melanie.\[REDACTED\]@aat.gov.au](mailto:Melanie.[REDACTED]@aat.gov.au)>  
**Subject:** Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

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**Julia** [REDACTED]

Parliamentary Officer

Cabinet, Legislation and Estimates | Strategy and Governance

Attorney-General's Department

t. [REDACTED] | e. [julia](mailto:julia) [REDACTED]

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**From:** Alison [REDACTED]  
**To:** Sian Leathem  
**Cc:** Chris Matthies; Samantha [REDACTED]; Claire [REDACTED]  
**Subject:** FW: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]  
**Date:** Friday, 13 August 2021 11:54:28 AM  
**Attachments:** [PQ21-000113 001 FOI requests granted or refused by the AAT.DOCX](#)  
[PQ21-000114 001 AAT compliance with section 11\(c\), FOI Act.docx](#)

**OFFICIAL**

Hi Sian

Just FYI. L & P will draft responses.

**From:** Governance mailbox <governance@aat.gov.au>  
**Sent:** Friday, 13 August 2021 11:18 AM  
**To:** Alison [REDACTED] <Alison [REDACTED]@aat.gov.au>  
**Cc:** Samantha [REDACTED] <Samantha [REDACTED]@aat.gov.au>; Melanie [REDACTED] <Melanie [REDACTED]@aat.gov.au>; Governance mailbox <governance@aat.gov.au>  
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 Senior Governance Officer

**Administrative Appeals Tribunal**  
**Principal Registry, Brisbane**  
 Governance & Executive  
 T: [REDACTED]  
 E: [michaela\[REDACTED\]@aat.gov.au](mailto:michaela[REDACTED]@aat.gov.au)

[www.aat.gov.au](http://www.aat.gov.au)

**From:** Parliamentary <[Parliamentary@ag.gov.au](mailto:Parliamentary@ag.gov.au)>  
**Sent:** Friday, 13 August 2021 11:02 AM  
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**Cc:** Melanie [REDACTED] <[Melanie \[REDACTED\]@aat.gov.au](mailto:Melanie [REDACTED]@aat.gov.au)>  
**Subject:** Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

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### PARLIAMENTARY QUESTION ON NOTICE COVERING SHEET

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<b>MO Deadline:</b>	9 September 2021	<b>Date Due to be Tabled:</b>	12 September 2021
<b>Subject:</b>	FOI requests granted or refused by the AAT		
<b>Asked By:</b>	Kim Carr		
<b>Summary/Overview:</b>	^To be manually inserted by line area – insert brief summary/overview here – max 200 words^		
<b>Related Question/s:</b>	PQ21-000114 AAT compliance with section 11(c), FOI Act ^To be manually inserted by line area – insert related parliamentary question number and subject/overview^		
<b>Action:</b>	I recommend that you approve the attached response to the Parliamentary Question on Notice		
<b>Authorised By:</b>	<b>Name:</b>	^Manually insert final Clearance Officer^	
	<b>Position:</b>	^Manually insert position of final Clearance Officer e.g. Director / Assistant Secretary / First Assistant Secretary etc.^	
	<b>Division:</b>	^Manually insert Branch and Division^	
	<b>Phone:</b>	^Manually insert phone number^	

Minister's Office Use <i>(Relevant information to be inserted by DLO/Adviser as required)</i>

## SENATE QUESTION

**QUESTION NUMBER:** 4000

Kim Carr asked the following question, upon notice, on 13 August 2021.

With respect to the Administrative Appeals Tribunal and the processing of freedom of information requests:

1. How many freedom of information requests did the Tribunal grant (either in full or in part) between 26 June 2021 and 11 August 2021.
2. How many freedom of information requests has the Tribunal refused (either in full or in part) between 26 June 2021 and 11 August 2021.

**Senator the Hon Michaelia Cash** has provided the following answer to the senator's question:

*^Insert the answer here - Times New Roman, 9.5 font size^*

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Attorney-General's Department

**PARLIAMENTARY QUESTION ON NOTICE COVERING SHEET**

Ministerial Correspondence Details			
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<b>MO Deadline:</b>	9 September 2021	<b>Date Due to be Tabled:</b>	12 September 2021
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## SENATE QUESTION

**QUESTION NUMBER: 4001**

Kim Carr asked the following question, upon notice, on 13 August 2021.

With respect to the Administrative Appeals Tribunal and the processing of Freedom of Information requests:

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5. On the date that the Tribunal received this question, was the Tribunal in breach of its legal obligation under section 11C of the Freedom of Information Act to publish a relevant document (being a document to which section 11C applies) on a website within 10 working days of a person being given access to that document; if so, as at the date the Tribunal received this question, how many documents had the Tribunal failed to publish on a website in accordance with section 11C.

**Senator the Hon Michaelia Cash** has provided the following answer to the senator's question:

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[Current Senate Inquiries](#)  
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[APH - Senate Standing Orders - Chapter 11 - Questions seeking information](#)

## Contact us

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**From:** [Sian Leathem](#)  
**To:** [Chris Matthies](#)  
**Subject:** FW: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]  
**Date:** Friday, 13 August 2021 11:55:38 AM  
**Attachments:** [PQ21-000113 001 FOI requests granted or refused by the AAT.DOCX](#)  
[PQ21-000114 001 AAT compliance with section 11\(c\). FOI Act.docx](#)

---

**OFFICIAL**

Probably directed at our late response.....

---

**From:** Alison [REDACTED] <Alison.[REDACTED]@aat.gov.au>  
**Sent:** Friday, 13 August 2021 11:54 AM  
**To:** Sian Leathem <Sian.Leathem@aat.gov.au>  
**Cc:** Chris Matthies <Chris.Matthies@aat.gov.au>; Samantha [REDACTED] <Samantha[REDACTED]@aat.gov.au>; Claire [REDACTED] <Claire[REDACTED]@aat.gov.au>  
**Subject:** FW: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

**OFFICIAL**

Hi Sian

Just FYI. L & P will draft responses.

---

**From:** Governance mailbox <[governance@aat.gov.au](mailto:governance@aat.gov.au)>  
**Sent:** Friday, 13 August 2021 11:18 AM  
**To:** Alison [REDACTED] <[Alison.\[REDACTED\]@aat.gov.au](mailto:Alison.[REDACTED]@aat.gov.au)>  
**Cc:** Samantha [REDACTED] <[Samantha.\[REDACTED\]@aat.gov.au](mailto:Samantha.[REDACTED]@aat.gov.au)>; Melanie [REDACTED] <[Melanie.\[REDACTED\]@aat.gov.au](mailto:Melanie.[REDACTED]@aat.gov.au)>; Governance mailbox <[governance@aat.gov.au](mailto:governance@aat.gov.au)>  
**Subject:** FW: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

**OFFICIAL**

Hi all,

We've just received the below and attached Senate (Other) QONs from Senator Carr in relation to FOI requests.

I've created QON register entries for [SQON4000](#) and [4001](#) and added them to our [task tool](#).

I propose that the QONs be allocated to Legal and Policy.

**Michaela** [REDACTED]  
Senior Governance Officer

**Administrative Appeals Tribunal**  
**Principal Registry, Brisbane**  
Governance & Executive  
T: [REDACTED]  
E: [michaela.\[REDACTED\]@aat.gov.au](mailto:michaela.[REDACTED]@aat.gov.au)

[www.aat.gov.au](http://www.aat.gov.au)

---

**From:** Parliamentary <[Parliamentary@ag.gov.au](mailto:Parliamentary@ag.gov.au)>  
**Sent:** Friday, 13 August 2021 11:02 AM  
**To:** Governance mailbox <[governance@aat.gov.au](mailto:governance@aat.gov.au)>; Samantha [REDACTED]  
<[Samantha\[REDACTED\]@aat.gov.au](mailto:Samantha[REDACTED]@aat.gov.au)>  
**Cc:** Melanie [REDACTED] <[Melanie\[REDACTED\]@aat.gov.au](mailto:Melanie[REDACTED]@aat.gov.au)>  
**Subject:** Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

**EXTERNAL EMAIL**

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**OFFICIAL**

Good morning,

Senator Kim Carr placed questions [4000](#) and [4001](#) on notice today, 13 August 2021. Please find **attached** the response templates.

It would be great if agency head cleared responses could be returned to [parliamentary@ag.gov.au](mailto:parliamentary@ag.gov.au) by **COB 26 August 2021** to facilitate progression to the AGO.

Please let me know if you have any questions regarding the above.

Kind regards,

**Julia** [REDACTED]  
Parliamentary Officer  
Cabinet, Legislation and Estimates | Strategy and Governance  
Attorney-General's Department  
t. [REDACTED] | e. [julia.\[REDACTED\]](mailto:julia.[REDACTED])

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**Australian Government**  
Attorney-General's Department

**PARLIAMENTARY QUESTION ON NOTICE COVERING SHEET**

Ministerial Correspondence Details			
<b>PDR Number:</b>	PQ21-000114	<b>Question Number:</b>	4001
<b>Date Asked:</b>	13 August 2021	<b>Date Sent to MO (from AGD):</b>	^Insert date^
<b>MO Deadline:</b>	9 September 2021	<b>Date Due to be Tabled:</b>	12 September 2021
<b>Subject:</b>	AAT compliance with section 11(c), FOI Act		
<b>Asked By:</b>	Kim Carr		
<b>Summary/Overview:</b>	^To be manually inserted by line area – insert brief summary/overview here – max 200 words^		
<b>Related Question/s:</b>	PQ21-000113 FOI requests granted or refused by the AAT ^To be manually inserted by line area – insert <b>related</b> parliamentary question number and subject/overview^		
<b>Action:</b>	I recommend that you approve the attached response to the Parliamentary Question on Notice		
<b>Authorised By:</b>	<b>Name:</b>	^Manually insert final Clearance Officer^	
	<b>Position:</b>	^Manually insert position of final Clearance Officer e.g. Director / Assistant Secretary / First Assistant Secretary etc.^	
	<b>Division:</b>	^Manually insert Branch and Division^	
	<b>Phone:</b>	^Manually insert phone number^	

Minister's Office Use <i>(Relevant information to be inserted by DLO/Adviser as required)</i>

## SENATE QUESTION

**QUESTION NUMBER: 4001**

Kim Carr asked the following question, upon notice, on 13 August 2021.

With respect to the Administrative Appeals Tribunal and the processing of Freedom of Information requests:

1. Since July 2018, has the Tribunal at all times complied with its legal obligations under section 11C of the Freedom of Information Act; if not, how many times has it breached section 11C and why has it failed to comply with its legal obligations.
2. In 2018-19, did the Tribunal ever breach its legal obligation under section 11C of the Freedom of Information Act to publish a relevant document (being a document to which section 11C applies) on a website within 10 working days of a person being given access to that document; if so, how many times did the Tribunal breach its legal obligation under section 11C in 2018-19.
3. In 2019-20, did the Tribunal ever breach its legal obligation under section 11C of the Freedom of Information Act to publish a relevant document (being a document to which section 11C applies) on a website within 10 working days of a person being given access to that document; if so, how many times did the Tribunal breach its legal obligation under section 11C in 2019-20.
4. In 2020-21, did the Tribunal ever breach its legal obligation under section 11C of the Freedom of Information Act to publish a relevant document (being a document to which section 11C applies) on a website within 10 working days of a person being given access to that document; if so, how many times did the Tribunal breach its legal obligation under section 11C in 2020-21.
5. On the date that the Tribunal received this question, was the Tribunal in breach of its legal obligation under section 11C of the Freedom of Information Act to publish a relevant document (being a document to which section 11C applies) on a website within 10 working days of a person being given access to that document; if so, as at the date the Tribunal received this question, how many documents had the Tribunal failed to publish on a website in accordance with section 11C.

**Senator the Hon Michaelia Cash** has provided the following answer to the senator's question:

^Insert the answer here - Times New Roman, 9.5 font size^

**<PLEASE DELETE TIP SHEET PRIOR TO FINALISING RESPONSE>**

## Tips for responding to Questions on Notice

- Always use the template provided by CLES or available in PDMS.
- The template follows the format of all questions followed by all answers, however if your line area has a preference for question answer, question answer this will also be accepted.
- Complete the cover sheet provided for PQoNs and CQoNs. Provide a contact name and phone number in the PDMS item for all QoNs.
- Responses must be unclassified and appropriate for public release.
- Remain within the parameters of the question asked, and refer to (rather than reproduce) publicly available information or previously answered questions when possible.
- Adhere to applicable style guide requirements, including:
  - Expand acronyms when first used.
  - Do not capitalise 'department' when referring to AGD.
  - Acts should be italicised. Bills and Regulations should not.
- Ensure cross referencing to similar/related QoNs has been considered. This will assist the AGO when reviewing. These can be linked in PDMS or noted in the response.
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**From:** [Alison \[REDACTED\]](#)  
**To:** [Chris Matthies](#)  
**Subject:** RE: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]  
**Date:** Friday, 13 August 2021 12:04:38 PM

---

**OFFICIAL**

Thanks. We'll ask L & P to have a draft with you by COB Monday 23 (responses are due w AGD Thurs 26 Aug).

**From:** Chris Matthies <Chris.Matthies@aat.gov.au>  
**Sent:** Friday, 13 August 2021 11:39 AM  
**To:** Alison [REDACTED] <Alison [REDACTED]@aat.gov.au>  
**Subject:** RE: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

Hi

Yes – they should be referred to L&P. Can you also send them on to Sian?  
 I don't think these need to go on the AGD meeting agenda for the moment.

Chris

Chris Matthies  
 Chief Legal Officer

T: [REDACTED]  
 [REDACTED]

---

**From:** Alison [REDACTED] <[Alison \[REDACTED\]@aat.gov.au](#)>  
**Sent:** Friday, 13 August 2021 11:32 AM  
**To:** Chris Matthies <[Chris.Matthies@aat.gov.au](#)>  
**Subject:** FW: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

**OFFICIAL**

Hi Chris

I agree w Michaela's suggestion re allocating these to L & P. Are you happy with that approach?

Should we add these QoNs to the AGD meeting agenda?

---

**From:** Governance mailbox <[governance@aat.gov.au](#)>  
**Sent:** Friday, 13 August 2021 11:18 AM  
**To:** Alison [REDACTED] <[Alison \[REDACTED\]@aat.gov.au](#)>  
**Cc:** Samantha [REDACTED] <[Samantha \[REDACTED\]@aat.gov.au](#)>; Melanie [REDACTED] <[Melanie \[REDACTED\]@aat.gov.au](#)>; Governance mailbox <[governance@aat.gov.au](#)>  
**Subject:** FW: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

**OFFICIAL**

Hi all,

We've just received the below and attached Senate (Other) QONs from Senator Carr in relation to FOI requests.

I've created QON register entries for [SQON4000](#) and [4001](#) and added them to our [task tool](#).

I propose that the QONs be allocated to Legal and Policy.

**Michaela [REDACTED]**  
 Senior Governance Officer  
**Administrative Appeals Tribunal**  
**Principal Registry, Brisbane**  
 Governance & Executive  
 T: [REDACTED]  
 E: [michaela \[REDACTED\]@aat.gov.au](#)  
[www.aat.gov.au](#)

---

**From:** Parliamentary <[Parliamentary@ag.gov.au](#)>  
**Sent:** Friday, 13 August 2021 11:02 AM

**To:** Governance mailbox <[governance@aat.gov.au](mailto:governance@aat.gov.au)>; Samantha [REDACTED]  
<[Samantha\[REDACTED\]@aat.gov.au](mailto:Samantha[REDACTED]@aat.gov.au)>  
**Cc:** Melanie [REDACTED] <[Melanie\[REDACTED\]@aat.gov.au](mailto:Melanie[REDACTED]@aat.gov.au)>  
**Subject:** Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

**EXTERNAL EMAIL**

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**OFFICIAL**

Good morning,

Senator Kim Carr placed questions [4000](#) and [4001](#) on notice today, 13 August 2021. Please find **attached** the response templates.

It would be great if agency head cleared responses could be returned to [parliamentary@ag.gov.au](mailto:parliamentary@ag.gov.au) by **COB 26 August 2021** to facilitate progression to the AGO.

Please let me know if you have any questions regarding the above.

Kind regards,

**Julia** [REDACTED]

Parliamentary Officer

Cabinet, Legislation and Estimates | Strategy and Governance

Attorney-General's Department

t. [REDACTED] | e. [julia\[REDACTED\]](mailto:julia[REDACTED])

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**From:** [Governance mailbox](#)  
**To:** [Sandra \[REDACTED\]](#)  
**Cc:** [Chris Matthies](#); [Alison \[REDACTED\]](#); [Samantha \[REDACTED\]](#); [Melanie \[REDACTED\]](#); [Governance mailbox](#)  
**Subject:** Responses required by 23/08: SQoN 4000 and 4001 [SEC=OFFICIAL]  
**Date:** Friday, 13 August 2021 12:32:18 PM

**OFFICIAL**

Hi Sandra,

We've recently received the below questions on notice from AGD.

Can you please start working on responses using the templates for [SQoN 4000](#) and [4001](#) in PRIME?

AGD have asked us to provide them with a response by Thursday 26 August, so it will be appreciated if you could have the draft responses ready for Chris **by COB Monday 23 August**.

Please do not hesitate to contact the Governance team if you have any queries / foresee any issues with this timeframe. Thanks!

Kind regards,

Michaela

**Michaela [REDACTED]**

Senior Governance Officer

**Administrative Appeals Tribunal**

**Principal Registry, Brisbane**

Governance & Executive

T: [REDACTED]

E: [michaela\[REDACTED\]@aat.gov.au](mailto:michaela[REDACTED]@aat.gov.au)

[www.aat.gov.au](http://www.aat.gov.au)

**From:** Parliamentary <[Parliamentary@ag.gov.au](mailto:Parliamentary@ag.gov.au)>

**Sent:** Friday, 13 August 2021 11:02 AM

**To:** Governance mailbox <[governance@aat.gov.au](mailto:governance@aat.gov.au)>; Samantha [REDACTED]

<[Samantha\[REDACTED\]@aat.gov.au](mailto:Samantha[REDACTED]@aat.gov.au)>

**Cc:** Melanie [REDACTED] <[Melanie\[REDACTED\]@aat.gov.au](mailto:Melanie[REDACTED]@aat.gov.au)>

**Subject:** Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

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Kind regards,

**Julia [REDACTED]**

Parliamentary Officer

Cabinet, Legislation and Estimates | Strategy and Governance

Attorney-General's Department

t. [REDACTED]

e. [julia\[REDACTED\]@aat.gov.au](mailto:julia[REDACTED]@aat.gov.au)

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**From:** Alison [REDACTED]  
**To:** Governance mailbox  
**Cc:** Samantha [REDACTED]; Melanie [REDACTED]  
**Subject:** RE: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]  
**Date:** Friday, 13 August 2021 11:34:37 AM

**OFFICIAL**

I agree Michaela, but just confirming w Chris. I'll let you know in a moment.  
 Thanks for being right on that mailbox

---

**From:** Governance mailbox <governance@aat.gov.au>  
**Sent:** Friday, 13 August 2021 11:18 AM  
**To:** Alison [REDACTED] <Alison [REDACTED]@aat.gov.au>  
**Cc:** Samantha [REDACTED] <Samantha [REDACTED]@aat.gov.au>; Melanie [REDACTED] <Melanie [REDACTED]@aat.gov.au>; Governance mailbox <governance@aat.gov.au>  
**Subject:** FW: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

**OFFICIAL**

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I propose that the QONs be allocated to Legal and Policy.

**Michaela** [REDACTED]  
 Senior Governance Officer  
**Administrative Appeals Tribunal**  
**Principal Registry, Brisbane**  
 Governance & Executive  
 T: [REDACTED]  
 E: [michaela \[REDACTED\]@aat.gov.au](mailto:michaela [REDACTED]@aat.gov.au)  
[www.aat.gov.au](http://www.aat.gov.au)

---

**From:** Parliamentary <[Parliamentary@ag.gov.au](mailto:Parliamentary@ag.gov.au)>  
**Sent:** Friday, 13 August 2021 11:02 AM  
**To:** Governance mailbox <[governance@aat.gov.au](mailto:governance@aat.gov.au)>; Samantha [REDACTED] <[Samantha \[REDACTED\]@aat.gov.au](mailto:Samantha [REDACTED]@aat.gov.au)>  
**Cc:** Melanie [REDACTED] <[Melanie \[REDACTED\]@aat.gov.au](mailto:Melanie [REDACTED]@aat.gov.au)>  
**Subject:** Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

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Kind regards,

**Julia** [REDACTED]  
 Parliamentary Officer  
 Cabinet, Legislation and Estimates | Strategy and Governance  
 Attorney-General's Department  
 t. [REDACTED] | e. [julia \[REDACTED\]](mailto:julia [REDACTED])

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**From:** Alison [REDACTED]  
**To:** Sandra [REDACTED]  
**Subject:** FW: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]  
**Date:** Friday, 13 August 2021 12:32:12 PM  
**Attachments:** [PO21-000113 001 FOI requests granted or refused by the AAT.DOCX](#)  
[PO21-000114 001 AAT compliance with section 11\(c\). FOI Act.docx](#)

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**OFFICIAL**

[REDACTED] <[Samantha \[REDACTED\]@aat.gov.au](mailto:Samantha.[REDACTED]@aat.gov.au)>

**Cc:** Melanie [REDACTED] <[Melanie \[REDACTED\]@aat.gov.au](mailto:Melanie.[REDACTED]@aat.gov.au)>

**Subject:** Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

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Kind regards,

**Julia** [REDACTED]

Parliamentary Officer

Cabinet, Legislation and Estimates | Strategy and Governance

Attorney-General's Department

t. [REDACTED] | e. [julia.\[REDACTED\]](mailto:julia.[REDACTED])

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**Australian Government**  
Attorney-General's Department

**PARLIAMENTARY QUESTION ON NOTICE COVERING SHEET**

Ministerial Correspondence Details			
<b>PDR Number:</b>	PQ21-000113	<b>Question Number:</b>	4000
<b>Date Asked:</b>	13 August 2021	<b>Date Sent to MO (from AGD):</b>	
<b>MO Deadline:</b>	9 September 2021	<b>Date Due to be Tabled:</b>	12 September 2021
<b>Subject:</b>	FOI requests granted or refused by the AAT		
<b>Asked By:</b>	Kim Carr		
<b>Summary/Overview:</b>	^To be manually inserted by line area – insert brief summary/overview here – max 200 words^		
<b>Related Question/s:</b>	PQ21-000114 AAT compliance with section 11(c), FOI Act ^To be manually inserted by line area – insert related parliamentary question number and subject/overview^		
<b>Action:</b>	I recommend that you approve the attached response to the Parliamentary Question on Notice		
<b>Authorised By:</b>	<b>Name:</b>	^Manually insert final Clearance Officer^	
	<b>Position:</b>	^Manually insert position of final Clearance Officer e.g. Director / Assistant Secretary / First Assistant Secretary etc.^	
	<b>Division:</b>	^Manually insert Branch and Division^	
	<b>Phone:</b>	^Manually insert phone number^	

Minister's Office Use <i>(Relevant information to be inserted by DLO/Adviser as required)</i>

## SENATE QUESTION

**QUESTION NUMBER: 4000**

Kim Carr asked the following question, upon notice, on 13 August 2021.

With respect to the Administrative Appeals Tribunal and the processing of freedom of information requests:

1. How many freedom of information requests did the Tribunal grant (either in full or in part) between 26 June 2021 and 11 August 2021.
2. How many freedom of information requests has the Tribunal refused (either in full or in part) between 26 June 2021 and 11 August 2021.

**Senator the Hon Michaelia Cash** has provided the following answer to the senator's question:

*^Insert the answer here - Times New Roman, 9.5 font size^*

**<PLEASE DELETE TIP SHEET PRIOR TO FINALISING RESPONSE>**

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  - Do not capitalise 'department' when referring to AGD.
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- Provide any additional detail in an email or PDMS processing instructions (e.g. any guidance provided by PM&C or approaches being taken by other agencies where available/known).
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[Senate - Notice Paper - Questions on Notice](#)

[House of Representatives - Questions in Writing](#)

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## Contact us

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**Australian Government**  
Attorney-General's Department

**PARLIAMENTARY QUESTION ON NOTICE COVERING SHEET**

Ministerial Correspondence Details			
<b>PDR Number:</b>	PQ21-000114	<b>Question Number:</b>	4001
<b>Date Asked:</b>	13 August 2021	<b>Date Sent to MO (from AGD):</b>	^Insert date^
<b>MO Deadline:</b>	9 September 2021	<b>Date Due to be Tabled:</b>	12 September 2021
<b>Subject:</b>	AAT compliance with section 11(c), FOI Act		
<b>Asked By:</b>	Kim Carr		
<b>Summary/Overview:</b>	^To be manually inserted by line area – insert brief summary/overview here – max 200 words^		
<b>Related Question/s:</b>	PQ21-000113 FOI requests granted or refused by the AAT ^To be manually inserted by line area – insert <b>related</b> parliamentary question number and subject/overview^		
<b>Action:</b>	I recommend that you approve the attached response to the Parliamentary Question on Notice		
<b>Authorised By:</b>	<b>Name:</b>	^Manually insert final Clearance Officer^	
	<b>Position:</b>	^Manually insert position of final Clearance Officer e.g. Director / Assistant Secretary / First Assistant Secretary etc.^	
	<b>Division:</b>	^Manually insert Branch and Division^	
	<b>Phone:</b>	^Manually insert phone number^	

Minister's Office Use <i>(Relevant information to be inserted by DLO/Adviser as required)</i>

## SENATE QUESTION

**QUESTION NUMBER: 4001**

Kim Carr asked the following question, upon notice, on 13 August 2021.

With respect to the Administrative Appeals Tribunal and the processing of Freedom of Information requests:

1. Since July 2018, has the Tribunal at all times complied with its legal obligations under section 11C of the Freedom of Information Act; if not, how many times has it breached section 11C and why has it failed to comply with its legal obligations.
2. In 2018-19, did the Tribunal ever breach its legal obligation under section 11C of the Freedom of Information Act to publish a relevant document (being a document to which section 11C applies) on a website within 10 working days of a person being given access to that document; if so, how many times did the Tribunal breach its legal obligation under section 11C in 2018-19.
3. In 2019-20, did the Tribunal ever breach its legal obligation under section 11C of the Freedom of Information Act to publish a relevant document (being a document to which section 11C applies) on a website within 10 working days of a person being given access to that document; if so, how many times did the Tribunal breach its legal obligation under section 11C in 2019-20.
4. In 2020-21, did the Tribunal ever breach its legal obligation under section 11C of the Freedom of Information Act to publish a relevant document (being a document to which section 11C applies) on a website within 10 working days of a person being given access to that document; if so, how many times did the Tribunal breach its legal obligation under section 11C in 2020-21.
5. On the date that the Tribunal received this question, was the Tribunal in breach of its legal obligation under section 11C of the Freedom of Information Act to publish a relevant document (being a document to which section 11C applies) on a website within 10 working days of a person being given access to that document; if so, as at the date the Tribunal received this question, how many documents had the Tribunal failed to publish on a website in accordance with section 11C.

**Senator the Hon Michaelia Cash** has provided the following answer to the senator's question:

^Insert the answer here - Times New Roman, 9.5 font size^

**<PLEASE DELETE TIP SHEET PRIOR TO FINALISING RESPONSE>**

## Tips for responding to Questions on Notice

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- Responses must be unclassified and appropriate for public release.
- Remain within the parameters of the question asked, and refer to (rather than reproduce) publicly available information or previously answered questions when possible.
- Adhere to applicable style guide requirements, including:
  - Expand acronyms when first used.
  - Do not capitalise 'department' when referring to AGD.
  - Acts should be italicised. Bills and Regulations should not.
- Ensure cross referencing to similar/related QoNs has been considered. This will assist the AGO when reviewing. These can be linked in PDMS or noted in the response.
- Replicate the approach adopted in relation to similar questions on previous occasions (reflecting any AGO feedback on the previous response).
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**From:** [Michaela \[REDACTED\]](#)  
**To:** [Alison \[REDACTED\]](#); [Michaela \[REDACTED\]](#)  
**Subject:** Conversation with Alison [REDACTED]  
**Date:** Friday, 13 August 2021 12:51:03 PM

---

Michaela [REDACTED] 11:22 AM:

Hello, makes sense now re. Chris' queries about FOI and corro we've had with AGD

Alison [REDACTED] 11:51 AM:

hi M, can you call me re QoNs when you have a mo? thanks.

11:54 AM Connected to Alison [REDACTED]

12:00 PM Call with Alison [REDACTED] has ended. Duration: 0:05:37

Alison [REDACTED] 12:03 PM:

I've decided to go with asking Sandra to have a draft ready for Chris by COB Monday 23rd. can you send them on to L & P? thanks M

Michaela [REDACTED] 12:03 PM:

ok, will do

Alison [REDACTED] 12:04 PM:

(y)

Michaela [REDACTED] 12:50 PM:

[REDACTED]

**From:** Alison [REDACTED]  
**To:** [REDACTED] Rohan  
**Cc:** [REDACTED] Ryan; "lin [REDACTED]"; Sian Leathem; Jamie Crew; Chris Matthies; Claire [REDACTED]  
**Subject:** FW: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]  
**Date:** Friday, 20 August 2021 3:51:16 PM  
**Attachments:** PQ21-000113.001 FOI requests granted or refused by the AAT.DOCX  
 PQ21-000114.001 AAT compliance with section 11(c), FOI Act.docx

**OFFICIAL**

Hi Rohan

Please find attached the two additional QoNs from Senator Carr relating to FOI requests discussed in this afternoon's meeting.

Kind regards  
Alison

**Alison** [REDACTED]  
 Director Governance & Executive, Information Management

**Administrative Appeals Tribunal**  
**Principal Registry, Sydney**  
 Strategy, Communications & Governance

T: [REDACTED]  
 E: [alison@\[REDACTED\]@aat.gov.au](mailto:alison@[REDACTED]@aat.gov.au)

[www.aat.gov.au](http://www.aat.gov.au)

**From:** Parliamentary <[Parliamentary@ag.gov.au](mailto:Parliamentary@ag.gov.au)>  
**Sent:** Friday, 13 August 2021 11:02 AM  
**To:** Governance mailbox <[governance@aat.gov.au](mailto:governance@aat.gov.au)>; Samantha [REDACTED] <[Samantha@\[REDACTED\]@aat.gov.au](mailto:Samantha@[REDACTED]@aat.gov.au)>  
**Cc:** Melanie [REDACTED] <[Melanie@\[REDACTED\]@aat.gov.au](mailto:Melanie@[REDACTED]@aat.gov.au)>  
**Subject:** Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

**EXTERNAL EMAIL**

"Do not click any links or open any attachments unless you trust the sender, are expecting this email and know the content is safe."

**OFFICIAL**

Good morning,

Senator Kim Carr placed questions [4000](#) and [4001](#) on notice today, 13 August 2021. Please find **attached** the response templates.

It would be great if agency head cleared responses could be returned to [parliamentary@ag.gov.au](mailto:parliamentary@ag.gov.au) by **COB 26 August 2021** to facilitate progression to the AGO.

Please let me know if you have any questions regarding the above.

Kind regards,

**Julia** [REDACTED]  
Parliamentary Officer  
Cabinet, Legislation and Estimates | Strategy and Governance  
Attorney-General's Department  
t. [REDACTED] | e. [julia](mailto:julia@[REDACTED]) [REDACTED]

**OFFICIAL**

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Australian Government  
Attorney-General's Department

### PARLIAMENTARY QUESTION ON NOTICE COVERING SHEET

Ministerial Correspondence Details			
<b>PDR Number:</b>	PQ21-000113	<b>Question Number:</b>	4000
<b>Date Asked:</b>	13 August 2021	<b>Date Sent to MO (from AGD):</b>	
<b>MO Deadline:</b>	9 September 2021	<b>Date Due to be Tabled:</b>	12 September 2021
<b>Subject:</b>	FOI requests granted or refused by the AAT		
<b>Asked By:</b>	Kim Carr		
<b>Summary/Overview:</b>	^To be manually inserted by line area – insert brief summary/overview here – max 200 words^		
<b>Related Question/s:</b>	PQ21-000114 AAT compliance with section 11(c), FOI Act ^To be manually inserted by line area – insert related parliamentary question number and subject/overview^		
<b>Action:</b>	I recommend that you approve the attached response to the Parliamentary Question on Notice		
<b>Authorised By:</b>	<b>Name:</b>	^Manually insert final Clearance Officer^	
	<b>Position:</b>	^Manually insert position of final Clearance Officer e.g. Director / Assistant Secretary / First Assistant Secretary etc.^	
	<b>Division:</b>	^Manually insert Branch and Division^	
	<b>Phone:</b>	^Manually insert phone number^	

Minister's Office Use <i>(Relevant information to be inserted by DLO/Adviser as required)</i>

## SENATE QUESTION

**QUESTION NUMBER:** 4000

Kim Carr asked the following question, upon notice, on 13 August 2021.

With respect to the Administrative Appeals Tribunal and the processing of freedom of information requests:

1. How many freedom of information requests did the Tribunal grant (either in full or in part) between 26 June 2021 and 11 August 2021.
2. How many freedom of information requests has the Tribunal refused (either in full or in part) between 26 June 2021 and 11 August 2021.

**Senator the Hon Michaelia Cash** has provided the following answer to the senator's question:

*^Insert the answer here - Times New Roman, 9.5 font size^*

**<PLEASE DELETE TIP SHEET PRIOR TO FINALISING RESPONSE>**

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  - Do not capitalise 'department' when referring to AGD.
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**Australian Government**  
Attorney-General's Department

**PARLIAMENTARY QUESTION ON NOTICE COVERING SHEET**

Ministerial Correspondence Details			
<b>PDR Number:</b>	PQ21-000114	<b>Question Number:</b>	4001
<b>Date Asked:</b>	13 August 2021	<b>Date Sent to MO (from AGD):</b>	^Insert date^
<b>MO Deadline:</b>	9 September 2021	<b>Date Due to be Tabled:</b>	12 September 2021
<b>Subject:</b>	AAT compliance with section 11(c), FOI Act		
<b>Asked By:</b>	Kim Carr		
<b>Summary/Overview:</b>	^To be manually inserted by line area – insert brief summary/overview here – max 200 words^		
<b>Related Question/s:</b>	PQ21-000113 FOI requests granted or refused by the AAT ^To be manually inserted by line area – insert <b>related</b> parliamentary question number and subject/overview^		
<b>Action:</b>	I recommend that you approve the attached response to the Parliamentary Question on Notice		
<b>Authorised By:</b>	<b>Name:</b>	^Manually insert final Clearance Officer^	
	<b>Position:</b>	^Manually insert position of final Clearance Officer e.g. Director / Assistant Secretary / First Assistant Secretary etc.^	
	<b>Division:</b>	^Manually insert Branch and Division^	
	<b>Phone:</b>	^Manually insert phone number^	

Minister's Office Use <i>(Relevant information to be inserted by DLO/Adviser as required)</i>

## SENATE QUESTION

**QUESTION NUMBER: 4001**

Kim Carr asked the following question, upon notice, on 13 August 2021.

With respect to the Administrative Appeals Tribunal and the processing of Freedom of Information requests:

1. Since July 2018, has the Tribunal at all times complied with its legal obligations under section 11C of the Freedom of Information Act; if not, how many times has it breached section 11C and why has it failed to comply with its legal obligations.
2. In 2018-19, did the Tribunal ever breach its legal obligation under section 11C of the Freedom of Information Act to publish a relevant document (being a document to which section 11C applies) on a website within 10 working days of a person being given access to that document; if so, how many times did the Tribunal breach its legal obligation under section 11C in 2018-19.
3. In 2019-20, did the Tribunal ever breach its legal obligation under section 11C of the Freedom of Information Act to publish a relevant document (being a document to which section 11C applies) on a website within 10 working days of a person being given access to that document; if so, how many times did the Tribunal breach its legal obligation under section 11C in 2019-20.
4. In 2020-21, did the Tribunal ever breach its legal obligation under section 11C of the Freedom of Information Act to publish a relevant document (being a document to which section 11C applies) on a website within 10 working days of a person being given access to that document; if so, how many times did the Tribunal breach its legal obligation under section 11C in 2020-21.
5. On the date that the Tribunal received this question, was the Tribunal in breach of its legal obligation under section 11C of the Freedom of Information Act to publish a relevant document (being a document to which section 11C applies) on a website within 10 working days of a person being given access to that document; if so, as at the date the Tribunal received this question, how many documents had the Tribunal failed to publish on a website in accordance with section 11C.

**Senator the Hon Michaelia Cash** has provided the following answer to the senator's question:

^Insert the answer here - Times New Roman, 9.5 font size^

## <PLEASE DELETE TIP SHEET PRIOR TO FINALISING RESPONSE>

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  - Do not capitalise 'department' when referring to AGD.
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**From:** [Michaela](#) [REDACTED]  
**To:** [Samantha](#) [REDACTED]  
**Subject:** RE: Catch up [SEC=OFFICIAL]  
**Date:** Friday, 20 August 2021 6:34:50 PM

---

**OFFICIAL**

Thanks Sam!

Following our chat earlier today, here are a few things to note when I'm on leave [REDACTED]

- [REDACTED]
- [REDACTED]
- Sandra [REDACTED] has 2 tasks due Monday 23 Aug to follow up: draft responses for SQoNs 4000 & 4001, [REDACTED].
- [REDACTED]

I put a red flag next to the above Gov mailbox items that are awaiting a response / clearance / documentation.

-Michaela.

---

**From:** Samantha [REDACTED] <Samantha [REDACTED]@aat.gov.au>  
**Sent:** Thursday, 19 August 2021 1:38 PM  
**To:** Michaela [REDACTED] <Michaela [REDACTED]@aat.gov.au>  
**Subject:** Catch up [SEC=OFFICIAL]

**OFFICIAL**

Hi Michaela,

Sorry that we didn't get a chance to meet up today. Could you please send me an email with anything I need know [REDACTED]

We can catch up on Wednesday; and Mel will be back then too – so it will be nice for us all to regroup then.

Thank you! Have a lovely long weekend!

-Sam

**Samantha** [REDACTED]  
Senior Governance Officer  
**Administrative Appeals Tribunal**  
**Principal Registry, Sydney**  
Strategy, Communications & Governance  
T: [REDACTED]  
E: [samantha \[REDACTED\]@aat.gov.au](mailto:samantha [REDACTED]@aat.gov.au)  
[www.aat.gov.au](http://www.aat.gov.au)

**From:** [Governance mailbox](#)  
**To:** [Sandra \[REDACTED\]](#)  
**Cc:** [Chris Matthies](#); [Alison \[REDACTED\]](#); [Governance mailbox](#)  
**Subject:** RE: SQoN 4000 and 4001 [SEC=OFFICIAL]  
**Date:** Monday, 23 August 2021 8:07:13 AM

---

**OFFICIAL**

Hi Sandra

Just a friendly reminder in regards to QON responses 4000 and 4001 (linked in the email below). To allow enough time for the clearance process, we suggest that you provide draft responses to Chris today or tomorrow. Our cleared responses are due to AGD on Thursday 26<sup>th</sup> Aug.

Thank you.

Kind regards,

Sam

---

**From:** Governance mailbox <[governance@aat.gov.au](mailto:governance@aat.gov.au)>

**Sent:** Friday, 13 August 2021 12:32 PM

**To:** Sandra [REDACTED] <[Sandra.\[REDACTED\]@aat.gov.au](mailto:Sandra.[REDACTED]@aat.gov.au)>

**Cc:** Chris Matthies <[Chris.Matthies@aat.gov.au](mailto:Chris.Matthies@aat.gov.au)>; Alison [REDACTED] <[Alison.\[REDACTED\]@aat.gov.au](mailto:Alison.[REDACTED]@aat.gov.au)>; Samantha [REDACTED] <[Samantha.\[REDACTED\]@aat.gov.au](mailto:Samantha.[REDACTED]@aat.gov.au)>; Melanie [REDACTED] <[Melanie.\[REDACTED\]@aat.gov.au](mailto:Melanie.[REDACTED]@aat.gov.au)>; Governance mailbox <[governance@aat.gov.au](mailto:governance@aat.gov.au)>

**Subject:** Responses required by 23/08: SQoN 4000 and 4001 [SEC=OFFICIAL]

**OFFICIAL**

Hi Sandra,

We've recently received the below questions on notice from AGD.

Can you please start working on responses using the templates for [SQoN 4000](#) and [4001](#) in PRIME?

AGD have asked us to provide them with a response by Thursday 26 August, so it will be appreciated if you could have the draft responses ready for Chris **by COB Monday 23 August**.

Please do not hesitate to contact the Governance team if you have any queries / foresee any issues with this timeframe. Thanks!

Kind regards,

Michaela

**Michaela** [REDACTED]

Senior Governance Officer

**Administrative Appeals Tribunal**

**Principal Registry, Brisbane**

Governance & Executive

T: [REDACTED]

E: [michaela.\[REDACTED\]@aat.gov.au](mailto:michaela.[REDACTED]@aat.gov.au)

[www.aat.gov.au](http://www.aat.gov.au)

---

**From:** Parliamentary <[Parliamentary@ag.gov.au](mailto:Parliamentary@ag.gov.au)>

**Sent:** Friday, 13 August 2021 11:02 AM

**To:** Governance mailbox <[governance@aat.gov.au](mailto:governance@aat.gov.au)>; Samantha [REDACTED] <[Samantha.\[REDACTED\]@aat.gov.au](mailto:Samantha.[REDACTED]@aat.gov.au)>

**Cc:** Melanie [REDACTED] <[Melanie.\[REDACTED\]@aat.gov.au](mailto:Melanie.[REDACTED]@aat.gov.au)>

**Subject:** Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

**EXTERNAL EMAIL**

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**OFFICIAL**

Good morning,

Senator Kim Carr placed questions [4000](#) and [4001](#) on notice today, 13 August 2021. Please find **attached** the response templates.

It would be great if agency head cleared responses could be returned to

[parliamentary@ag.gov.au](mailto:parliamentary@ag.gov.au) by **COB 26 August 2021** to facilitate progression to the AGO.

Please let me know if you have any questions regarding the above.

Kind regards,

**Julia** [REDACTED]

Parliamentary Officer

Cabinet, Legislation and Estimates | Strategy and Governance

Attorney-General's Department

t. [REDACTED] | e. [julia.\[REDACTED\]](mailto:julia.[REDACTED])

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**From:** [Alison \[REDACTED\]](#)  
**To:** [Governance mailbox](#)  
**Subject:** RE: SQoN 4000 and 4001 [SEC=OFFICIAL]  
**Date:** Monday, 23 August 2021 12:15:18 PM

---

**OFFICIAL**

Thanks Sam. [REDACTED]

**From:** Governance mailbox <[governance@aat.gov.au](mailto:governance@aat.gov.au)>  
**Sent:** Monday, 23 August 2021 8:07 AM  
**To:** Sandra [REDACTED] <[Sandra\[REDACTED\]@aat.gov.au](mailto:Sandra[REDACTED]@aat.gov.au)>  
**Cc:** Chris Matthies <[Chris.Matthies@aat.gov.au](mailto:Chris.Matthies@aat.gov.au)>; Alison [REDACTED] <[Alison.\[REDACTED\]@aat.gov.au](mailto:Alison.[REDACTED]@aat.gov.au)>; Governance mailbox <[governance@aat.gov.au](mailto:governance@aat.gov.au)>  
**Subject:** RE: SQoN 4000 and 4001 [SEC=OFFICIAL]

**OFFICIAL**

Hi Sandra

Just a friendly reminder in regards to QON responses 4000 and 4001 (linked in the email below). To allow enough time for the clearance process, we suggest that you provide draft responses to Chris today or tomorrow. Our cleared responses are due to AGD on Thursday 26<sup>th</sup> Aug.

Thank you.

Kind regards,  
 Sam

---

**From:** Governance mailbox <[governance@aat.gov.au](mailto:governance@aat.gov.au)>  
**Sent:** Friday, 13 August 2021 12:32 PM  
**To:** Sandra [REDACTED] <[Sandra.\[REDACTED\]@aat.gov.au](mailto:Sandra.[REDACTED]@aat.gov.au)>  
**Cc:** Chris Matthies <[Chris.Matthies@aat.gov.au](mailto:Chris.Matthies@aat.gov.au)>; Alison [REDACTED] <[Alison.\[REDACTED\]@aat.gov.au](mailto:Alison.[REDACTED]@aat.gov.au)>; Samantha [REDACTED] <[Samantha.\[REDACTED\]@aat.gov.au](mailto:Samantha.[REDACTED]@aat.gov.au)>; Melanie [REDACTED] <[Melanie.\[REDACTED\]@aat.gov.au](mailto:Melanie.[REDACTED]@aat.gov.au)>; Governance mailbox <[governance@aat.gov.au](mailto:governance@aat.gov.au)>  
**Subject:** Responses required by 23/08: SQoN 4000 and 4001 [SEC=OFFICIAL]

**OFFICIAL**

Hi Sandra,

We've recently received the below questions on notice from AGD.

Can you please start working on responses using the templates for [SQoN 4000](#) and [4001](#) in PRIME?

AGD have asked us to provide them with a response by Thursday 26 August, so it will be appreciated if you could have the draft responses ready for Chris **by COB Monday 23 August**.

Please do not hesitate to contact the Governance team if you have any queries / foresee any issues with this timeframe. Thanks!

Kind regards,

Michaela

**Michaela** [REDACTED]

Senior Governance Officer

**Administrative Appeals Tribunal**

**Principal Registry, Brisbane**

Governance & Executive

T: [REDACTED]

E: [michaela\[REDACTED\]@aat.gov.au](mailto:michaela[REDACTED]@aat.gov.au)

[www.aat.gov.au](http://www.aat.gov.au)

---

**From:** Parliamentary <[Parliamentary@ag.gov.au](mailto:Parliamentary@ag.gov.au)>

**Sent:** Friday, 13 August 2021 11:02 AM

**To:** Governance mailbox <[governance@aat.gov.au](mailto:governance@aat.gov.au)>; Samantha [REDACTED]  
<[Samantha\[REDACTED\]@aat.gov.au](mailto:Samantha[REDACTED]@aat.gov.au)>  
**Cc:** Melanie [REDACTED] <[Melanie\[REDACTED\]@aat.gov.au](mailto:Melanie[REDACTED]@aat.gov.au)>  
**Subject:** Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

**EXTERNAL EMAIL**

"Do not click any links or open any attachments unless you trust the sender, are expecting this email and know the content is safe."

**OFFICIAL**

Good morning,

Senator Kim Carr placed questions [4000](#) and [4001](#) on notice today, 13 August 2021. Please find **attached** the response templates.

It would be great if agency head cleared responses could be returned to [parliamentary@ag.gov.au](mailto:parliamentary@ag.gov.au) by **COB 26 August 2021** to facilitate progression to the AGO.

Please let me know if you have any questions regarding the above.

Kind regards,

**Julia** [REDACTED]

Parliamentary Officer

Cabinet, Legislation and Estimates | Strategy and Governance

Attorney-General's Department

t. [REDACTED] | e. [julia\[REDACTED\]@aat.gov.au](mailto:julia[REDACTED]@aat.gov.au)

**OFFICIAL**

If you have received this transmission in error please notify us immediately by return e-mail and delete all copies. If this e-mail or any attachments have been sent to you in error, that error does not constitute waiver of any confidentiality, privilege or copyright in respect of information in the e-mail or attachments.

**From:** [Sandra](#) [REDACTED]  
**To:** [Skye](#) [REDACTED]; [Siobhan](#) [REDACTED]; [Alita](#) [REDACTED]  
**Cc:** [FOI](#)  
**Subject:** Question in notice information needed [SEC=OFFICIAL]  
**Date:** Tuesday, 24 August 2021 12:04:00 PM

---

**OFFICIAL**

Hello,

I am working on a bundle of questions on notice.

I need your help with a question notice that asks:

How many decisions did we send out on FOI requests between 26 June 2021 and 11 August 2021?

How many were refused and how many were granted (in full or in part – doesn't matter)?

Because it's unclear if they wanted 26 June or not – please do one set with 26 June and one without. Both times 11 August would be included.

So we need:

Total including 26/6 to 11 June	Number access refused	Number access granted (full or part)	Any comment
Total excluding 26/6 to 11 June	Number access refused	Number access granted( full or part)	

Thank you very much.

Unfortunately I missed this question so would be very grateful for this info as quickly as you can.

Thank you,

Sandra

**Sandra** [REDACTED]

Director, Legal and Policy

**Administrative Appeals Tribunal**

**Principal Registry, Sydney**

Legal & Policy

T: [REDACTED]

E: [sandra.\[REDACTED\]@aat.gov.au](mailto:sandra.[REDACTED]@aat.gov.au)

[www.aat.gov.au](http://www.aat.gov.au)

**From:** [Skye \[REDACTED\]](#)  
**To:** [Sandra \[REDACTED\]](#); [Siobhan \[REDACTED\]](#); [Alita \[REDACTED\]](#)  
**Cc:** [FOI](#)  
**Subject:** RE: Question in notice information needed [SEC=OFFICIAL]3  
**Date:** Tuesday, 24 August 2021 1:02:05 PM

**OFFICIAL**

Hi Sandra,  
Please see the response below for MRD, SSCSD and L&P FOI requests.  
Siobhan – there is just the [REDACTED] request which doesn't have an outcome. Could you please add the outcome of that one to the table below?  
For each of the divisions, the numbers were the same regardless of whether or not I included or excluded 26 June 2021.  
Thanks,  
Skye

**From:** Sandra [REDACTED] <Sandra [REDACTED]@aat.gov.au>  
**Sent:** Tuesday, 24 August 2021 12:05 PM  
**To:** Skye [REDACTED] <Skye [REDACTED]@aat.gov.au>; Siobhan [REDACTED] <Siobhan [REDACTED]@aat.gov.au>; Alita [REDACTED] <[REDACTED]@aat.gov.au>  
**Cc:** FOI <FOI@aat.gov.au>  
**Subject:** Question in notice information needed [SEC=OFFICIAL]

**OFFICIAL**

Hello,  
I am working on a bundle of questions on notice.  
I need your help with a question notice that asks:  
How many decisions did we send out on FOI requests between 26 June 2021 and 11 August 2021?  
How many were refused and how many were granted (in full or in part – doesn't matter)?  
Because it's unclear if they wanted 26 June or not – please do one set with 26 June and one without. Both times 11 August would be included.  
So we need:

	Total including 26/6 to 11 August	Number access refused	Number access granted (full or part)	Any comment
SSCSD and L&P	20 (received 30 in this period and finalised 20)	3 refused	7 in full 7 in part	1 transferred in full to AGD 1 withdrawn 1 SSCSD outcome unknown [REDACTED]
	Total excluding 26/6 to 11 August	Number access refused	Number access granted( full or part)	
SSCSD and L&P	Same as above	Same as above	Same as above	Same as above
	Total including 26/6 to 11 August	Number access refused	Number access granted (full or part)	Any comment
MRD	179 finalised	0	89 in full 56 in part	13 transferred in full 21 withdrawn
	Total excluding 26/6 to 11 August	Number access refused	Number access granted( full or part)	
MRD	Same as above	Same as above	Same as above	Same as above

Thank you very much.  
Unfortunately I missed this question so would be very grateful for this info as quickly as you can.  
Thank you,  
Sandra  
**Sandra [REDACTED]**  
Director, Legal and Policy  
**Administrative Appeals Tribunal**  
**Principal Registry, Sydney**  
Legal & Policy  
T [REDACTED]  
E: [sandra \[REDACTED\]@aat.gov.au](mailto:sandra [REDACTED]@aat.gov.au)  
[www.aat.gov.au](http://www.aat.gov.au)

From: [Siobhan](#)  
 To: [Skye](#); [Sandra](#); [Alita](#)  
 Cc: [FOI](#)  
 Subject: RE: Question in notice information needed [SEC=OFFICIAL]2  
 Date: Tuesday, 24 August 2021 1:18:22 PM

**OFFICIAL**

Hi Skye

I'm not sure how the totals work on the table for L&P and SSCS but the request is finalised released in full.

Siobhan

From: Skye <[Skye@aat.gov.au](#)>

Sent: Tuesday, 24 August 2021 1:02 PM

To: Sandra <[Sandra@aat.gov.au](#)>; Siobhan <[Siobhan@aat.gov.au](#)>; Alita <[Alita@aat.gov.au](#)>

Cc: FOI <[FOI@aat.gov.au](#)>

Subject: RE: Question in notice information needed [SEC=OFFICIAL]

**OFFICIAL**

Hi Sandra,

Please see the response below for MRD, SSCSD and L&P FOI requests.

Siobhan – there is just the request which doesn't have an outcome. Could you please add the outcome of that one to the table below?

For each of the divisions, the numbers were the same regardless of whether or not I included or excluded 26 June 2021.

Thanks,

Skye

From: Sandra <[Sandra@aat.gov.au](#)>

Sent: Tuesday, 24 August 2021 12:05 PM

To: Skye <[Skye@aat.gov.au](#)>; Siobhan <[Siobhan@aat.gov.au](#)>; Alita <[Alita@aat.gov.au](#)>

Cc: FOI <[FOI@aat.gov.au](#)>

Subject: Question in notice information needed [SEC=OFFICIAL]

**OFFICIAL**

Hello,

I am working on a bundle of questions on notice.

I need your help with a question notice that asks:

How many decisions did we send out on FOI requests between 26 June 2021 and 11 August 2021?

How many were refused and how many were granted (in full or in part – doesn't matter)?

Because it's unclear if they wanted 26 June or not – please do one set with 26 June and one without. Both times 11 August would be included.

So we need:

	Total including 26/6 to 11 August	Number access refused	Number access granted (full or part)	Any comment
SSCSD and L&P	20 (received 30 in this period and finalised 20)	3 refused	7 in full 7 in part 1 in full	1 transferred in full to AGD 1 withdrawn
	Total excluding 26/6 to 11 August	Number access refused	Number access granted (full or part)	
SSCSD and L&P	Same as above	Same as above	Same as above	Same as above
	Total including 26/6 to 11 August	Number access refused	Number access granted (full or part)	Any comment
MRD	179 finalised	0	89 in full 56 in part	13 transferred in full 21 withdrawn
	Total excluding 26/6 to 11 August	Number access refused	Number access granted (full or part)	
MRD	Same as above	Same as above	Same as above	Same as above

Thank you very much.

Unfortunately I missed this question so would be very grateful for this info as quickly as you can.

Thank you,

Sandra

**Sandra**

Director, Legal and Policy

**Administrative Appeals Tribunal**



**Principal Registry, Sydney**

Legal &amp; Policy

T:

E: [sandra\[REDACTED\]@aat.gov.au](mailto:sandra[REDACTED]@aat.gov.au)[www.aat.gov.au](http://www.aat.gov.au)

**From:** FOI  
**To:** Sandra [REDACTED] Siobhan [REDACTED] Alita [REDACTED]  
**Cc:** FOI  
**Subject:** RE: Question in notice information needed [SEC=OFFICIAL]1  
**Date:** Tuesday, 24 August 2021 2:01:53 PM

**OFFICIAL**

Hi Sandra,  
 Yes, so [REDACTED] is included in the 20 figure and the number released in full should now show "8". I've updated the table below.  
 Thanks for your help Siobhan!  
 Kind regards,  
 Skye

**From:** Sandra [REDACTED] <Sandra [REDACTED]@aat.gov.au>  
**Sent:** Tuesday, 24 August 2021 1:30 PM  
**To:** Siobhan [REDACTED] Siobhan [REDACTED]@aat.gov.au>; Skye [REDACTED] <Skye [REDACTED]@aat.gov.au>; Alita [REDACTED] <Alita [REDACTED]@aat.gov.au>  
**Cc:** FOI <FOI@aat.gov.au>  
**Subject:** RE: Question in notice information needed [SEC=OFFICIAL]

**OFFICIAL**

Thanks you all so much for doing this so quickly!  
 Skye – can you confirm [REDACTED] is in and I am good to use the figures?  
 Thanks,  
 Sandra  
**Sandra [REDACTED]**  
 Director, Legal and Policy  
**Administrative Appeals Tribunal**  
**Principal Registry, Sydney**  
 Legal & Policy  
 T: [REDACTED]  
 E: [sandra \[REDACTED\]@aat.gov.au](mailto:sandra [REDACTED]@aat.gov.au)  
[www.aat.gov.au](http://www.aat.gov.au)

**From:** Siobhan [REDACTED] <Siobhan [REDACTED]@aat.gov.au>  
**Sent:** Tuesday, 24 August 2021 1:18 PM  
**To:** Skye [REDACTED] <Skye [REDACTED]@aat.gov.au>; Sandra [REDACTED] <Sandra [REDACTED]@aat.gov.au>; Alita [REDACTED] <Alita [REDACTED]@aat.gov.au>  
**Cc:** FOI <FOI@aat.gov.au>  
**Subject:** RE: Question in notice information needed [SEC=OFFICIAL]

**OFFICIAL**

Hi Skye  
 I'm not sure how the totals work on the table for L&P and SSCS but the [REDACTED] request is finalised released in full.  
 Siobhan

**From:** Skye [REDACTED] <Skye [REDACTED]@aat.gov.au>  
**Sent:** Tuesday, 24 August 2021 1:02 PM  
**To:** Sandra [REDACTED] <Sandra [REDACTED]@aat.gov.au>; Siobhan [REDACTED] <Siobhan [REDACTED]@aat.gov.au>; Alita [REDACTED] <Alita [REDACTED]@aat.gov.au>  
**Cc:** FOI <FOI@aat.gov.au>  
**Subject:** RE: Question in notice information needed [SEC=OFFICIAL]

**OFFICIAL**

Hi Sandra,  
 Please see the response below for MRD, SSCSD and L&P FOI requests.  
 Siobhan – there is just the [REDACTED] request which doesn't have an outcome. Could you please add the outcome of that one to the table below?  
 For each of the divisions, the numbers were the same regardless of whether or not I included or excluded 26 June 2021.  
 Thanks,  
 Skye

**From:** Sandra [REDACTED] <Sandra [REDACTED]@aat.gov.au>  
**Sent:** Tuesday, 24 August 2021 12:05 PM  
**To:** Skye [REDACTED] <Skye [REDACTED]@aat.gov.au>; Siobhan [REDACTED] <Siobhan [REDACTED]@aat.gov.au>; Alita [REDACTED] <Alita [REDACTED]@aat.gov.au>  
**Cc:** FOI <FOI@aat.gov.au>  
**Subject:** Question in notice information needed [SEC=OFFICIAL]

**OFFICIAL**

Hello,

I am working on a bundle of questions on notice.

I need your help with a question notice that asks:

How many decisions did we send out on FOI requests between 26 June 2021 and 11 August 2021?

How many were refused and how many were granted (in full or in part – doesn't matter)?

Because it's unclear if they wanted 26 June or not – please do one set with 26 June and one without. Both times 11 August would be included.

So we need:

	Total including 26/6 to 11 August	Number access refused	Number access granted (full or part)	Any comment
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	Total excluding 26/6 to 11 August	Number access refused	Number access granted( full or part)	
SSCSD and L&P	Same as above	Same as above	Same as above	Same as above
	Total including 26/6 to 11 August	Number access refused	Number access granted (full or part)	Any comment
MRD	179 finalised	0	89 in full 56 in part	13 transferred in full 21 withdrawn
	Total excluding 26/6 to 11 August	Number access refused	Number access granted( full or part)	
MRD	Same as above	Same as above	Same as above	Same as above

Thank you very much.

Unfortunately I missed this question so would be very grateful for this info as quickly as you can.

Thank you,

Sandra

**Sandra** [REDACTED]

Director, Legal and Policy

**Administrative Appeals Tribunal**

**Principal Registry, Sydney**

Legal & Policy

T [REDACTED]

E: [sandra@\[REDACTED\].aat.gov.au](mailto:sandra@[REDACTED].aat.gov.au)

[www.aat.gov.au](http://www.aat.gov.au)

**From:** Alita [REDACTED]  
**To:** FOI; Sandra [REDACTED]; Siobhan [REDACTED]  
**Subject:** RE: Question in notice information needed [SEC=OFFICIAL]  
**Date:** Tuesday, 24 August 2021 2:12:51 PM

**OFFICIAL**

Hi all,  
 Thanks Skye - I wasn't sure if the MRD figures were just pulled from CaseMate so I've double checked the FOI National Coordinator inbox and confirm there were no other decisions made outside CaseMate for the timeframe(s) indicated.  
 Let me know if you need anything.  
 Kind regards,  
 Alita

**From:** FOI <FOI@aat.gov.au>  
**Sent:** Tuesday, 24 August 2021 2:02 PM  
**To:** Sandra [REDACTED] <Sandra [REDACTED]@aat.gov.au>; Siobhan [REDACTED] <Siobhan [REDACTED]@aat.gov.au>; Alita [REDACTED] <Alita [REDACTED]@aat.gov.au>  
**Cc:** FOI <FOI@aat.gov.au>  
**Subject:** RE: Question in notice information needed [SEC=OFFICIAL]

**OFFICIAL**

Hi Sandra,  
 Yes, so [REDACTED] is included in the 20 figure and the number released in full should now show "8". I've updated the table below.  
 Thanks for your help Siobhan!  
 Kind regards,  
 Skye

**From:** Sandra [REDACTED] <Sandra [REDACTED]@aat.gov.au>  
**Sent:** Tuesday, 24 August 2021 1:30 PM  
**To:** Siobhan [REDACTED] <Siobhan [REDACTED]@aat.gov.au>; Skye [REDACTED] <Skye [REDACTED]@aat.gov.au>; Alita [REDACTED] <Alita [REDACTED]@aat.gov.au>  
**Cc:** FOI <FOI@aat.gov.au>  
**Subject:** RE: Question in notice information needed [SEC=OFFICIAL]

**OFFICIAL**

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 Skye – can you confirm [REDACTED] is in and I am good to use the figures?  
 Thanks,  
 Sandra  
**Sandra [REDACTED]**  
 Director, Legal and Policy  
**Administrative Appeals Tribunal**  
**Principal Registry, Sydney**  
 Legal & Policy  
 T: [REDACTED]  
 E: [sandra \[REDACTED\]@aat.gov.au](mailto:sandra [REDACTED]@aat.gov.au)  
[www.aat.gov.au](http://www.aat.gov.au)

**From:** Siobhan [REDACTED] <Siobhan [REDACTED]@aat.gov.au>  
**Sent:** Tuesday, 24 August 2021 1:18 PM  
**To:** Skye [REDACTED] <Skye [REDACTED]@aat.gov.au>; Sandra [REDACTED] <Sandra [REDACTED]@aat.gov.au>; Alita [REDACTED] <Alita [REDACTED]@aat.gov.au>  
**Cc:** FOI <FOI@aat.gov.au>  
**Subject:** RE: Question in notice information needed [SEC=OFFICIAL]

**OFFICIAL**

Hi Skye  
 I'm not sure how the totals work on the table for L&P and SSCS but the [REDACTED] request is finalised released in full.  
 Siobhan

**From:** Skye [REDACTED] <Skye [REDACTED]@aat.gov.au>  
**Sent:** Tuesday, 24 August 2021 1:02 PM  
**To:** Sandra [REDACTED] <Sandra [REDACTED]@aat.gov.au>; Siobhan [REDACTED] <Siobhan [REDACTED]@aat.gov.au>; Alita [REDACTED] <Alita [REDACTED]@aat.gov.au>  
**Cc:** FOI <FOI@aat.gov.au>  
**Subject:** RE: Question in notice information needed [SEC=OFFICIAL]

**OFFICIAL**

Hi Sandra,

Please see the response below for MRD, SSCSD and L&P FOI requests.

Siobhan – there is just the [REDACTED] request which doesn't have an outcome. Could you please add the outcome of that one to the table below?

For each of the divisions, the numbers were the same regardless of whether or not I included or excluded 26 June 2021.

Thanks,

Skye

**From:** Sandra [REDACTED] <Sandra[REDACTED]@aat.gov.au>

**Sent:** Tuesday, 24 August 2021 12:05 PM

**To:** Skye [REDACTED] <Skye[REDACTED]@aat.gov.au>; Siobhan [REDACTED] <Siobhan[REDACTED]@aat.gov.au>; Alita [REDACTED] <Alita[REDACTED]@aat.gov.au>

**Cc:** FOI <FOI@aat.gov.au>

**Subject:** Question in notice information needed [SEC=OFFICIAL]

**OFFICIAL**

Hello,

I am working on a bundle of questions on notice.

I need your help with a question notice that asks:

How many decisions did we send out on FOI requests between 26 June 2021 and 11 August 2021?

How many were refused and how many were granted (in full or in part – doesn't matter)?

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SSCSD and L&P	Same as above	Same as above	Same as above	Same as above
	Total including 26/6 to 11 August	Number access refused	Number access granted (full or part)	Any comment
MRD	179 finalised	0	89 in full 56 in part	13 transferred in full 21 withdrawn
	Total excluding 26/6 to 11 August	Number access refused	Number access granted (full or part)	
MRD	Same as above	Same as above	Same as above	Same as above

Thank you very much.

Unfortunately I missed this question so would be very grateful for this info as quickly as you can.

Thank you,

Sandra

**Sandra** [REDACTED]

Director, Legal and Policy

**Administrative Appeals Tribunal**

**Principal Registry, Sydney**

Legal & Policy

T: [REDACTED]

E: [sandra\[REDACTED\]@aat.gov.au](mailto:sandra[REDACTED]@aat.gov.au)

[www.aat.gov.au](http://www.aat.gov.au)

**From:** [Sandra \[REDACTED\]](#)  
**To:** [Chris Matthies](#); [Governance mailbox](#); [Alison \[REDACTED\]](#)  
**Subject:** FOI QoNs [SEC=OFFICIAL]  
**Date:** Tuesday, 24 August 2021 2:19:00 PM  
**Attachments:** [PQ21-000113.001.FOI requests granted or refused by the AAT.DOCX](#)

---

**OFFICIAL**

Hello

Here is a draft response for QoN 4000.

Still working on the other one.

Regards,

Sandra

**Sandra [REDACTED]**

Director, Legal and Policy

**Administrative Appeals Tribunal**

**Principal Registry, Sydney**

Legal & Policy

T: [REDACTED]

E: [sandra.\[REDACTED\]@aat.gov.au](mailto:sandra.[REDACTED]@aat.gov.au)

[www.aat.gov.au](http://www.aat.gov.au)



Australian Government  
Attorney-General's Department

### PARLIAMENTARY QUESTION ON NOTICE COVERING SHEET

Ministerial Correspondence Details			
<b>PDR Number:</b>	PQ21-000113	<b>Question Number:</b>	4000
<b>Date Asked:</b>	13 August 2021	<b>Date Sent to MO (from AGD):</b>	
<b>MO Deadline:</b>	9 September 2021	<b>Date Due to be Tabled:</b>	12 September 2021
<b>Subject:</b>	FOI requests granted or refused by the AAT		
<b>Asked By:</b>	Kim Carr		
<b>Summary/Overview:</b>	^To be manually inserted by line area – insert brief summary/overview here – max 200 words^		
<b>Related Question/s:</b>	PQ21-000114 AAT compliance with section 11(c), FOI Act ^To be manually inserted by line area – insert related parliamentary question number and subject/overview^		
<b>Action:</b>	I recommend that you approve the attached response to the Parliamentary Question on Notice		
<b>Authorised By:</b>	<b>Name:</b>	^Manually insert final Clearance Officer^	
	<b>Position:</b>	^Manually insert position of final Clearance Officer e.g. Director / Assistant Secretary / First Assistant Secretary etc.^	
	<b>Division:</b>	^Manually insert Branch and Division^	
	<b>Phone:</b>	^Manually insert phone number^	

Minister's Office Use <i>(Relevant information to be inserted by DLO/Adviser as required)</i>

## SENATE QUESTION

**QUESTION NUMBER:** 4000

Kim Carr asked the following question, upon notice, on 13 August 2021.

With respect to the Administrative Appeals Tribunal and the processing of freedom of information requests:

1. How many freedom of information requests did the Tribunal grant (either in full or in part) between 26 June 2021 and 11 August 2021.
2. How many freedom of information requests has the Tribunal refused (either in full or in part) between 26 June 2021 and 11 August 2021.

**Senator the Hon Michaelia Cash** has provided the following answer to the senator's question:

^

1. 160, excluding requests transferred.
2. 3, excluding requests withdrawn.

Insert the answer here - Times New Roman, 9.5 font size^



## <PLEASE DELETE TIP SHEET PRIOR TO FINALISING RESPONSE>

### Tips for responding to Questions on Notice

- Always use the template provided by CLES or available in PDMS.
- The template follows the format of all questions followed by all answers, however if your line area has a preference for question answer, question answer this will also be accepted.
- Complete the cover sheet provided for PQoNs and CQoNs. Provide a contact name and phone number in the PDMS item for all QoNs.
- Responses must be unclassified and appropriate for public release.
- Remain within the parameters of the question asked, and refer to (rather than reproduce) publicly available information or previously answered questions when possible.
- Adhere to applicable style guide requirements, including:
  - Expand acronyms when first used.
  - Do not capitalise 'department' when referring to AGD.
  - Acts should be italicised. Bills and Regulations should not.
- Ensure cross referencing to similar/related QoNs has been considered. This will assist the AGO when reviewing. These can be linked in PDMS or noted in the response.
- Replicate the approach adopted in relation to similar questions on previous occasions (reflecting any AGO feedback on the previous response).
- When coordinating a whole-of-portfolio response, ensure a uniform approach (e.g. answers at the same level of detail across all agencies and line areas).
- Provide any additional detail in an email or PDMS processing instructions (e.g. any guidance provided by PM&C or approaches being taken by other agencies where available/known).
- Public Interest Immunity (PII) claims can be made by the Minister to protect against the disclosure of information or documents, where disclosure would damage the public interest. If you think the Minister may wish to claim PII please contact CLES early.
- Consider whether answering the question would be an unreasonable diversion of resources (particularly in multi-part or complex questions). Please discuss this response with CLES early.
- Where a committee has asked multiple questions on the same subject matter these can all be addressed in the one document-individual PDMS records for each question should **not** be created.

## Locating tabled Questions on Notice

Current questions on notice or tabled responses can be found on the APH website. By including some key criteria you can narrow the search down by Ministry, Senator, date or QoN number.

[Senate - Notice Paper - Questions on Notice](#)  
[House of Representatives - Questions in Writing](#)

Answers to Committee Questions on Notice can be found by searching for the relevant Senate Committee and navigating to the additional documents page.

[Current Senate Inquiries](#)  
[Current House Inquiries](#)

## Further information

For further information regarding rules and guidelines regarding Parliamentary Questions on Notice, the following links may be helpful:

[APH - Guides to Senate Procedure – No. 6 Questions](#)  
[APH - Senate Standing Orders - Chapter 11 - Questions seeking information](#)

## Contact us

Please contact CLES at [parliamentary@ag.gov.au](mailto:parliamentary@ag.gov.au) or [senate.estimateinbox@ag.gov.au](mailto:senate.estimateinbox@ag.gov.au) with any questions on timeframes, process or any other queries relating to questions on notice.

**From:** FOI  
**To:** Alita [REDACTED]  
**Subject:** RE: Question in notice information needed [SEC=OFFICIAL]  
**Date:** Tuesday, 24 August 2021 4:45:41 PM

**OFFICIAL**

Thank you for checking Alita!  
 Kind regards,  
 Skye

**From:** Alita [REDACTED] <Alita [REDACTED]@aat.gov.au>  
**Sent:** Tuesday, 24 August 2021 2:13 PM  
**To:** FOI <FOI@aat.gov.au>; Sandra [REDACTED] <Sandra [REDACTED]@aat.gov.au>; Siobhan [REDACTED] <Siobhan [REDACTED]@aat.gov.au>  
**Subject:** RE: Question in notice information needed [SEC=OFFICIAL]

**OFFICIAL**

Hi all,  
 Thanks Skye - I wasn't sure if the MRD figures were just pulled from CaseMate so I've double checked the FOI National Coordinator inbox and confirm there were no other decisions made outside CaseMate for the timeframe(s) indicated.  
 Let me know if you need anything.  
 Kind regards,  
 Alita

**From:** FOI <FOI@aat.gov.au>  
**Sent:** Tuesday, 24 August 2021 2:02 PM  
**To:** Sandra [REDACTED] <Sandra [REDACTED]@aat.gov.au>; Siobhan [REDACTED] <Siobhan [REDACTED]@aat.gov.au>; Alita [REDACTED] <Alita [REDACTED]@aat.gov.au>  
**Cc:** FOI <FOI@aat.gov.au>  
**Subject:** RE: Question in notice information needed [SEC=OFFICIAL]

**OFFICIAL**

Hi Sandra,  
 Yes, so [REDACTED] is included in the 20 figure and the number released in full should now show "8". I've updated the table below.  
 Thanks for your help Siobhan!  
 Kind regards,  
 Skye

**From:** Sandra [REDACTED] <Sandra [REDACTED]@aat.gov.au>  
**Sent:** Tuesday, 24 August 2021 1:30 PM  
**To:** Siobhan [REDACTED] <Siobhan [REDACTED]@aat.gov.au>; Skye [REDACTED] <Skye [REDACTED]@aat.gov.au>; Alita [REDACTED] <Alita [REDACTED]@aat.gov.au>  
**Cc:** FOI <FOI@aat.gov.au>  
**Subject:** RE: Question in notice information needed [SEC=OFFICIAL]

**OFFICIAL**

Thanks you all so much for doing this so quickly!  
 Skye – can you confirm [REDACTED] is in and I am good to use the figures?

Thanks,  
 Sandra  
**Sandra [REDACTED]**  
 Director, Legal and Policy  
**Administrative Appeals Tribunal**  
**Principal Registry, Sydney**  
 Legal & Policy  
 T: [REDACTED]  
 E: [sandra \[REDACTED\]@aat.gov.au](mailto:sandra [REDACTED]@aat.gov.au)  
[www.aat.gov.au](http://www.aat.gov.au)

**From:** Siobhan [REDACTED] <Siobhan [REDACTED]@aat.gov.au>  
**Sent:** Tuesday, 24 August 2021 1:18 PM  
**To:** Skye [REDACTED] <Skye [REDACTED]@aat.gov.au>; Sandra [REDACTED] <Sandra [REDACTED]@aat.gov.au>; Alita [REDACTED] <Alita [REDACTED]@aat.gov.au>  
**Cc:** FOI <FOI@aat.gov.au>  
**Subject:** RE: Question in notice information needed [SEC=OFFICIAL]

**OFFICIAL**

Hi Skye  
 I'm not sure how the totals work on the table for L&P and SSCS but the [REDACTED] request is finalised released in full.  
 Siobhan

**From:** Skye [REDACTED] <Skye [REDACTED]@aat.gov.au>

**Sent:** Tuesday, 24 August 2021 1:02 PM

**To:** Sandra [REDACTED] <Sandra [REDACTED]@aat.gov.au>; Siobhan [REDACTED] <Siobhan [REDACTED]@aat.gov.au>; Alita [REDACTED] <Alita [REDACTED]@aat.gov.au>

**Cc:** FOI <FOI@aat.gov.au>

**Subject:** RE: Question in notice information needed [SEC=OFFICIAL]

**OFFICIAL**

Hi Sandra,

Please see the response below for MRD, SSCSD and L&P FOI requests.

Siobhan – there is just the [REDACTED] request which doesn't have an outcome. Could you please add the outcome of that one to the table below?

For each of the divisions, the numbers were the same regardless of whether or not I included or excluded 26 June 2021.

Thanks,

Skye

---

**From:** Sandra [REDACTED] <Sandra [REDACTED]@aat.gov.au>

**Sent:** Tuesday, 24 August 2021 12:05 PM

**To:** Skye [REDACTED] <Skye [REDACTED]@aat.gov.au>; Siobhan [REDACTED] <Siobhan [REDACTED]@aat.gov.au>; Alita [REDACTED] <Alita [REDACTED]@aat.gov.au>

**Cc:** FOI <FOI@aat.gov.au>

**Subject:** Question in notice information needed [SEC=OFFICIAL]

**OFFICIAL**

Hello,

I am working on a bundle of questions on notice.

I need your help with a question notice that asks:

How many decisions did we send out on FOI requests between 26 June 2021 and 11 August 2021?

How many were refused and how many were granted (in full or in part – doesn't matter)?

Because it's unclear if they wanted 26 June or not – please do one set with 26 June and one without. Both times 11 August would be included.

So we need:

	Total including 26/6 to 11 August	Number access refused	Number access granted (full or part)	Any comment
SSCSD and L&P	20 (received 30 in this period and finalised 20)	3 refused	8 in full 7 in part	1 transferred in full to AGD 1 withdrawn
	Total excluding 26/6 to 11 August	Number access refused	Number access granted (full or part)	
SSCSD and L&P	Same as above	Same as above	Same as above	Same as above
	Total including 26/6 to 11 August	Number access refused	Number access granted (full or part)	Any comment
MRD	179 finalised	0	89 in full 56 in part	13 transferred in full 21 withdrawn
	Total excluding 26/6 to 11 August	Number access refused	Number access granted (full or part)	
MRD	Same as above	Same as above	Same as above	Same as above

Thank you very much.

Unfortunately I missed this question so would be very grateful for this info as quickly as you can.

Thank you,

Sandra

**Sandra [REDACTED]**  
 Director, Legal and Policy  
**Administrative Appeals Tribunal**  
**Principal Registry, Sydney**  
 Legal & Policy  
 T: [REDACTED]  
 E: [sandra \[REDACTED\]@aat.gov.au](mailto:sandra [REDACTED]@aat.gov.au)  
[www.aat.gov.au](http://www.aat.gov.au)

**From:** [Sandra \[REDACTED\]](#)  
**To:** [Chris Matthies](#); [Alison \[REDACTED\]](#); [Governance mailbox](#)  
**Subject:** Draft response to QoN 4001 [SEC=OFFICIAL]  
**Date:** Tuesday, 24 August 2021 8:07:00 PM  
**Attachments:** [PQ21-000114.001 AAT compliance with section 11\(c\), FOI Act.docx](#)

---

**OFFICIAL**

Hello All,  
Here is a draft response for QoN 4001.

Regards,

Sandra

**Sandra [REDACTED]**

Director, Legal and Policy

**Administrative Appeals Tribunal**

**Principal Registry, Sydney**

Legal & Policy

T: [REDACTED]

E: [sandra\[REDACTED\]@aat.gov.au](mailto:sandra[REDACTED]@aat.gov.au)

[www.aat.gov.au](http://www.aat.gov.au)



Australian Government  
Attorney-General's Department

### PARLIAMENTARY QUESTION ON NOTICE COVERING SHEET

Ministerial Correspondence Details			
<b>PDR Number:</b>	PQ21-000114	<b>Question Number:</b>	4001
<b>Date Asked:</b>	13 August 2021	<b>Date Sent to MO (from AGD):</b>	^Insert date^
<b>MO Deadline:</b>	9 September 2021	<b>Date Due to be Tabled:</b>	12 September 2021
<b>Subject:</b>	AAT compliance with section 11(c), FOI Act		
<b>Asked By:</b>	Kim Carr		
<b>Summary/Overview:</b>	^To be manually inserted by line area – insert brief summary/overview here – max 200 words^		
<b>Related Question/s:</b>	PQ21-000113 FOI requests granted or refused by the AAT ^To be manually inserted by line area – insert related parliamentary question number and subject/overview^		
<b>Action:</b>	I recommend that you approve the attached response to the Parliamentary Question on Notice		
<b>Authorised By:</b>	<b>Name:</b>	^Manually insert final Clearance Officer^	
	<b>Position:</b>	^Manually insert position of final Clearance Officer e.g. Director / Assistant Secretary / First Assistant Secretary etc.^	
	<b>Division:</b>	^Manually insert Branch and Division^	
	<b>Phone:</b>	^Manually insert phone number^	

Minister's Office Use <i>(Relevant information to be inserted by DLO/Adviser as required)</i>

## SENATE QUESTION

**QUESTION NUMBER: 4001**

Kim Carr asked the following question, upon notice, on 13 August 2021.

With respect to the Administrative Appeals Tribunal and the processing of Freedom of Information requests:

1. Since July 2018, has the Tribunal at all times complied with its legal obligations under section 11C of the Freedom of Information Act; if not, how many times has it breached section 11C and why has it failed to comply with its legal obligations.
2. In 2018-19, did the Tribunal ever breach its legal obligation under section 11C of the Freedom of Information Act to publish a relevant document (being a document to which section 11C applies) on a website within 10 working days of a person being given access to that document; if so, how many times did the Tribunal breach its legal obligation under section 11C in 2018-19.
3. In 2019-20, did the Tribunal ever breach its legal obligation under section 11C of the Freedom of Information Act to publish a relevant document (being a document to which section 11C applies) on a website within 10 working days of a person being given access to that document; if so, how many times did the Tribunal breach its legal obligation under section 11C in 2019-20.
4. In 2020-21, did the Tribunal ever breach its legal obligation under section 11C of the Freedom of Information Act to publish a relevant document (being a document to which section 11C applies) on a website within 10 working days of a person being given access to that document; if so, how many times did the Tribunal breach its legal obligation under section 11C in 2020-21.
5. On the date that the Tribunal received this question, was the Tribunal in breach of its legal obligation under section 11C of the Freedom of Information Act to publish a relevant document (being a document to which section 11C applies) on a website within 10 working days of a person being given access to that document; if so, as at the date the Tribunal received this question, how many documents had the Tribunal failed to publish on a website in accordance with section 11C.

**Senator the Hon Michaelia Cash** has provided the following answer to the senator's question:

<sup>^1</sup>1. The Administrative Appeals Tribunal does not administer the *Freedom of Information Act 1982*. It follows that it is not a matter for the Administrative Appeals Tribunal to determine whether or not its own actions conform with the requirements of that Act or otherwise. The following information is provided for your assistance.

The Administrative Appeals Tribunal has a disclosure log pursuant to section 11C of the *Freedom of Information Act 1982* on its website:

[FOI disclosure log | Administrative Appeals Tribunal \(aat.gov.au\)](https://www.aat.gov.au/foi-disclosure-log)

The function of the Administrative Appeals Tribunal is the conduct of merits review of administrative decisions. The vast majority of applicants for review are individuals seeking review of decisions that affect them or their business affairs, personally. The vast majority of the information held by the Administrative Appeals Tribunal concerns these applications and the vast majority of requests received by the Administrative Appeals Tribunal under the *Freedom of Information Act 1982* concern this information.

Section 11C of the *Freedom of Information Act 1982*, relevantly, provides:

- (1) This section applies to information if an agency or Minister gives a person access to a document under section 11A containing the information, except in the case of any of the following:
  - (a) personal information about any person, if it would be unreasonable to publish the information;
  - (b) information about the business, commercial, financial or professional affairs of any person, if it would be unreasonable to publish the information;
  - (c) other information of a kind determined by the Information Commissioner under subsection (2), if it would be unreasonable to publish the information;
  - (d) any information, if it is not reasonably practicable to publish the information under this section because of the extent of any modifications to a document (or documents) necessary to delete information mentioned in paragraphs (a) to (c).

It follows that the vast majority of information released by the Administrative Appeals Tribunal in response to freedom of information requests is not required to be published on the disclosure log because it does not fall within the scope of section 11C. Similarly, information released by the Administrative Appeals Tribunal under its administrative access arrangements is not within scope of section 11C. Note also the date on which access is given to documents for the purposes of section 11C(6) is not necessarily the date on which a decision is made where third parties have a right of review under the *Freedom of Information Act 1982* or where particular arrangements are made with the person making the request.

2. I refer to the answer given to question 1. In 2018-19 the Administrative Appeals Tribunal received 1,529 freedom of information requests and staff spent 7 hours on the Information Publication Scheme tasks.

3. I refer to the answer given to question 1. In 2019-20 the Administrative Appeals Tribunal received 1,564 freedom of information requests and staff spent 17 hours on Information Publication Scheme tasks. In early 2020 the Administrative Appeals Tribunal decided to review the entries on the disclosure due to many entries being out of date. There is no requirement in relation to the duration of posting. In addition, an improved design was sought. This task was not complete when COVID 19 restrictions commenced that required staff to change work practices in order to maintain freedom of information services the public and particularly applicants requiring documents from their case files for the purposes of reviews or appeals.

While the Administrative Appeals Tribunal bought forward digitalisation strategies, necessarily current review services were prioritised to ensure continuity of business. Requests under the *Freedom of Information Act 1982* are still made for older documents in physical form, which are not always readily accessible under COVID 19 restrictions. In addition, certain technology required for the management voluminous requests has not always been accessible to staff during this period, resulting in more staff hours spent on processing requests than in previous years. Considering it more efficient to complete the re-design project before adding to the disclosure log, the posting of 1 item of released material was delayed in this period. The material is now included in the disclosure log.

4. I refer to the answers given to questions 1. In 2020-21 the Administrative Appeals Tribunal received 1,600 freedom of information requests and staff spent 20 hours on Information Publication Scheme tasks. As COVID 19 restrictions continue, for the reasons set out in the answer to question 3, the posting of 8 items of released material was delayed during this period. The material is now included in the disclosure log.

5. I refer to the answers given to questions 1, 3 and 4. On the date the Administrative Appeals Tribunal received this question the disclosure log required updating with the items referred to in the answers to questions 3 and 4 and one further item. This has been done.

^



## <PLEASE DELETE TIP SHEET PRIOR TO FINALISING RESPONSE>

### Tips for responding to Questions on Notice

- Always use the template provided by CLES or available in PDMS.
- The template follows the format of all questions followed by all answers, however if your line area has a preference for question answer, question answer this will also be accepted.
- Complete the cover sheet provided for PQoNs and CQoNs. Provide a contact name and phone number in the PDMS item for all QoNs.
- Responses must be unclassified and appropriate for public release.
- Remain within the parameters of the question asked, and refer to (rather than reproduce) publicly available information or previously answered questions when possible.
- Adhere to applicable style guide requirements, including:
  - Expand acronyms when first used.
  - Do not capitalise 'department' when referring to AGD.
  - Acts should be italicised. Bills and Regulations should not.
- Ensure cross referencing to similar/related QoNs has been considered. This will assist the AGO when reviewing. These can be linked in PDMS or noted in the response.
- Replicate the approach adopted in relation to similar questions on previous occasions (reflecting any AGO feedback on the previous response).
- When coordinating a whole-of-portfolio response, ensure a uniform approach (e.g. answers at the same level of detail across all agencies and line areas).
- Provide any additional detail in an email or PDMS processing instructions (e.g. any guidance provided by PM&C or approaches being taken by other agencies where available/known).
- Public Interest Immunity (PII) claims can be made by the Minister to protect against the disclosure of information or documents, where disclosure would damage the public interest. If you think the Minister may wish to claim PII please contact CLES early.
- Consider whether answering the question would be an unreasonable diversion of resources (particularly in multi-part or complex questions). Please discuss this response with CLES early.
- Where a committee has asked multiple questions on the same subject matter these can all be addressed in the one document-individual PDMS records for each question should **not** be created.

## Locating tabled Questions on Notice

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[Senate - Notice Paper - Questions on Notice](#)  
[House of Representatives - Questions in Writing](#)

Answers to Committee Questions on Notice can be found by searching for the relevant Senate Committee and navigating to the additional documents page.

[Current Senate Inquiries](#)  
[Current House Inquiries](#)

## Further information

For further information regarding rules and guidelines regarding Parliamentary Questions on Notice, the following links may be helpful:

[APH - Guides to Senate Procedure – No. 6 Questions](#)  
[APH - Senate Standing Orders - Chapter 11 - Questions seeking information](#)

## Contact us

Please contact CLES at [parliamentary@ag.gov.au](mailto:parliamentary@ag.gov.au) or [senate.estimateinbox@ag.gov.au](mailto:senate.estimateinbox@ag.gov.au) with any questions on timeframes, process or any other queries relating to questions on notice.

**From:** [Governance mailbox](#)  
**To:** [Sandra \[REDACTED\]](#); [Chris Matthies](#)  
**Cc:** [Alison \[REDACTED\]](#); [Governance mailbox](#); [Melanie \[REDACTED\]](#)  
**Subject:** For clearance: Draft responses to QoNs 4000 & 4001 [SEC=OFFICIAL]  
**Date:** Wednesday, 25 August 2021 11:43:24 AM

---

Hi Sandra

Thank you for the draft responses to QoNs 4000 and 4001.

Chris, I have saved Sandra's responses in PRIME, and they are now ready for your review please.

- [Response to QoN 4000](#)
- [Response to QoN 4001](#)

AGD have asked for our cleared responses by **cob tomorrow**. Please let me know if more time is required.

Thank you.

Kind regards,

Sam

**Samantha [REDACTED]**

Senior Governance Officer

**Administrative Appeals Tribunal**

**Principal Registry, Sydney**

Strategy, Communications & Governance

T: [REDACTED]

E: [samantha\[REDACTED\]@aat.gov.au](mailto:samantha[REDACTED]@aat.gov.au)

[www.aat.gov.au](http://www.aat.gov.au)

---

**From:** Sandra [REDACTED] <Sandra[REDACTED]@aat.gov.au>

**Sent:** Tuesday, 24 August 2021 8:08 PM

**To:** Chris Matthies <Chris.Matthies@aat.gov.au>; Alison [REDACTED] <Alison[REDACTED]@aat.gov.au>;  
 Governance mailbox <governance@aat.gov.au>

**Subject:** Draft response to QoN 4001 [SEC=OFFICIAL]

**OFFICIAL**

Hello All,

Here is a draft response for QoN 4001.

Regards,

Sandra

**Sandra [REDACTED]**

Director, Legal and Policy

**Administrative Appeals Tribunal**

**Principal Registry, Sydney**

Legal & Policy

T: [REDACTED]

E: [sandra\[REDACTED\]@aat.gov.au](mailto:sandra[REDACTED]@aat.gov.au)

[www.aat.gov.au](http://www.aat.gov.au)

**From:** [Governance mailbox](#)  
**To:** [Chris Matthies](#)  
**Cc:** [Melanie \[REDACTED\]](#) [Governance mailbox](#)  
**Subject:** RE: For clearance: Draft responses to QoNs 4000 & 4001 [SEC=OFFICIAL]  
**Date:** Thursday, 26 August 2021 1:21:21 PM

---

Hi Chris

Hope you are well. Just a gentle reminder that our cleared responses to QoNs 4000 and 4001 (linked below) are due by cob today. Do you think that's possible, or should we let AGD know that more time is required?

(I'm finishing today at 2:30pm, so I've copied in Mel and our Gov mailbox)

Thank you.

Kind regards,  
Sam

---

**From:** Governance mailbox <governance@aat.gov.au>  
**Sent:** Wednesday, 25 August 2021 11:43 AM  
**To:** Sandra [REDACTED] <Sandra [REDACTED]@aat.gov.au>; Chris Matthies <Chris.Matthies@aat.gov.au>  
**Cc:** Alison [REDACTED] <Alison [REDACTED]@aat.gov.au>; Governance mailbox <governance@aat.gov.au>; Melanie [REDACTED] <Melanie [REDACTED]@aat.gov.au>  
**Subject:** For clearance: Draft responses to QoNs 4000 & 4001 [SEC=OFFICIAL]

Hi Sandra

Thank you for the draft responses to QoNs 4000 and 4001.

Chris, I have saved Sandra's responses in PRIME, and they are now ready for your review please.

- [Response to QoN 4000](#)
- [Response to QoN 4001](#)

AGD have asked for our cleared responses by **cob tomorrow**. Please let me know if more time is required.

Thank you.

Kind regards,  
Sam

**Samantha [REDACTED]**  
Senior Governance Officer

**Administrative Appeals Tribunal**  
**Principal Registry, Sydney**  
Strategy, Communications & Governance  
T: [REDACTED]  
E: [samantha \[REDACTED\]@aat.gov.au](mailto:samantha [REDACTED]@aat.gov.au)

[www.aat.gov.au](http://www.aat.gov.au)

---

**From:** Sandra [REDACTED] <[Sandra\[REDACTED\]@aat.gov.au](mailto:Sandra[REDACTED]@aat.gov.au)>  
**Sent:** Tuesday, 24 August 2021 8:08 PM  
**To:** Chris Matthies <[Chris.Matthies@aat.gov.au](mailto:Chris.Matthies@aat.gov.au)>; Alison [REDACTED] <[Alison\[REDACTED\]@aat.gov.au](mailto:Alison[REDACTED]@aat.gov.au)>;  
Governance mailbox <[governance@aat.gov.au](mailto:governance@aat.gov.au)>  
**Subject:** Draft response to QoN 4001 [SEC=OFFICIAL]

**OFFICIAL**

Hello All,

Here is a draft response for QoN 4001.

Regards,  
Sandra

**Sandra** [REDACTED]  
Director, Legal and Policy

**Administrative Appeals Tribunal**  
**Principal Registry, Sydney**  
Legal & Policy  
T: [REDACTED]  
E: [sandra\[REDACTED\]@aat.gov.au](mailto:sandra[REDACTED]@aat.gov.au)

[www.aat.gov.au](http://www.aat.gov.au)

**From:** [Melanie \[REDACTED\]](#)  
**To:** [Parliamentary](#); [Governance mailbox](#); [Samantha \[REDACTED\]](#)  
**Cc:** [Alison \[REDACTED\]](#)  
**Subject:** RE: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]  
**Date:** Thursday, 26 August 2021 3:29:16 PM

Good afternoon Julia,

I'm writing to let you know that unfortunately we won't have our responses to the 2 QoNs below ready by today's COB deadline – our apologies. They're currently at final clearance stage so we expect to be able to send them to you tomorrow.

Please don't hesitate to give me a call if you'd like to discuss this, otherwise we'll be in touch again soon with our responses.

Kind regards,

Mel.

**Melanie [REDACTED]**

Assistant Director, Governance  
**Administrative Appeals Tribunal**  
**Principal Registry, Melbourne**  
 Strategy, Communications & Governance

T: [REDACTED]

E: [melanie \[REDACTED\]@aat.gov.au](mailto:melanie.[REDACTED]@aat.gov.au)

[www.aat.gov.au](http://www.aat.gov.au)

**From:** Parliamentary <Parliamentary@ag.gov.au>

**Sent:** Friday, 13 August 2021 11:02 AM

**To:** Governance mailbox <governance@aat.gov.au>; Samantha [REDACTED]  
 <Samantha [REDACTED]@aat.gov.au>

**Cc:** Melanie [REDACTED] <Melanie [REDACTED]@aat.gov.au>

**Subject:** Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

**EXTERNAL EMAIL**

"Do not click any links or open any attachments unless you trust the sender, are expecting this email and know the content is safe."

**OFFICIAL**

Good morning,

Senator Kim Carr placed questions [4000](#) and [4001](#) on notice today, 13 August 2021. Please find **attached** the response templates.

It would be great if agency head cleared responses could be returned to [parliamentary@ag.gov.au](mailto:parliamentary@ag.gov.au) by **COB 26 August 2021** to facilitate progression to the AGO.

Please let me know if you have any questions regarding the above.

Kind regards,

**Julia [REDACTED]**

Parliamentary Officer  
 Cabinet, Legislation and Estimates | Strategy and Governance  
 Attorney-General's Department

t. [REDACTED] | e. [julia \[REDACTED\]](mailto:julia.[REDACTED])

**OFFICIAL**

If you have received this transmission in error please notify us immediately by return e-mail and delete all copies. If this e-mail or any attachments have been sent to you in error, that error does not constitute waiver of any confidentiality, privilege or copyright in respect of information in the e-mail or attachments.

**From:** [Parliamentary](#)  
**To:** [Melanie \[REDACTED\]](#) Governance mailbox; [Samantha \[REDACTED\]](#)  
**Cc:** [Alison \[REDACTED\]](#) Parliamentary  
**Subject:** RE: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]  
**Date:** Thursday, 26 August 2021 3:35:09 PM

**EXTERNAL EMAIL**

"Do not click any links or open any attachments unless you trust the sender, are expecting this email and know the content is safe."

**OFFICIAL**

Thanks for letting me know Mel – tomorrow should be fine.

Kind regards,

**Julia [REDACTED]**

Parliamentary Officer

Cabinet, Legislation and Estimates | Strategy and Governance  
 Attorney-General's Department

t. [REDACTED] | e. [julia.\[REDACTED\]@aat.gov.au](mailto:julia.[REDACTED]@aat.gov.au)

**OFFICIAL**

**From:** Melanie [REDACTED] [mailto:[Melanie\[REDACTED\]@aat.gov.au](mailto:Melanie[REDACTED]@aat.gov.au)]

**Sent:** Thursday, 26 August 2021 3:29 PM

**To:** Parliamentary <[Parliamentary@ag.gov.au](mailto:Parliamentary@ag.gov.au)>; Governance mailbox <[governance@aat.gov.au](mailto:governance@aat.gov.au)>;  
 Samantha [REDACTED] <[Samantha\[REDACTED\]@aat.gov.au](mailto:Samantha[REDACTED]@aat.gov.au)>

**Cc:** Alison [REDACTED] <[Alison\[REDACTED\]@aat.gov.au](mailto:Alison[REDACTED]@aat.gov.au)>

**Subject:** RE: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

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Good afternoon Julia,

I'm writing to let you know that unfortunately we won't have our responses to the 2 QoNs below ready by today's COB deadline – our apologies. They're currently at final clearance stage so we expect to be able to send them to you tomorrow.

Please don't hesitate to give me a call if you'd like to discuss this, otherwise we'll be in touch again soon with our responses.

Kind regards,

Mel.

**Melanie [REDACTED]**

Assistant Director, Governance

**Administrative Appeals Tribunal**

**Principal Registry, Melbourne**

Strategy, Communications & Governance

T: [REDACTED]

E: [melanie.\[REDACTED\]@aat.gov.au](mailto:melanie.[REDACTED]@aat.gov.au)

[www.aat.gov.au](http://www.aat.gov.au)

**From:** Parliamentary <[Parliamentary@ag.gov.au](mailto:Parliamentary@ag.gov.au)>

**Sent:** Friday, 13 August 2021 11:02 AM

**To:** Governance mailbox <[governance@aat.gov.au](mailto:governance@aat.gov.au)>; Samantha [REDACTED]  
 <[Samantha\[REDACTED\]@aat.gov.au](mailto:Samantha[REDACTED]@aat.gov.au)>

**Cc:** Melanie [REDACTED] <[Melanie\[REDACTED\]@aat.gov.au](mailto:Melanie[REDACTED]@aat.gov.au)>

**Subject:** Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

**EXTERNAL EMAIL**

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**OFFICIAL**

Good morning,

Senator Kim Carr placed questions [4000](#) and [4001](#) on notice today, 13 August 2021. Please find **attached** the response templates.

It would be great if agency head cleared responses could be returned to

[parliamentary@ag.gov.au](mailto:parliamentary@ag.gov.au) by **COB 26 August 2021** to facilitate progression to the AGO.

Please let me know if you have any questions regarding the above.

Kind regards,

**Julia** [REDACTED]

Parliamentary Officer

Cabinet, Legislation and Estimates | Strategy and Governance

Attorney-General's Department

t. [REDACTED] | e. [julia.\[REDACTED\]](mailto:julia.[REDACTED])

**OFFICIAL**

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*The Administrative Appeals Tribunal acknowledges the traditional owners and custodians of country throughout Australia and acknowledges their continuing connection to land, waters and community. We pay our respects to the people, the cultures and elders past and present.*

**IMPORTANT:**

Please refer to the AAT website for information about temporary changes in place to respond to the impact of COVID-19 on services, including special measures practice directions: <http://www.aat.gov.au/impact-of-coronavirus-covid-19-on-our-services>

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**From:** [Melanie \[REDACTED\]](#)  
**To:** [Parliamentary](#); [Governance mailbox](#); [Samantha \[REDACTED\]](#)  
**Cc:** [Alison \[REDACTED\]](#)  
**Subject:** RE: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]  
**Date:** Friday, 27 August 2021 6:35:11 PM

Hi Julia,  
 Our apologies but our responses are still not ready – we'll have them to you as soon as we can next week.

Kind regards,

Mel.

**Melanie [REDACTED]**  
 Assistant Director, Governance  
**Administrative Appeals Tribunal**  
**Principal Registry, Melbourne**  
 Strategy, Communications & Governance  
 T: [REDACTED]  
 E: [melanie\[REDACTED\]@aat.gov.au](mailto:melanie[REDACTED]@aat.gov.au)  
[www.aat.gov.au](http://www.aat.gov.au)

**From:** Parliamentary <Parliamentary@ag.gov.au>  
**Sent:** Thursday, 26 August 2021 3:35 PM  
**To:** Melanie [REDACTED] <Melanie [REDACTED]@aat.gov.au>; Governance mailbox <governance@aat.gov.au>; Samantha [REDACTED] <Samantha [REDACTED]@aat.gov.au>  
**Cc:** Alison [REDACTED] <Alison [REDACTED]@aat.gov.au>; Parliamentary <Parliamentary@ag.gov.au>  
**Subject:** RE: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

**EXTERNAL EMAIL**

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**OFFICIAL**

Thanks for letting me know Mel – tomorrow should be fine.

Kind regards,

**Julia [REDACTED]**  
 Parliamentary Officer  
 Cabinet, Legislation and Estimates | Strategy and Governance  
 Attorney-General's Department  
 t. [REDACTED] | e. [julia\[REDACTED\]@aat.gov.au](mailto:julia[REDACTED]@aat.gov.au)

**OFFICIAL**

**From:** Melanie [REDACTED] [[mailto:Melanie\[REDACTED\]@aat.gov.au](mailto:Melanie[REDACTED]@aat.gov.au)]  
**Sent:** Thursday, 26 August 2021 3:29 PM  
**To:** Parliamentary <[Parliamentary@ag.gov.au](mailto:Parliamentary@ag.gov.au)>; Governance mailbox <[governance@aat.gov.au](mailto:governance@aat.gov.au)>; Samantha [REDACTED] <[Samantha\[REDACTED\]@aat.gov.au](mailto:Samantha[REDACTED]@aat.gov.au)>  
**Cc:** Alison [REDACTED] <[Alison\[REDACTED\]@aat.gov.au](mailto:Alison[REDACTED]@aat.gov.au)>  
**Subject:** RE: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

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Good afternoon Julia,

I'm writing to let you know that unfortunately we won't have our responses to the 2 QoNs below ready by today's COB deadline – our apologies. They're currently at final clearance stage so we expect to be able to send them to you tomorrow. Please don't hesitate to give me a call if you'd like to discuss this, otherwise we'll be in touch again soon with our responses.

Kind regards,

Mel.

**Melanie** [REDACTED]  
 Assistant Director, Governance  
**Administrative Appeals Tribunal**  
**Principal Registry, Melbourne**  
 Strategy, Communications & Governance  
 T: [REDACTED]  
 E: [melanie@\[REDACTED\].aat.gov.au](mailto:melanie@[REDACTED].aat.gov.au)  
[www.aat.gov.au](http://www.aat.gov.au)

**From:** Parliamentary <[Parliamentary@ag.gov.au](mailto:Parliamentary@ag.gov.au)>  
**Sent:** Friday, 13 August 2021 11:02 AM  
**To:** Governance mailbox <[governance@aat.gov.au](mailto:governance@aat.gov.au)>; Samantha [REDACTED] <[Samantha@\[REDACTED\].aat.gov.au](mailto:Samantha@[REDACTED].aat.gov.au)>  
**Cc:** Melanie [REDACTED] <[Melanie@\[REDACTED\].aat.gov.au](mailto:Melanie@[REDACTED].aat.gov.au)>  
**Subject:** Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

**EXTERNAL EMAIL**

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**OFFICIAL**

Good morning,

Senator Kim Carr placed questions [4000](#) and [4001](#) on notice today, 13 August 2021. Please find **attached** the response templates.

It would be great if agency head cleared responses could be returned to [parliamentary@ag.gov.au](mailto:parliamentary@ag.gov.au) by **COB 26 August 2021** to facilitate progression to the AGO.

Please let me know if you have any questions regarding the above.

Kind regards,

**Julia** [REDACTED]  
 Parliamentary Officer  
 Cabinet, Legislation and Estimates | Strategy and Governance  
 Attorney-General's Department  
 t. [REDACTED] | e. [julia@\[REDACTED\].aat.gov.au](mailto:julia@[REDACTED].aat.gov.au)

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**From:** [Chris Matthies](#)  
**To:** [Sian Leathem](#)  
**Subject:** FW: Draft response to QoN 4001 [SEC=OFFICIAL]  
**Date:** Monday, 30 August 2021 11:19:00 AM  
**Attachments:** [PQ21-000114.001 AAT compliance with section 11\(c\), FOI Act.docx](#)

---

**OFFICIAL**

Chris Matthies  
Chief Legal Officer  
T: [REDACTED]  
[REDACTED]

---

**From:** Sandra [REDACTED] <Sandra [REDACTED]@aat.gov.au>  
**Sent:** Tuesday, 24 August 2021 8:08 PM  
**To:** Chris Matthies <Chris.Matthies@aat.gov.au>; Alison [REDACTED] <Alison [REDACTED]@aat.gov.au>;  
Governance mailbox <governance@aat.gov.au>  
**Subject:** Draft response to QoN 4001 [SEC=OFFICIAL]

**OFFICIAL**

Hello All,

Here is a draft response for QoN 4001.

Regards,  
Sandra

**Sandra [REDACTED]**  
Director, Legal and Policy

**Administrative Appeals Tribunal**  
**Principal Registry, Sydney**  
Legal & Policy  
T: [REDACTED]  
E: [sandra \[REDACTED\]@aat.gov.au](mailto:sandra [REDACTED]@aat.gov.au)

[www.aat.gov.au](http://www.aat.gov.au)

**From:** [Sandra \[REDACTED\]](#)  
**To:** [Skye \[REDACTED\]](#)  
**Subject:** Disclosure log question [SEC=OFFICIAL]  
**Date:** Monday, 30 August 2021 12:18:00 PM

---

**OFFICIAL**

Hello Skye,

Do we record the dates we put thing on the disclosure log?

If so do you have a link to where this is?

Thank you,

Sandra

**Sandra [REDACTED]**

Director, Legal and Policy

**Administrative Appeals Tribunal**

**Principal Registry, Sydney**

Legal & Policy

T: [REDACTED]

E: [sandra \[REDACTED\]@aat.gov.au](mailto:sandra@[REDACTED].aat.gov.au)

[www.aat.gov.au](http://www.aat.gov.au)

**From:** Sandra [REDACTED]  
**To:** Skye [REDACTED]  
**Subject:** FW: Disclosure log question [SEC=OFFICIAL]  
**Date:** Monday, 30 August 2021 12:30:00 PM

---

**OFFICIAL**

It's OK – I found the excel box in the FOI register search!

Thanks

Sandra

**Sandra** [REDACTED]

Director, Legal and Policy

**Administrative Appeals Tribunal**

**Principal Registry, Sydney**

Legal & Policy

T: [REDACTED]

E: [sandra.\[REDACTED\]@aat.gov.au](mailto:sandra.[REDACTED]@aat.gov.au)

[www.aat.gov.au](http://www.aat.gov.au)

---

**From:** Sandra [REDACTED]

**Sent:** Monday, 30 August 2021 12:19 PM

**To:** Skye [REDACTED] <Skye [REDACTED]@aat.gov.au>

**Subject:** Disclosure log question [SEC=OFFICIAL]

**OFFICIAL**

Hello Skye,

Do we record the dates we put thing on the disclosure log?

If so do you have a link to where this is?

Thank you,

Sandra

**Sandra** [REDACTED]

Director, Legal and Policy

**Administrative Appeals Tribunal**

**Principal Registry, Sydney**

Legal & Policy

T: [REDACTED]

E: [sandra.\[REDACTED\]@aat.gov.au](mailto:sandra.[REDACTED]@aat.gov.au)

[www.aat.gov.au](http://www.aat.gov.au)

**From:** [Sandra \[REDACTED\]](#)  
**To:** [Chris Matthies](#)  
**Subject:** disclosure log dates [SEC=OFFICIAL]  
**Date:** Monday, 30 August 2021 12:57:00 PM

---

**OFFICIAL**

Hello Chris,

I managed to open the register records.

We don't have records for 17/18 on this system.

We do have 18/19.

It seems the posting from the 18/19 blitz was on 30.1.20 and not December 2019.

The following were posted on 30.1.20:

Released dates:

18/19

26.7.18

5.12.18

19.12.18

20.12.18

31.5.19

3.5.19

29.4.19

21.2.19

19/20

19.9.19 was posted on 27.11.19

The rest were last week's blitz.

Regards,

Sandra

**Sandra [REDACTED]**

Director, Legal and Policy

**Administrative Appeals Tribunal**

**Principal Registry, Sydney**

Legal & Policy

T: [REDACTED]

E: [sandra \[REDACTED\]@aat.gov.au](mailto:sandra@[REDACTED]@aat.gov.au)

[www.aat.gov.au](http://www.aat.gov.au)

**From:** [Chris Matthies](#)  
**To:** [Sian Leathem](#)  
**Subject:** FW: Draft response to QoN 4001 [SEC=OFFICIAL]  
**Date:** Monday, 30 August 2021 5:52:00 PM  
**Attachments:** [SQoN 4001 - Response - Revised draft.docx](#)

---

Hi

As discussed, here is a revised draft of the QoN relating to publication of information on our disclosure log.

Let me know what you think and I'll confirm with Sandra before they're sent through to you for clearance.

Regards,

Chris

Chris Matthies  
Chief Legal Officer  
T: [REDACTED]

---

**From:** Chris Matthies  
**Sent:** Monday, 30 August 2021 11:19 AM  
**To:** Sian Leathem <[Sian.Leathem@aat.gov.au](mailto:Sian.Leathem@aat.gov.au)>  
**Subject:** FW: Draft response to QoN 4001 [SEC=OFFICIAL]

**OFFICIAL**

Chris Matthies  
Chief Legal Officer  
T: [REDACTED]

---

**From:** Sandra [REDACTED] <[Sandra \[REDACTED\]@aat.gov.au](mailto:Sandra [REDACTED]@aat.gov.au)>  
**Sent:** Tuesday, 24 August 2021 8:08 PM  
**To:** Chris Matthies <[Chris.Matthies@aat.gov.au](mailto:Chris.Matthies@aat.gov.au)>; Alison [REDACTED] <[Alison \[REDACTED\]@aat.gov.au](mailto:Alison [REDACTED]@aat.gov.au)>;  
Governance mailbox <[governance@aat.gov.au](mailto:governance@aat.gov.au)>  
**Subject:** Draft response to QoN 4001 [SEC=OFFICIAL]

**OFFICIAL**

Hello All,

Here is a draft response for QoN 4001.

Regards,  
Sandra

**Sandra [REDACTED]**  
Director, Legal and Policy

**Administrative Appeals Tribunal**  
**Principal Registry, Sydney**  
Legal & Policy

T: [REDACTED]

E: [sandra\[REDACTED\]@aat.gov.au](mailto:sandra[REDACTED]@aat.gov.au)

[www.aat.gov.au](http://www.aat.gov.au)





Australian Government  
Attorney-General's Department

### PARLIAMENTARY QUESTION ON NOTICE COVERING SHEET

Ministerial Correspondence Details			
<b>PDR Number:</b>	PQ21-000114	<b>Question Number:</b>	4001
<b>Date Asked:</b>	13 August 2021	<b>Date Sent to MO (from AGD):</b>	^Insert date^
<b>MO Deadline:</b>	9 September 2021	<b>Date Due to be Tabled:</b>	12 September 2021
<b>Subject:</b>	AAT compliance with section 11(c), FOI Act		
<b>Asked By:</b>	Kim Carr		
<b>Summary/Overview:</b>	^To be manually inserted by line area – insert brief summary/overview here – max 200 words^		
<b>Related Question/s:</b>	PQ21-000113 FOI requests granted or refused by the AAT ^To be manually inserted by line area – insert related parliamentary question number and subject/overview^		
<b>Action:</b>	I recommend that you approve the attached response to the Parliamentary Question on Notice		
<b>Authorised By:</b>	<b>Name:</b>	^Manually insert final Clearance Officer^	
	<b>Position:</b>	^Manually insert position of final Clearance Officer e.g. Director / Assistant Secretary / First Assistant Secretary etc.^	
	<b>Division:</b>	^Manually insert Branch and Division^	
	<b>Phone:</b>	^Manually insert phone number^	

Minister's Office Use <i>(Relevant information to be inserted by DLO/Adviser as required)</i>

## SENATE QUESTION

**QUESTION NUMBER: 4001**

Kim Carr asked the following question, upon notice, on 13 August 2021.

With respect to the Administrative Appeals Tribunal and the processing of Freedom of Information requests:

1. Since July 2018, has the Tribunal at all times complied with its legal obligations under section 11C of the Freedom of Information Act; if not, how many times has it breached section 11C and why has it failed to comply with its legal obligations.
2. In 2018-19, did the Tribunal ever breach its legal obligation under section 11C of the Freedom of Information Act to publish a relevant document (being a document to which section 11C applies) on a website within 10 working days of a person being given access to that document; if so, how many times did the Tribunal breach its legal obligation under section 11C in 2018-19.
3. In 2019-20, did the Tribunal ever breach its legal obligation under section 11C of the Freedom of Information Act to publish a relevant document (being a document to which section 11C applies) on a website within 10 working days of a person being given access to that document; if so, how many times did the Tribunal breach its legal obligation under section 11C in 2019-20.
4. In 2020-21, did the Tribunal ever breach its legal obligation under section 11C of the Freedom of Information Act to publish a relevant document (being a document to which section 11C applies) on a website within 10 working days of a person being given access to that document; if so, how many times did the Tribunal breach its legal obligation under section 11C in 2020-21.
5. On the date that the Tribunal received this question, was the Tribunal in breach of its legal obligation under section 11C of the Freedom of Information Act to publish a relevant document (being a document to which section 11C applies) on a website within 10 working days of a person being given access to that document; if so, as at the date the Tribunal received this question, how many documents had the Tribunal failed to publish on a website in accordance with section 11C.

**Senator the Hon Michaelia Cash** has provided the following answer to the senator's question:

1. Section 11C of the *Freedom of Information Act 1982* (FOI Act) requires an agency to publish information to which that section applies on a website, including by making the information available for downloading from the website or by publishing on the website other details of how the information may be obtained.

The Administrative Appeals Tribunal (AAT) does not administer the FOI Act. It is not a matter for the AAT to determine whether or not its own actions conform with the requirements of section 11C of that Act. **The AAT has identified, however, that since July 2018 there have been 21 requests for access to documents in relation to which the AAT has included information on the FOI disclosure log on its website more than 10 working days after giving a person access to documents. The AAT's processes for publishing information within the timeframe were not implemented in a timely manner. The AAT has advised that it will review its processes to ensure information is published within the timeframe.**

2. In 2018–19, there were 8 requests for access to documents in relation to which the AAT included information on the FOI disclosure log more than 10 working days after giving a person access to the documents.
3. In 2019–20, there were 2 requests for access to documents in relation to which the AAT included information on the FOI disclosure log more than 10 working days after giving a person access to the documents.
4. In 2020–21, there were 10 requests for access to documents in relation to which the AAT included information on the FOI disclosure log more than 10 working days after giving a person access to the documents.
5. On 13 August 2021, there were 11 requests for access to documents in relation to which the AAT had not included information on the FOI disclosure log more than 10 working days after giving a person access to the documents. Information in relation to those requests has subsequently been included on the AAT's FOI disclosure log.

**From:** [Chris Matthies](#)  
**To:** [Sandra](#) [REDACTED]  
**Subject:** Draft QoN responses [SEC=OFFICIAL]  
**Date:** Monday, 30 August 2021 7:35:10 PM  
**Attachments:** [SQoN 4000 - Response - Revised draft.docx](#)  
[SQoN 4001 - Response - Revised draft.docx](#)  
[FOI disclosure Log entries - 1 Jul 2018 to 13 Aug 2021.xlsx](#)

---

**OFFICIAL**

Hi

Apologies for the delay in getting back to you in relation to these. As I flagged earlier today, I've made some suggested changes to SQoN 4000 and also simplified the response to SQoN 4001 so that it relates quite directly to the questions asked – this is consistent with general guidance about responding to QoNs. Given there were instances where we didn't meet the timeframe in 2018–19 as well as in 2019–20 and 2020–21, it seems preferable to simply note more generally that we didn't meet the timeframes. I've also attached a spreadsheet which I prepared with the basis for the figures.

Let me know if you have any comments or suggestions. Happy to discuss.

When we have a moment, it will be good to have a discussion about what we can do to keep the disclosure log up to date.

Regards,  
Chris



Australian Government  
Attorney-General's Department

### PARLIAMENTARY QUESTION ON NOTICE COVERING SHEET

Ministerial Correspondence Details			
<b>PDR Number:</b>	PQ21-000113	<b>Question Number:</b>	4000
<b>Date Asked:</b>	13 August 2021	<b>Date Sent to MO (from AGD):</b>	
<b>MO Deadline:</b>	9 September 2021	<b>Date Due to be Tabled:</b>	12 September 2021
<b>Subject:</b>	FOI requests granted or refused by the AAT		
<b>Asked By:</b>	Kim Carr		
<b>Summary/Overview:</b>	^To be manually inserted by line area – insert brief summary/overview here – max 200 words^		
<b>Related Question/s:</b>	PQ21-000114 AAT compliance with section 11(c), FOI Act ^To be manually inserted by line area – insert related parliamentary question number and subject/overview^		
<b>Action:</b>	I recommend that you approve the attached response to the Parliamentary Question on Notice		
<b>Authorised By:</b>	<b>Name:</b>	^Manually insert final Clearance Officer^	
	<b>Position:</b>	^Manually insert position of final Clearance Officer e.g. Director / Assistant Secretary / First Assistant Secretary etc.^	
	<b>Division:</b>	^Manually insert Branch and Division^	
	<b>Phone:</b>	^Manually insert phone number^	

Minister's Office Use <i>(Relevant information to be inserted by DLO/Adviser as required)</i>

## SENATE QUESTION

**QUESTION NUMBER:** 4000

Kim Carr asked the following question, upon notice, on 13 August 2021.

With respect to the Administrative Appeals Tribunal and the processing of freedom of information requests:

1. How many freedom of information requests did the Tribunal grant (either in full or in part) between 26 June 2021 and 11 August 2021.
2. How many freedom of information requests has the Tribunal refused (either in full or in part) between 26 June 2021 and 11 August 2021.

**Senator the Hon Michaelia Cash** has provided the following answer to the senator's question:

The information below relates to requests for access to documents made to the Administrative Appeals Tribunal under the *Freedom of Information Act 1982* in relation to which a decision was made to grant or refuse access between 26 June 2021 and 11 August 2021. The figures do not include requests that were transferred to another agency or withdrawn by the applicant.

1. 160 requests were granted in full or in part.
2. 3 requests were refused in full.

Requests that were refused in part are included in the figure for the number of requests that were granted in full or in part.



**Australian Government**  
Attorney-General's Department

**PARLIAMENTARY QUESTION ON NOTICE COVERING SHEET**

Ministerial Correspondence Details			
<b>PDR Number:</b>	PQ21-000114	<b>Question Number:</b>	4001
<b>Date Asked:</b>	13 August 2021	<b>Date Sent to MO (from AGD):</b>	^Insert date^
<b>MO Deadline:</b>	9 September 2021	<b>Date Due to be Tabled:</b>	12 September 2021
<b>Subject:</b>	AAT compliance with section 11(c), FOI Act		
<b>Asked By:</b>	Kim Carr		
<b>Summary/Overview:</b>	^To be manually inserted by line area – insert brief summary/overview here – max 200 words^		
<b>Related Question/s:</b>	PQ21-000113 FOI requests granted or refused by the AAT ^To be manually inserted by line area – insert <b>related</b> parliamentary question number and subject/overview^		
<b>Action:</b>	I recommend that you approve the attached response to the Parliamentary Question on Notice		
<b>Authorised By:</b>	<b>Name:</b>	^Manually insert final Clearance Officer^	
	<b>Position:</b>	^Manually insert position of final Clearance Officer e.g. Director / Assistant Secretary / First Assistant Secretary etc.^	
	<b>Division:</b>	^Manually insert Branch and Division^	
	<b>Phone:</b>	^Manually insert phone number^	

Minister's Office Use <i>(Relevant information to be inserted by DLO/Adviser as required)</i>

## SENATE QUESTION

**QUESTION NUMBER: 4001**

Kim Carr asked the following question, upon notice, on 13 August 2021.

With respect to the Administrative Appeals Tribunal and the processing of Freedom of Information requests:

1. Since July 2018, has the Tribunal at all times complied with its legal obligations under section 11C of the Freedom of Information Act; if not, how many times has it breached section 11C and why has it failed to comply with its legal obligations.
2. In 2018-19, did the Tribunal ever breach its legal obligation under section 11C of the Freedom of Information Act to publish a relevant document (being a document to which section 11C applies) on a website within 10 working days of a person being given access to that document; if so, how many times did the Tribunal breach its legal obligation under section 11C in 2018-19.
3. In 2019-20, did the Tribunal ever breach its legal obligation under section 11C of the Freedom of Information Act to publish a relevant document (being a document to which section 11C applies) on a website within 10 working days of a person being given access to that document; if so, how many times did the Tribunal breach its legal obligation under section 11C in 2019-20.
4. In 2020-21, did the Tribunal ever breach its legal obligation under section 11C of the Freedom of Information Act to publish a relevant document (being a document to which section 11C applies) on a website within 10 working days of a person being given access to that document; if so, how many times did the Tribunal breach its legal obligation under section 11C in 2020-21.
5. On the date that the Tribunal received this question, was the Tribunal in breach of its legal obligation under section 11C of the Freedom of Information Act to publish a relevant document (being a document to which section 11C applies) on a website within 10 working days of a person being given access to that document; if so, as at the date the Tribunal received this question, how many documents had the Tribunal failed to publish on a website in accordance with section 11C.

**Senator the Hon Michaelia Cash** has provided the following answer to the senator's question:

1. Section 11C of the *Freedom of Information Act 1982* (FOI Act) requires an agency to publish information to which that section applies on a website, including by making the information available for downloading from the website or by publishing on the website other details of how the information may be obtained.

The Administrative Appeals Tribunal (AAT) does not administer the FOI Act. It is not a matter for the AAT to determine whether or not its own actions conform with the requirements of section 11C of that Act. **The AAT has identified, however, that since July 2018 there have been 21 requests for access to documents in relation to which the AAT has not included information on the FOI disclosure log on its website within 10 working days after giving a person access to documents. The AAT's processes for publishing information within the timeframe were not implemented in a timely manner. The AAT has advised that it will review and improve its processes to ensure information is published within the timeframe.**

2. In 2018–19, there were 8 requests for access to documents in relation to which the AAT did not include information on the FOI disclosure log within 10 working days after giving a person access to the documents.
3. In 2019–20, there were 2 requests for access to documents in relation to which the AAT did not include information on the FOI disclosure log within 10 working days after giving a person access to the documents.
4. In 2020–21, there were 10 requests for access to documents in relation to which the AAT did not include information on the FOI disclosure log within 10 working days after giving a person access to the documents.
5. On 13 August 2021, the date the AAT received this question, there were 12 requests for access to documents in relation to which the AAT had not included information on the FOI disclosure log within 10 working days after giving a person access to the documents. Information in relation to all of those requests has subsequently been included on the AAT's FOI disclosure log.

## FOI DISCLOSURE LOG - ENTRIES FOR 1 JULY 2018 TO 13 AUGUST 2021

Access date	FOI Request No	Date published on log	Link/No link to docs	FOI Request	Full/partial access
24/07/2018	2018/7	30/01/2020	Link	Statistics on the review outcomes for unauthorized maritime arrivals by country from 2015 to present on 6 July 2018.	Full
26/07/2018	2017-18/88	30/01/2020	No link	Documents relating to the accessibility of the AAT for participants with a disability	Partial
19/12/2018	2018/54	30/01/2020	Link	Statistics on the number of RSMS/ENS Employer Nomination refusals and RSMS/EMS visa applications for the visa subclasses 187 and 186 that were filed in 40 different Queensland postcodes annually from 2012. Scope of the request was subsequently revised to: 1. The number of RSMS/ENS Employer Nomination refusals where the applicant is based in Queensland. 2. The number of RSMS/ENS visa applications for the visa subclasses 187 and 186 respectively, where the applicant is based in Queensland.	Partial
20/12/2018	2018/56	30/01/2020	No link	Procedural guidelines and training material for members to use when drafting AAT decisions.	Full?
21/02/2019	2019/4	30/01/2020	Link	Statistics relating to standard business applications	Full
29/04/2019	2019/17	30/01/2020	Link	A copy of statistics in relation to how many decisions under the Safety Rehabilitation and Compensation Act 1988 have been made by the AAT since 1 July 2011. Statistics relating to the outcomes of those decisions	Full
7/05/2019	2019/29	30/01/2020	No link	A request for access to a copy of the guidelines on vulnerable persons issued by the Migration and Refugee Division as in force in April 2017	Full
31/05/2019	2019/36	30/01/2020	No link	A copy of the following: Country Report: PAK34771 and Country Report CX157167: Pakistan: Punishment/Consequences for Deserting the Pakistan Army, 11 July, 2006	Full
19/09/2019	2019/55	27/11/2019	Link	All legal commentary produced by the Migration and Refugee Division's Legal Services team including: - all chapters of the MRD Procedural Law Guide - all chapters of the IAA Procedural Law Guide; and - all other Legal Commentary addressing substantive migration law issues (other than the Guide to Refugee Law).	Full
7/02/2020	2019/125	23/08/2021	No link	Access to statistics and data on the decision-making patterns of individual decision makers from the AAT's Refugee Division from 1 January 2015 to 5 December 2019.	Full
10/07/2020	2020/40	23/08/2021	No link	The total number of Ministerial Intervention referrals per financial year under s 351 and s 417 of the Migration Act 1958 made by the Administrative Appeals Tribunal.	
17/07/2020	2020/46	23/08/2021	No link	Access to statistics and data on the decision-making patterns of individual decision makers from the AAT's Refugee Division from 1 January 2015 to 18 May 2020.	Partial
28/07/2020	2020/70	23/08/2021	No link	The number of applications lodged in the Veterans' Appeals Division for the following periods: 1 July 2018 to 31 December 2018; 1 January 2019 to 30 June 2019; 1 July 2019 to 31 December 2019; and 1 January 2020 to 30 June 2020	Full
28/07/2020	2020/71	23/08/2021	No link	Data concerning the number of applicants who had legal representation in the NDIS division for the period 1 January 2019 to 31 January 2020	Partial
28/07/2020	2020/83	23/08/2021	No link	Statistics relating to applications for review of decisions by the Department of Home Affairs to refuse an application for a Protection visa made by citizens of Saudi Arabia	Partial
28/08/2020	2020/85	23/08/2021	No link	A document that contains a list of all the position/job titles of every non-APS contractor working within your department	Partial
28/08/2020	2020/88	23/08/2021	No link	Any guidance materials used by Registry Staff in the Migration and Refugee Division (MRD) to determine whether or not late applications are valid.	Partial
29/03/2021	2021/36	23/08/2021	No link	For each calendar year from 2016 to 2019 inclusively, the completion date of the first finalised: a) fraud-risk assessment for purposes of s10(a) of the Rule, and b) fraud/compliance audit implemented for purposes of s10(b/d) of the Rule.	Full
2/06/2021	2021/61	23/08/2021	No link	Access to all documents containing correspondence or communications – or containing a record of correspondence or communications – between the Tribunal and the Attorney-General, the Attorney-General's office or the Attorney-General's Department in relation to questions asked by Senator Kim Carr and taken on notice by the Tribunal following Additional Estimates 2019-20.	Partial (261 folios)
2/06/2021	2021/46	23/08/2021	No link	Access to various statistics relating to applications for review of Comcare decisions and documents relating to the production of the AAT Guide Workers' Compensation Jurisdiction.	Partial
6/07/2021	2021/101	23/08/2021	No link	Request for the Immigration Assessment Authority (IAA) expenditure by line item for the last five years.	Full



**From:** [Skye \[REDACTED\]](#)  
**To:** [Chris Matthies](#)  
**Subject:** RE: FOI Disclosure Log [SEC=OFFICIAL]  
**Date:** Monday, 30 August 2021 3:15:43 PM

---

**OFFICIAL**

Hi Chris,

I can confirm the following:

- Request 2017/18 88 was published on the Disclosure Log on 30 January 2020 and the documents were accessed on 26 July 2018
- Request 2018/0007 was published on the Disclosure Log on 30 January 2020 with an access date of 24 July 2018
- Request 2019/0029 was published on the Disclosure Log on 30 January 2020 and the documents were accessed on 7 May 2019

I note for your reference that we began using the FOI register in July 2018. There was a period of transition from the old spreadsheet to the new register which occurred around June - July 2018. Ongoing requests as at 1 July 2018 were transferred to the new register with the old reference numbers still attached (i.e. 2017/18 88).

Please let me know if you need anything else.

Thank you.

Kind regards,  
Skye

---

**From:** Chris Matthies <Chris.Matthies@aat.gov.au>  
**Sent:** Monday, 30 August 2021 2:44 PM  
**To:** Skye [REDACTED] <Skye [REDACTED]@aat.gov.au>  
**Subject:** RE: FOI Disclosure Log [SEC=OFFICIAL]

**OFFICIAL**

Hi

Do you have a moment to give me a call?

Thanks!

Chris

Chris Matthies  
Chief Legal Officer  
T: [REDACTED]  
[REDACTED]

---

**From:** Skye [REDACTED] <Skye [REDACTED]@aat.gov.au>

**Sent:** Monday, 30 August 2021 2:11 PM  
**To:** Chris Matthies <[Chris.Matthies@aat.gov.au](mailto:Chris.Matthies@aat.gov.au)>  
**Subject:** RE: FOI Disclosure Log [SEC=OFFICIAL]

**OFFICIAL**

Hi Chris,

They were published last Monday, 23 August 2021.

Kind regards,  
Skye

---

**From:** Chris Matthies <[Chris.Matthies@aat.gov.au](mailto:Chris.Matthies@aat.gov.au)>  
**Sent:** Monday, 30 August 2021 2:06 PM  
**To:** Skye [REDACTED] <[Skye \[REDACTED\]@aat.gov.au](mailto:Skye [REDACTED]@aat.gov.au)>  
**Subject:** FOI Disclosure Log [SEC=OFFICIAL]

**OFFICIAL**

Hi Skye

Can I confirm which day last week we published those most recent disclosure log entires?

Thanks!

Chris

Chris Matthies  
Chief Legal Officer  
[REDACTED]

**From:** [Alison](#) [redacted]  
**To:** [Melanie](#) [redacted], [Alison](#) [redacted]  
**Subject:** Conversation with Melanie [redacted]  
**Date:** Wednesday, 1 September 2021 11:43:17 AM

---

[redacted]

Melanie [redacted] 11:26 AM:  
(wave) no need to check but do you happen to know whether that the QoNs 4000 and 4001 are still on CMA's radar? i think he said he had to rework stuff and is getting it checked, right? i wont chase him but mindful my latest ETA update was 'early this week'

Alison [redacted] 11:27 AM:  
yes, he is focussing on them today. we spoke this AM.

Melanie [redacted] 11:27 AM:  
perfect, thank yoU!

Alison Nesbitt 11:27 AM:  
thanks for keeping in mind :)

[redacted]



**From:** [Sandra \[REDACTED\]](#)  
**To:** [Chris Matthies](#)  
**Subject:** RE: Draft QoN responses [SEC=OFFICIAL]  
**Date:** Wednesday, 1 September 2021 3:37:00 PM  
**Attachments:** [SQoN 4001 - Response - Revised draft.docx](#)

---

Thanks Chris,

The only suggestions I have are attached. Really its just to put 21 in the perspective of 4,700 odd. The other one is fine.

Thanks,

Sandra

**Sandra [REDACTED]**

Director, Legal and Policy

**Administrative Appeals Tribunal**

**Principal Registry, Sydney**

Legal & Policy

[REDACTED]

E: [sandra \[REDACTED\]@aat.gov.au](mailto:sandra.[REDACTED]@aat.gov.au)

[www.aat.gov.au](http://www.aat.gov.au)

---

**From:** Chris Matthies <Chris.Matthies@aat.gov.au>

**Sent:** Monday, 30 August 2021 7:35 PM

**To:** Sandra [REDACTED] <Sandra [REDACTED]@aat.gov.au>

**Subject:** Draft QoN responses [SEC=OFFICIAL]

**OFFICIAL**

Hi

Apologies for the delay in getting back to you in relation to these. As I flagged earlier today, I've made some suggested changes to SQoN 4000 and also simplified the response to SQoN 4001 so that it relates quite directly to the questions asked – this is consistent with general guidance about responding to QoNs. Given there were instances where we didn't meet the timeframe in 2018–19 as well as in 2019–20 and 2020–21, it seems preferable to simply note more generally that we didn't meet the timeframes. I've also attached a spreadsheet which I prepared with the basis for the figures.

Let me know if you have any comments or suggestions. Happy to discuss.

When we have a moment, it will be good to have a discussion about what we can do to keep the disclosure log up to date.

Regards,

Chris



**Australian Government**  
Attorney-General's Department

**PARLIAMENTARY QUESTION ON NOTICE COVERING SHEET**

Ministerial Correspondence Details			
<b>PDR Number:</b>	PQ21-000114	<b>Question Number:</b>	4001
<b>Date Asked:</b>	13 August 2021	<b>Date Sent to MO (from AGD):</b>	^Insert date^
<b>MO Deadline:</b>	9 September 2021	<b>Date Due to be Tabled:</b>	12 September 2021
<b>Subject:</b>	AAT compliance with section 11(c), FOI Act		
<b>Asked By:</b>	Kim Carr		
<b>Summary/Overview:</b>	^To be manually inserted by line area – insert brief summary/overview here – max 200 words^		
<b>Related Question/s:</b>	PQ21-000113 FOI requests granted or refused by the AAT ^To be manually inserted by line area – insert <b>related</b> parliamentary question number and subject/overview^		
<b>Action:</b>	I recommend that you approve the attached response to the Parliamentary Question on Notice		
<b>Authorised By:</b>	<b>Name:</b>	^Manually insert final Clearance Officer^	
	<b>Position:</b>	^Manually insert position of final Clearance Officer e.g. Director / Assistant Secretary / First Assistant Secretary etc.^	
	<b>Division:</b>	^Manually insert Branch and Division^	
	<b>Phone:</b>	^Manually insert phone number^	

Minister's Office Use <i>(Relevant information to be inserted by DLO/Adviser as required)</i>

## SENATE QUESTION

**QUESTION NUMBER: 4001**

Kim Carr asked the following question, upon notice, on 13 August 2021.

With respect to the Administrative Appeals Tribunal and the processing of Freedom of Information requests:

1. Since July 2018, has the Tribunal at all times complied with its legal obligations under section 11C of the Freedom of Information Act; if not, how many times has it breached section 11C and why has it failed to comply with its legal obligations.
2. In 2018-19, did the Tribunal ever breach its legal obligation under section 11C of the Freedom of Information Act to publish a relevant document (being a document to which section 11C applies) on a website within 10 working days of a person being given access to that document; if so, how many times did the Tribunal breach its legal obligation under section 11C in 2018-19.
3. In 2019-20, did the Tribunal ever breach its legal obligation under section 11C of the Freedom of Information Act to publish a relevant document (being a document to which section 11C applies) on a website within 10 working days of a person being given access to that document; if so, how many times did the Tribunal breach its legal obligation under section 11C in 2019-20.
4. In 2020-21, did the Tribunal ever breach its legal obligation under section 11C of the Freedom of Information Act to publish a relevant document (being a document to which section 11C applies) on a website within 10 working days of a person being given access to that document; if so, how many times did the Tribunal breach its legal obligation under section 11C in 2020-21.
5. On the date that the Tribunal received this question, was the Tribunal in breach of its legal obligation under section 11C of the Freedom of Information Act to publish a relevant document (being a document to which section 11C applies) on a website within 10 working days of a person being given access to that document; if so, as at the date the Tribunal received this question, how many documents had the Tribunal failed to publish on a website in accordance with section 11C.

**Senator the Hon Michaelia Cash** has provided the following answer to the senator's question:

1. Section 11C of the *Freedom of Information Act 1982* (FOI Act) requires an agency to publish information to which that section applies on a website, including by making the information available for downloading from the website or by publishing on the website other details of how the information may be obtained.

The Administrative Appeals Tribunal (AAT) does not administer the FOI Act. It is not a matter for the AAT to determine whether or not its own actions conform with the requirements of section 11C of that Act. In the period July 2018 to June 2021 the AAT received 4,693 requests under the FOI Act. **The AAT has identified, however, that there have been 21 instances in this period in which the AAT has not included information on the FOI disclosure log on its website within 10 working days after giving a person access to documents. The AAT's processes for publishing information within the timeframe were not implemented in a timely manner. The AAT has advised that it will review and improve its processes to ensure information is published within the timeframe.**

2. In 2018–19, there were 8 requests for access to documents in relation to which the AAT did not include information on the FOI disclosure log within 10 working days after giving a person access to the documents.
3. In 2019–20, there were 2 requests for access to documents in relation to which the AAT did not include information on the FOI disclosure log within 10 working days after giving a person access to the documents.
4. In 2020–21, there were 10 requests for access to documents in relation to which the AAT did not include information on the FOI disclosure log within 10 working days after giving a person access to the documents.
5. On 13 August 2021, the date the AAT received this question, there were 12 requests for access to documents in relation to which the AAT had not included information on the FOI disclosure log within 10 working days after giving a person access to the documents. Information in relation to all of those requests has subsequently been included on the AAT's FOI disclosure log.

**From:** [Sian Leathem](#)  
**To:** [Chris Matthies](#)  
**Subject:** RE: Draft response to QoN 4001 [SEC=OFFICIAL]  
**Date:** Thursday, 2 September 2021 7:51:10 AM

---

**OFFICIAL**

Hi Chris,

Has the response been submitted yet? I don't think I've been sent a version for clearance yet.

Thanks,

Sian

---

**From:** Chris Matthies <Chris.Matthies@aat.gov.au>  
**Sent:** Monday, 30 August 2021 5:52 PM  
**To:** Sian Leathem <Sian.Leathem@aat.gov.au>  
**Subject:** FW: Draft response to QoN 4001 [SEC=OFFICIAL]

Hi

As discussed, here is a revised draft of the QoN relating to publication of information on our disclosure log.

Let me know what you think and I'll confirm with Sandra before they're sent through to you for clearance.

Regards,

Chris

Chris Matthies  
Chief Legal Officer



---

**From:** Chris Matthies  
**Sent:** Monday, 30 August 2021 11:19 AM  
**To:** Sian Leathem <[Sian.Leathem@aat.gov.au](mailto:Sian.Leathem@aat.gov.au)>  
**Subject:** FW: Draft response to QoN 4001 [SEC=OFFICIAL]

**OFFICIAL**

Chris Matthies  
Chief Legal Officer





**From:** Sandra [REDACTED] <[Sandra\[REDACTED\]@aat.gov.au](mailto:Sandra[REDACTED]@aat.gov.au)>  
**Sent:** Tuesday, 24 August 2021 8:08 PM  
**To:** Chris Matthies <[Chris.Matthies@aat.gov.au](mailto:Chris.Matthies@aat.gov.au)>; Alison [REDACTED] <[Alison\[REDACTED\]@aat.gov.au](mailto:Alison[REDACTED]@aat.gov.au)>;  
Governance mailbox <[governance@aat.gov.au](mailto:governance@aat.gov.au)>  
**Subject:** Draft response to QoN 4001 [SEC=OFFICIAL]

**OFFICIAL**

Hello All,

Here is a draft response for QoN 4001.

Regards,  
Sandra

**Sandra [REDACTED]**  
Director, Legal and Policy

**Administrative Appeals Tribunal**  
**Principal Registry, Sydney**  
Legal & Policy  
T: [REDACTED]  
E: [sandra\[REDACTED\]@aat.gov.au](mailto:sandra[REDACTED]@aat.gov.au)

[www.aat.gov.au](http://www.aat.gov.au)

**From:** [Parliamentary](#)  
**To:** [Melanie \[REDACTED\]](#); [Parliamentary](#); [Governance mailbox](#); [Samantha \[REDACTED\]](#)  
**Cc:** [Alison \[REDACTED\]](#)  
**Subject:** RE: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]  
**Date:** Thursday, 2 September 2021 9:04:33 AM

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**OFFICIAL**

Hi Mel,

Just following up on the below.

Kind regards,

**Julia [REDACTED]**

Parliamentary Officer

Cabinet, Legislation and Estimates | Strategy and Governance

Attorney-General's Department

t. [REDACTED] | e. [julia.\[REDACTED\]@aat.gov.au](mailto:julia.[REDACTED]@aat.gov.au)

**OFFICIAL**

**From:** Melanie [REDACTED] [mailto:[Melanie\[REDACTED\]@aat.gov.au](mailto:Melanie[REDACTED]@aat.gov.au)]

**Sent:** Friday, 27 August 2021 6:35 PM

**To:** [Parliamentary](#) <[Parliamentary@ag.gov.au](mailto:Parliamentary@ag.gov.au)>; [Governance mailbox](#) <[governance@aat.gov.au](mailto:governance@aat.gov.au)>;

[Samantha \[REDACTED\]](#) <[Samantha\[REDACTED\]@aat.gov.au](mailto:Samantha[REDACTED]@aat.gov.au)>

**Cc:** [Alison \[REDACTED\]](#) <[Alison\[REDACTED\]@aat.gov.au](mailto:Alison[REDACTED]@aat.gov.au)>

**Subject:** RE: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

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Hi Julia,

Our apologies but our responses are still not ready – we'll have them to you as soon as we can next week.

Kind regards,

Mel.

**Melanie [REDACTED]**

Assistant Director, Governance

**Administrative Appeals Tribunal**

**Principal Registry, Melbourne**

Strategy, Communications & Governance

T: [REDACTED]

E: [melanie.\[REDACTED\]@aat.gov.au](mailto:melanie.[REDACTED]@aat.gov.au)

[www.aat.gov.au](http://www.aat.gov.au)

**From:** [Parliamentary](#) <[Parliamentary@ag.gov.au](mailto:Parliamentary@ag.gov.au)>

**Sent:** Thursday, 26 August 2021 3:35 PM

**To:** [Melanie \[REDACTED\]](#) <[Melanie\[REDACTED\]@aat.gov.au](mailto:Melanie[REDACTED]@aat.gov.au)>; [Governance mailbox](#)

<[governance@aat.gov.au](mailto:governance@aat.gov.au)>; [Samantha \[REDACTED\]](#) <[Samantha\[REDACTED\]@aat.gov.au](mailto:Samantha[REDACTED]@aat.gov.au)>

**Cc:** [Alison \[REDACTED\]](#) <[Alison\[REDACTED\]@aat.gov.au](mailto:Alison[REDACTED]@aat.gov.au)>; [Parliamentary](#) <[Parliamentary@ag.gov.au](mailto:Parliamentary@ag.gov.au)>

**Subject:** RE: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

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**OFFICIAL**

Thanks for letting me know Mel – tomorrow should be fine.

Kind regards,

**Julia** [REDACTED]  
 Parliamentary Officer  
 Cabinet, Legislation and Estimates | Strategy and Governance  
 Attorney-General's Department  
 t. [REDACTED] | e. [julia\[REDACTED\]@aat.gov.au](mailto:julia[REDACTED]@aat.gov.au)

**OFFICIAL**

**From:** Melanie [REDACTED] [[mailto:Melanie\[REDACTED\]@aat.gov.au](mailto:Melanie[REDACTED]@aat.gov.au)]  
**Sent:** Thursday, 26 August 2021 3:29 PM  
**To:** Parliamentary <[Parliamentary@ag.gov.au](mailto:Parliamentary@ag.gov.au)>; Governance mailbox <[governance@aat.gov.au](mailto:governance@aat.gov.au)>; Samantha [REDACTED] <[Samantha\[REDACTED\]@aat.gov.au](mailto:Samantha[REDACTED]@aat.gov.au)>  
**Cc:** Alison [REDACTED] <[Alison\[REDACTED\]@aat.gov.au](mailto:Alison[REDACTED]@aat.gov.au)>  
**Subject:** RE: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

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Good afternoon Julia,  
 I'm writing to let you know that unfortunately we won't have our responses to the 2 QoNs below ready by today's COB deadline – our apologies. They're currently at final clearance stage so we expect to be able to send them to you tomorrow.  
 Please don't hesitate to give me a call if you'd like to discuss this, otherwise we'll be in touch again soon with our responses.

Kind regards,  
 Mel.

**Melanie** [REDACTED]  
 Assistant Director, Governance  
**Administrative Appeals Tribunal**  
**Principal Registry, Melbourne**  
 Strategy, Communications & Governance  
 T: [REDACTED]  
 E: [melanie\[REDACTED\]@aat.gov.au](mailto:melanie[REDACTED]@aat.gov.au)  
[www.aat.gov.au](http://www.aat.gov.au)

**From:** Parliamentary <[Parliamentary@ag.gov.au](mailto:Parliamentary@ag.gov.au)>  
**Sent:** Friday, 13 August 2021 11:02 AM  
**To:** Governance mailbox <[governance@aat.gov.au](mailto:governance@aat.gov.au)>; Samantha [REDACTED] <[Samantha\[REDACTED\]@aat.gov.au](mailto:Samantha[REDACTED]@aat.gov.au)>  
**Cc:** Melanie [REDACTED] <[Melanie\[REDACTED\]@aat.gov.au](mailto:Melanie[REDACTED]@aat.gov.au)>  
**Subject:** Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

**EXTERNAL EMAIL**

"Do not click any links or open any attachments unless you trust the sender, are expecting this email and know the content is safe."

**OFFICIAL**

Good morning,  
 Senator Kim Carr placed questions [4000](#) and [4001](#) on notice today, 13 August 2021. Please find **attached** the response templates.  
 It would be great if agency head cleared responses could be returned to [parliamentary@ag.gov.au](mailto:parliamentary@ag.gov.au) by **COB 26 August 2021** to facilitate progression to the AGO.  
 Please let me know if you have any questions regarding the above.

Kind regards,

**Julia** [REDACTED]  
 Parliamentary Officer  
 Cabinet, Legislation and Estimates | Strategy and Governance

Attorney-General's Department

t. [REDACTED] | e. [julia@aat.gov.au](mailto:julia@aat.gov.au)

**OFFICIAL**

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*The Administrative Appeals Tribunal acknowledges the traditional owners and custodians of country throughout Australia and acknowledges their continuing connection to land, waters and community. We pay our respects to the people, the cultures and elders past and present.*

**IMPORTANT:**

Please refer to the AAT website for information about temporary changes in place to respond to the impact of COVID-19 on services, including special measures practice directions: <http://www.aat.gov.au/impact-of-coronavirus-covid-19-on-our-services>

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*The Administrative Appeals Tribunal acknowledges the traditional owners and custodians of country throughout Australia and acknowledges their continuing connection to land, waters and community. We pay our respects to the people, the cultures and elders past and present.*

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Please refer to the AAT website for information about temporary changes in place to respond to the impact of COVID-19 on services, including special measures practice directions: <http://www.aat.gov.au/impact-of-coronavirus-covid-19-on-our-services>

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**From:** [Melanie \[REDACTED\]](#)  
**To:** [Chris Matthies](#); [Alison \[REDACTED\]](#)  
**Cc:** [Governance mailbox](#); [Samantha \[REDACTED\]](#)  
**Subject:** FW: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]  
**Date:** Thursday, 2 September 2021 9:08:16 AM

---

Good morning Chris and Alison,

Chris, I know you're continuing work on these QoN responses – just wanted to let you know that AG have written to check progress (below).

Please let me know whether you'd like me to go back to Julia with a revised ETA, or hold off ahead of having responses ready to go today, etc.

Thanks!  
Mel.

**Melanie [REDACTED]**  
 Assistant Director, Governance

**Administrative Appeals Tribunal**  
**Principal Registry, Melbourne**  
 Strategy, Communications & Governance  
 T: [REDACTED]  
 E: [melanie\[REDACTED\]@aat.gov.au](mailto:melanie[REDACTED]@aat.gov.au)

[www.aat.gov.au](http://www.aat.gov.au)

---

**From:** Parliamentary <Parliamentary@ag.gov.au>  
**Sent:** Thursday, 2 September 2021 9:04 AM  
**To:** Melanie [REDACTED] <Melanie [REDACTED]@aat.gov.au>; Parliamentary <Parliamentary@ag.gov.au>; Governance mailbox <governance@aat.gov.au>; Samantha [REDACTED] <Samantha [REDACTED]@aat.gov.au>  
**Cc:** Alison [REDACTED] <Alison [REDACTED]@aat.gov.au>  
**Subject:** RE: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

**EXTERNAL EMAIL**

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**OFFICIAL**

Hi Mel,

Just following up on the below.

Kind regards,

**Julia [REDACTED]**  
 Parliamentary Officer  
 Cabinet, Legislation and Estimates | Strategy and Governance  
 Attorney-General's Department

t. [REDACTED] | e. julia [REDACTED]

**OFFICIAL**

**From:** Melanie [REDACTED] [[mailto:Melanie \[REDACTED\]@aat.gov.au](mailto:Melanie[REDACTED]@aat.gov.au)]

**Sent:** Friday, 27 August 2021 6:35 PM

**To:** Parliamentary <[Parliamentary@ag.gov.au](mailto:Parliamentary@ag.gov.au)>; Governance mailbox <[governance@aat.gov.au](mailto:governance@aat.gov.au)>; Samantha Scoot <[Samantha \[REDACTED\]@aat.gov.au](mailto:Samantha[REDACTED]@aat.gov.au)>

**Cc:** Alison Nesbitt <[Alison \[REDACTED\]@aat.gov.au](mailto:Alison[REDACTED]@aat.gov.au)>

**Subject:** RE: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

**CAUTION:** This email originated from outside of the organisation. Do not follow guidance, click links, or open attachments unless you recognise the sender and know the content is safe.

Hi Julia,

Our apologies but our responses are still not ready – we'll have them to you as soon as we can next week.

Kind regards,  
Mel.

**Melanie** [REDACTED]  
Assistant Director, Governance

**Administrative Appeals Tribunal**  
**Principal Registry, Melbourne**  
Strategy, Communications & Governance  
T: [REDACTED]  
E: [melanie \[REDACTED\]@aat.gov.au](mailto:melanie[REDACTED]@aat.gov.au)

[www.aat.gov.au](http://www.aat.gov.au)

---

**From:** Parliamentary <[Parliamentary@ag.gov.au](mailto:Parliamentary@ag.gov.au)>

**Sent:** Thursday, 26 August 2021 3:35 PM

**To:** Melanie [REDACTED] <[Melanie \[REDACTED\]@aat.gov.au](mailto:Melanie[REDACTED]@aat.gov.au)>; Governance mailbox <[governance@aat.gov.au](mailto:governance@aat.gov.au)>; Samantha [REDACTED] <[Samantha \[REDACTED\]@aat.gov.au](mailto:Samantha[REDACTED]@aat.gov.au)>

**Cc:** Alison [REDACTED] <[Alison \[REDACTED\]@aat.gov.au](mailto:Alison[REDACTED]@aat.gov.au)>; Parliamentary <[Parliamentary@ag.gov.au](mailto:Parliamentary@ag.gov.au)>

**Subject:** RE: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

**EXTERNAL EMAIL**

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**OFFICIAL**

Thanks for letting me know Mel – tomorrow should be fine.

Kind regards,

**Julia** [REDACTED]  
Parliamentary Officer  
Cabinet, Legislation and Estimates | Strategy and Governance

Attorney-General's Department

t. [REDACTED] | e. [julia.\[REDACTED\]@aat.gov.au](mailto:julia.[REDACTED]@aat.gov.au)

**OFFICIAL**

**From:** Melanie [REDACTED] [[mailto:Melanie.\[REDACTED\]@aat.gov.au](mailto:Melanie.[REDACTED]@aat.gov.au)]

**Sent:** Thursday, 26 August 2021 3:29 PM

**To:** Parliamentary <[Parliamentary@ag.gov.au](mailto:Parliamentary@ag.gov.au)>; Governance mailbox <[governance@aat.gov.au](mailto:governance@aat.gov.au)>;

Samantha [REDACTED] <[Samantha.\[REDACTED\]@aat.gov.au](mailto:Samantha.[REDACTED]@aat.gov.au)>

**Cc:** Alison [REDACTED] <[Alison.\[REDACTED\]@aat.gov.au](mailto:Alison.[REDACTED]@aat.gov.au)>

**Subject:** RE: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

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Good afternoon Julia,

I'm writing to let you know that unfortunately we won't have our responses to the 2 QoNs below ready by today's COB deadline – our apologies. They're currently at final clearance stage so we expect to be able to send them to you tomorrow.

Please don't hesitate to give me a call if you'd like to discuss this, otherwise we'll be in touch again soon with our responses.

Kind regards,  
Mel.

**Melanie** [REDACTED]  
Assistant Director, Governance

**Administrative Appeals Tribunal**  
**Principal Registry, Melbourne**  
Strategy, Communications & Governance  
T: [REDACTED]  
E: [melanie.\[REDACTED\]@aat.gov.au](mailto:melanie.[REDACTED]@aat.gov.au)

[www.aat.gov.au](http://www.aat.gov.au)

---

**From:** Parliamentary <[Parliamentary@ag.gov.au](mailto:Parliamentary@ag.gov.au)>

**Sent:** Friday, 13 August 2021 11:02 AM

**To:** Governance mailbox <[governance@aat.gov.au](mailto:governance@aat.gov.au)>; Samantha [REDACTED] <[Samantha.\[REDACTED\]@aat.gov.au](mailto:Samantha.[REDACTED]@aat.gov.au)>

**Cc:** Melanie [REDACTED] <[Melanie.\[REDACTED\]@aat.gov.au](mailto:Melanie.[REDACTED]@aat.gov.au)>

**Subject:** Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

**EXTERNAL EMAIL**

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Good morning,

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It would be great if agency head cleared responses could be returned to [parliamentary@ag.gov.au](mailto:parliamentary@ag.gov.au) by **COB 26 August 2021** to facilitate progression to the AGO.

Please let me know if you have any questions regarding the above.

Kind regards,

**Julia** [REDACTED]  
Parliamentary Officer  
Cabinet, Legislation and Estimates | Strategy and Governance  
Attorney-General's Department  
t. [REDACTED] | e. [julia](mailto:julia@ag.gov.au) [REDACTED]

### OFFICIAL

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#### IMPORTANT:

Please refer to the AAT website for information about temporary changes in place to respond to the impact of COVID-19 on services, including special measures practice directions: <http://www.aat.gov.au/impact-of-coronavirus-covid-19-on-our-services>

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**From:** [Chris Matthies](#)  
**To:** [Melanie \[REDACTED\]](#); [Alison \[REDACTED\]](#)  
**Cc:** [Governance mailbox](#); [Samantha \[REDACTED\]](#)  
**Subject:** RE: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]  
**Date:** Thursday, 2 September 2021 9:44:01 AM

---

Hi  
 I'm pretty sure we'll have them ready to go today.  
 Chris  
 Chris Matthies  
 Chief Legal Officer  
 [REDACTED]

---

**From:** Melanie [REDACTED] <Melanie [REDACTED]@aat.gov.au>  
**Sent:** Thursday, 2 September 2021 9:08 AM  
**To:** Chris Matthies <Chris.Matthies@aat.gov.au>; Alison [REDACTED] <Alison [REDACTED]@aat.gov.au>  
**Cc:** Governance mailbox <governance@aat.gov.au>; Samantha Scoot <Samantha [REDACTED]@aat.gov.au>  
**Subject:** FW: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

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 Chris, I know you're continuing work on these QoN responses – just wanted to let you know that AG have written to check progress (below).  
 Please let me know whether you'd like me to go back to Julia with a revised ETA, or hold off ahead of having responses ready to go today, etc.  
 Thanks!  
 Mel.

**Melanie [REDACTED]**  
 Assistant Director, Governance  
**Administrative Appeals Tribunal**  
**Principal Registry, Melbourne**  
 Strategy, Communications & Governance  
 T: [REDACTED]  
 E: [melanie \[REDACTED\]@aat.gov.au](mailto:melanie [REDACTED]@aat.gov.au)  
[www.aat.gov.au](http://www.aat.gov.au)

---

**From:** Parliamentary <[Parliamentary@ag.gov.au](mailto:Parliamentary@ag.gov.au)>  
**Sent:** Thursday, 2 September 2021 9:04 AM  
**To:** Melanie [REDACTED] <[Melanie \[REDACTED\]@aat.gov.au](mailto:Melanie [REDACTED]@aat.gov.au)>; Parliamentary <[Parliamentary@ag.gov.au](mailto:Parliamentary@ag.gov.au)>; Governance mailbox <[governance@aat.gov.au](mailto:governance@aat.gov.au)>; Samantha [REDACTED] <[Samantha \[REDACTED\]@aat.gov.au](mailto:Samantha [REDACTED]@aat.gov.au)>  
**Cc:** Alison Nesbitt <[Alison \[REDACTED\]@aat.gov.au](mailto:Alison [REDACTED]@aat.gov.au)>  
**Subject:** RE: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

**EXTERNAL EMAIL**

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**OFFICIAL**

Hi Mel,  
 Just following up on the below.  
 Kind regards,  
**Julia [REDACTED]**  
 Parliamentary Officer  
 Cabinet, Legislation and Estimates | Strategy and Governance  
 Attorney-General's Department

t. [REDACTED] | e. [REDACTED]

**OFFICIAL**

**From:** Melanie [REDACTED] [mailto:Melanie [REDACTED]@aat.gov.au]

**Sent:** Friday, 27 August 2021 6:35 PM

**To:** Parliamentary <Parliamentary@ag.gov.au>; Governance mailbox <governance@aat.gov.au>;

Samantha [REDACTED] <Samantha [REDACTED]@aat.gov.au>

**Cc:** Alison [REDACTED] <Alison [REDACTED]@aat.gov.au>

**Subject:** RE: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

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Hi Julia,

Our apologies but our responses are still not ready – we'll have them to you as soon as we can next week.

Kind regards,

Mel.

**Melanie** [REDACTED]

Assistant Director, Governance

**Administrative Appeals Tribunal**

**Principal Registry, Melbourne**

Strategy, Communications & Governance

E: melanie [REDACTED]@aat.gov.au

[www.aat.gov.au](http://www.aat.gov.au)

---

**From:** Parliamentary <Parliamentary@ag.gov.au>

**Sent:** Thursday, 26 August 2021 3:35 PM

**To:** Melanie [REDACTED] <Melanie [REDACTED]@aat.gov.au>; Governance mailbox

<governance@aat.gov.au>; Samantha [REDACTED] <Samantha [REDACTED]@aat.gov.au>

**Cc:** Alison [REDACTED] <Alison [REDACTED]@aat.gov.au>; Parliamentary <Parliamentary@ag.gov.au>

**Subject:** RE: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

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**OFFICIAL**

Thanks for letting me know Mel – tomorrow should be fine.

Kind regards,

**Julia** [REDACTED]

Parliamentary Officer

Cabinet, Legislation and Estimates | Strategy and Governance

Attorney-General's Department

t. [REDACTED] | e. julia [REDACTED]

**OFFICIAL**

**From:** Melanie [REDACTED] [mailto:Melanie [REDACTED]@aat.gov.au]

**Sent:** Thursday, 26 August 2021 3:29 PM

**To:** Parliamentary <Parliamentary@ag.gov.au>; Governance mailbox <governance@aat.gov.au>;

Samantha [REDACTED] <Samantha [REDACTED]@aat.gov.au>

**Cc:** Alison [REDACTED] <Alison [REDACTED]@aat.gov.au>

**Subject:** RE: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

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Good afternoon Julia,

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QoNs below ready by today's COB deadline – our apologies. They're currently at final clearance stage so we expect to be able to send them to you tomorrow.  
Please don't hesitate to give me a call if you'd like to discuss this, otherwise we'll be in touch again soon with our responses.

Kind regards,

Mel.

**Melanie** [REDACTED]

Assistant Director, Governance

**Administrative Appeals Tribunal**

**Principal Registry, Melbourne**

Strategy, Communications & Governance

T: [REDACTED]

E: [melanie\[REDACTED\]@aat.gov.au](mailto:melanie[REDACTED]@aat.gov.au)

[www.aat.gov.au](http://www.aat.gov.au)

---

**From:** Parliamentary <[Parliamentary@ag.gov.au](mailto:Parliamentary@ag.gov.au)>

**Sent:** Friday, 13 August 2021 11:02 AM

**To:** Governance mailbox <[governance@aat.gov.au](mailto:governance@aat.gov.au)>; Samantha [REDACTED] <[Samantha\[REDACTED\]@aat.gov.au](mailto:Samantha[REDACTED]@aat.gov.au)>

**Cc:** Melanie [REDACTED] <[Melanie\[REDACTED\]@aat.gov.au](mailto:Melanie[REDACTED]@aat.gov.au)>

**Subject:** Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

**EXTERNAL EMAIL**

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**OFFICIAL**

Good morning,

Senator Kim Carr placed questions [4000](#) and [4001](#) on notice today, 13 August 2021. Please find **attached** the response templates.

It would be great if agency head cleared responses could be returned to

[parliamentary@ag.gov.au](mailto:parliamentary@ag.gov.au) by **COB 26 August 2021** to facilitate progression to the AGO.

Please let me know if you have any questions regarding the above.

Kind regards,

**Julia** [REDACTED]

Parliamentary Officer

Cabinet, Legislation and Estimates | Strategy and Governance

Attorney-General's Department

t. [REDACTED] | e. [julia\[REDACTED\]@aat.gov.au](mailto:julia[REDACTED]@aat.gov.au)

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**IMPORTANT:**

Please refer to the AAT website for information about temporary changes in place to respond to the impact of COVID-19 on services, including special measures practice directions: <http://www.aat.gov.au/impact-of-coronavirus-covid-19-on-our-services>

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**From:** [Melanie \[REDACTED\]](#)  
**To:** [Parliamentary](#)  
**Cc:** [Alison \[REDACTED\]](#) [Governance mailbox](#)  
**Subject:** RE: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]  
**Date:** Thursday, 2 September 2021 10:09:00 AM

---

Hi Julia,

I've checked this morning and have been advised that we should have the response ready for you later today – apologies for taking longer than intended with this one.

Kind regards,  
Mel.

**Melanie [REDACTED]**  
 Assistant Director, Governance

**Administrative Appeals Tribunal**  
**Principal Registry, Melbourne**  
 Strategy, Communications & Governance  
 T: [REDACTED]  
 E: [melanie.\[REDACTED\]@aat.gov.au](mailto:melanie.[REDACTED]@aat.gov.au)

[www.aat.gov.au](http://www.aat.gov.au)

---

**From:** Parliamentary <Parliamentary@ag.gov.au>  
**Sent:** Thursday, 2 September 2021 9:04 AM  
**To:** Melanie [REDACTED] <Melanie [REDACTED]@aat.gov.au>; Parliamentary <Parliamentary@ag.gov.au>;  
 Governance mailbox <governance@aat.gov.au>; Samantha [REDACTED]  
 <Samantha [REDACTED]@aat.gov.au>  
**Cc:** Alison [REDACTED] <Alison [REDACTED]@aat.gov.au>  
**Subject:** RE: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

**EXTERNAL EMAIL**

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**OFFICIAL**

Hi Mel,

Just following up on the below.

Kind regards,

**Julia [REDACTED]**  
 Parliamentary Officer  
 Cabinet, Legislation and Estimates | Strategy and Governance  
 Attorney-General's Department  
 t. [REDACTED] | e. [REDACTED]

**OFFICIAL**

**From:** Melanie [REDACTED] [[mailto:Melanie \[REDACTED\]@aat.gov.au](mailto:Melanie [REDACTED]@aat.gov.au)]

**Sent:** Friday, 27 August 2021 6:35 PM

**To:** Parliamentary <[Parliamentary@ag.gov.au](mailto:Parliamentary@ag.gov.au)>; Governance mailbox <[governance@aat.gov.au](mailto:governance@aat.gov.au)>; Samantha [REDACTED] <[Samantha \[REDACTED\]@aat.gov.au](mailto:Samantha [REDACTED]@aat.gov.au)>

**Cc:** Alison [REDACTED] <[Alison \[REDACTED\]@aat.gov.au](mailto:Alison [REDACTED]@aat.gov.au)>

**Subject:** RE: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

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Hi Julia,

Our apologies but our responses are still not ready – we'll have them to you as soon as we can next week.

Kind regards,  
Mel.

**Melanie** [REDACTED]  
Assistant Director, Governance

**Administrative Appeals Tribunal**  
**Principal Registry, Melbourne**  
Strategy, Communications & Governance  
T: [REDACTED]  
E: [melanie \[REDACTED\]@aat.gov.au](mailto:melanie [REDACTED]@aat.gov.au)

[www.aat.gov.au](http://www.aat.gov.au)

---

**From:** Parliamentary <[Parliamentary@ag.gov.au](mailto:Parliamentary@ag.gov.au)>

**Sent:** Thursday, 26 August 2021 3:35 PM

**To:** Melanie [REDACTED] <[Melanie \[REDACTED\]@aat.gov.au](mailto:Melanie [REDACTED]@aat.gov.au)>; Governance mailbox <[governance@aat.gov.au](mailto:governance@aat.gov.au)>; Samantha [REDACTED] <[Samantha \[REDACTED\]@aat.gov.au](mailto:Samantha [REDACTED]@aat.gov.au)>

**Cc:** Alison [REDACTED] <[Alison \[REDACTED\]@aat.gov.au](mailto:Alison [REDACTED]@aat.gov.au)>; Parliamentary <[Parliamentary@ag.gov.au](mailto:Parliamentary@ag.gov.au)>

**Subject:** RE: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

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Thanks for letting me know Mel – tomorrow should be fine.

Kind regards,

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Parliamentary Officer  
Cabinet, Legislation and Estimates | Strategy and Governance  
Attorney-General's Department  
t. [REDACTED] | e. [julia \[REDACTED\]@aat.gov.au](mailto:julia [REDACTED]@aat.gov.au)

**OFFICIAL**

**From:** Melanie [REDACTED] [mailto:Melanie [REDACTED]@aat.gov.au]  
**Sent:** Thursday, 26 August 2021 3:29 PM  
**To:** Parliamentary <Parliamentary@ag.gov.au>; Governance mailbox <governance@aat.gov.au>; Samantha [REDACTED] <Samantha [REDACTED]@aat.gov.au>  
**Cc:** Alison [REDACTED] <Alison [REDACTED]@aat.gov.au>  
**Subject:** RE: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

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**Melanie** [REDACTED]  
 Assistant Director, Governance

**Administrative Appeals Tribunal**  
**Principal Registry, Melbourne**  
 Strategy, Communications & Governance  
 T: [REDACTED]  
 E: [melanie \[REDACTED\]@aat.gov.au](mailto:melanie [REDACTED]@aat.gov.au)

[www.aat.gov.au](http://www.aat.gov.au)

---

**From:** Parliamentary <Parliamentary@ag.gov.au>  
**Sent:** Friday, 13 August 2021 11:02 AM  
**To:** Governance mailbox <governance@aat.gov.au>; Samantha [REDACTED] <Samantha [REDACTED]@aat.gov.au>  
**Cc:** Melanie [REDACTED] <Melanie [REDACTED]@aat.gov.au>  
**Subject:** Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

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Kind regards,

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Parliamentary Officer  
Cabinet, Legislation and Estimates | Strategy and Governance  
Attorney-General's Department  
t. [REDACTED] | e. [julia](mailto:julia@ag.gov.au) [REDACTED]

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*The Administrative Appeals Tribunal acknowledges the traditional owners and custodians of country throughout Australia and acknowledges their continuing connection to land, waters and community. We pay our respects to the people, the cultures and elders past and present.*

#### IMPORTANT:

Please refer to the AAT website for information about temporary changes in place to respond to the impact of COVID-19 on services, including special measures practice directions: <http://www.aat.gov.au/impact-of-coronavirus-covid-19-on-our-services>

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**From:** [Chris Matthies](#)  
**To:** [Melanie \[REDACTED\]](#)  
**Cc:** [Alison \[REDACTED\]](#); [Governance mailbox](#); [Samantha \[REDACTED\]](#)  
**Subject:** RE: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]  
**Date:** Thursday, 2 September 2021 11:46:03 AM

Hi

I've reviewed the responses and made changes which are marked as revisions. It would be great if you could accept the changes, proof the responses and then, subject to any questions, forward to Sian for clearance.

Regards,

Chris

Chris Matthies

Chief Legal Officer

[REDACTED]

---

**From:** Melanie [REDACTED] <Melanie [REDACTED]@aat.gov.au>

**Sent:** Thursday, 2 September 2021 9:08 AM

**To:** Chris Matthies <Chris.Matthies@aat.gov.au>; Alison [REDACTED] <Alison [REDACTED]@aat.gov.au>

**Cc:** Governance mailbox <governance@aat.gov.au>; Samantha [REDACTED] <Samantha [REDACTED]@aat.gov.au>

**Subject:** FW: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

Good morning Chris and Alison,

Chris, I know you're continuing work on these QoN responses – just wanted to let you know that AG have written to check progress (below).

Please let me know whether you'd like me to go back to Julia with a revised ETA, or hold off ahead of having responses ready to go today, etc.

Thanks!

Mel.

**Melanie** [REDACTED]

Assistant Director, Governance

**Administrative Appeals Tribunal**

**Principal Registry, Melbourne**

Strategy, Communications & Governance

T: [REDACTED]

E: [melanie \[REDACTED\]@aat.gov.au](mailto:melanie [REDACTED]@aat.gov.au)

[www.aat.gov.au](http://www.aat.gov.au)

---

**From:** Parliamentary <[Parliamentary@ag.gov.au](mailto:Parliamentary@ag.gov.au)>

**Sent:** Thursday, 2 September 2021 9:04 AM

**To:** Melanie [REDACTED] <Melanie [REDACTED]@aat.gov.au>; Parliamentary <[Parliamentary@ag.gov.au](mailto:Parliamentary@ag.gov.au)>;

Governance mailbox <[governance@aat.gov.au](mailto:governance@aat.gov.au)>; Samantha [REDACTED]

<[Samantha \[REDACTED\]@aat.gov.au](mailto:Samantha [REDACTED]@aat.gov.au)>

**Cc:** Alison [REDACTED] <[Alison \[REDACTED\]@aat.gov.au](mailto:Alison [REDACTED]@aat.gov.au)>

**Subject:** RE: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

**EXTERNAL EMAIL**

"Do not click any links or open any attachments unless you trust the sender, are expecting this email and know the content is safe."

**OFFICIAL**

Hi Mel,

Just following up on the below.

Kind regards,

Julia [REDACTED]

Parliamentary Officer  
 Cabinet, Legislation and Estimates | Strategy and Governance  
 Attorney-General's Department  
 t. [REDACTED] | e. [julia.\[REDACTED\]@aat.gov.au](mailto:julia.[REDACTED]@aat.gov.au)

**OFFICIAL**

**From:** Melanie [REDACTED] [[mailto:Melanie.\[REDACTED\]@aat.gov.au](mailto:Melanie.[REDACTED]@aat.gov.au)]

**Sent:** Friday, 27 August 2021 6:35 PM

**To:** Parliamentary <[Parliamentary@ag.gov.au](mailto:Parliamentary@ag.gov.au)>; Governance mailbox <[governance@aat.gov.au](mailto:governance@aat.gov.au)>;

Samantha [REDACTED] <[Samantha.\[REDACTED\]@aat.gov.au](mailto:Samantha.[REDACTED]@aat.gov.au)>

**Cc:** Alison [REDACTED] <[Alison.\[REDACTED\]@aat.gov.au](mailto:Alison.[REDACTED]@aat.gov.au)>

**Subject:** RE: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

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Hi Julia,

Our apologies but our responses are still not ready – we'll have them to you as soon as we can next week.

Kind regards,

Mel.

**Melanie** [REDACTED]

Assistant Director, Governance

**Administrative Appeals Tribunal**

**Principal Registry, Melbourne**

Strategy, Communications & Governance

T: [REDACTED]

E: [melanie.\[REDACTED\]@aat.gov.au](mailto:melanie.[REDACTED]@aat.gov.au)

[www.aat.gov.au](http://www.aat.gov.au)

---

**From:** Parliamentary <[Parliamentary@ag.gov.au](mailto:Parliamentary@ag.gov.au)>

**Sent:** Thursday, 26 August 2021 3:35 PM

**To:** Melanie [REDACTED] <[Melanie.\[REDACTED\]@aat.gov.au](mailto:Melanie.[REDACTED]@aat.gov.au)>; Governance mailbox

<[governance@aat.gov.au](mailto:governance@aat.gov.au)>; Samantha [REDACTED] <[Samantha.\[REDACTED\]@aat.gov.au](mailto:Samantha.[REDACTED]@aat.gov.au)>

**Cc:** Alison [REDACTED] <[Alison.\[REDACTED\]@aat.gov.au](mailto:Alison.[REDACTED]@aat.gov.au)>; Parliamentary <[Parliamentary@ag.gov.au](mailto:Parliamentary@ag.gov.au)>

**Subject:** RE: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

**EXTERNAL EMAIL**

"Do not click any links or open any attachments unless you trust the sender, are expecting this email and know the content is safe."

**OFFICIAL**

Thanks for letting me know Mel – tomorrow should be fine.

Kind regards,

**Julia** [REDACTED]

Parliamentary Officer

Cabinet, Legislation and Estimates | Strategy and Governance

Attorney-General's Department

t. [REDACTED] | e. [julia.\[REDACTED\]@aat.gov.au](mailto:julia.[REDACTED]@aat.gov.au)

**OFFICIAL**

**From:** Melanie [REDACTED] [[mailto:Melanie.\[REDACTED\]@aat.gov.au](mailto:Melanie.[REDACTED]@aat.gov.au)]

**Sent:** Thursday, 26 August 2021 3:29 PM

**To:** Parliamentary <[Parliamentary@ag.gov.au](mailto:Parliamentary@ag.gov.au)>; Governance mailbox <[governance@aat.gov.au](mailto:governance@aat.gov.au)>;

Samantha [REDACTED] <[Samantha.\[REDACTED\]@aat.gov.au](mailto:Samantha.[REDACTED]@aat.gov.au)>

**Cc:** Alison [REDACTED] <[Alison.\[REDACTED\]@aat.gov.au](mailto:Alison.[REDACTED]@aat.gov.au)>

**Subject:** RE: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

**CAUTION:** This email originated from outside of the organisation. Do not follow guidance, click links, or open attachments unless you recognise the sender and know the content is safe.

Good afternoon Julia,

I'm writing to let you know that unfortunately we won't have our responses to the 2 QoNs below ready by today's COB deadline – our apologies. They're currently at final clearance stage so we expect to be able to send them to you tomorrow.

Please don't hesitate to give me a call if you'd like to discuss this, otherwise we'll be in touch again soon with our responses.

Kind regards,

Mel.

**Melanie** [REDACTED]

Assistant Director, Governance

**Administrative Appeals Tribunal**

**Principal Registry, Melbourne**

Strategy, Communications & Governance

T: [REDACTED]

E: [melanie@\[REDACTED\].aat.gov.au](mailto:melanie@[REDACTED].aat.gov.au)

[www.aat.gov.au](http://www.aat.gov.au)

**From:** Parliamentary <[Parliamentary@ag.gov.au](mailto:Parliamentary@ag.gov.au)>

**Sent:** Friday, 13 August 2021 11:02 AM

**To:** Governance mailbox <[governance@aat.gov.au](mailto:governance@aat.gov.au)>; Samantha [REDACTED]  
<[Samantha@\[REDACTED\].aat.gov.au](mailto:Samantha@[REDACTED].aat.gov.au)>

**Cc:** Melanie [REDACTED] <[Melanie@\[REDACTED\].aat.gov.au](mailto:Melanie@[REDACTED].aat.gov.au)>

**Subject:** Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

**EXTERNAL EMAIL**

"Do not click any links or open any attachments unless you trust the sender, are expecting this email and know the content is safe."

**OFFICIAL**

Good morning,

Senator Kim Carr placed questions [4000](#) and [4001](#) on notice today, 13 August 2021. Please find **attached** the response templates.

It would be great if agency head cleared responses could be returned to

[parliamentary@ag.gov.au](mailto:parliamentary@ag.gov.au) by **COB 26 August 2021** to facilitate progression to the AGO.

Please let me know if you have any questions regarding the above.

Kind regards,

**Julia** [REDACTED]

Parliamentary Officer

Cabinet, Legislation and Estimates | Strategy and Governance

Attorney-General's Department

t. [REDACTED] | e. [julia@\[REDACTED\].aat.gov.au](mailto:julia@[REDACTED].aat.gov.au)

**OFFICIAL**

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**IMPORTANT:**

Please refer to the AAT website for information about temporary changes in place to respond to the impact of COVID-19 on services, including special measures practice directions: <http://www.aat.gov.au/impact-of-coronavirus-covid-19-on-our-services>

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**From:** [Melanie \[REDACTED\]](#)  
**To:** [Chris Matthies](#)  
**Cc:** [Alison \[REDACTED\]](#); [Governance mailbox](#); [Samantha \[REDACTED\]](#)  
**Subject:** RE: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]  
**Date:** Thursday, 2 September 2021 12:11:48 PM

---

Hi Chris,

Thanks, on it now. Will let you know if any questions otherwise will copy you when sending to Sian.

Kind regards,  
Mel.

**Melanie [REDACTED]**  
Assistant Director, Governance

**Administrative Appeals Tribunal**  
**Principal Registry, Melbourne**  
Strategy, Communications & Governance  
T: [REDACTED]  
E: [melanie.\[REDACTED\]@aat.gov.au](mailto:melanie.[REDACTED]@aat.gov.au)

[www.aat.gov.au](http://www.aat.gov.au)

---

**From:** Chris Matthies <[Chris.Matthies@aat.gov.au](mailto:Chris.Matthies@aat.gov.au)>  
**Sent:** Thursday, 2 September 2021 11:46 AM  
**To:** Melanie [REDACTED] <[Melanie \[REDACTED\]@aat.gov.au](mailto:Melanie [REDACTED]@aat.gov.au)>  
**Cc:** Alison [REDACTED] <[Alison \[REDACTED\]@aat.gov.au](mailto:Alison [REDACTED]@aat.gov.au)>; Governance mailbox <[governance@aat.gov.au](mailto:governance@aat.gov.au)>; Samantha [REDACTED] <[Samantha \[REDACTED\]@aat.gov.au](mailto:Samantha [REDACTED]@aat.gov.au)>  
**Subject:** RE: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

Hi

I've reviewed the responses and made changes which are marked as revisions.

It would be great if you could accept the changes, proof the responses and then, subject to any questions, forward to Sian for clearance.

Regards,

Chris

Chris Matthies  
Chief Legal Officer  
[REDACTED]

---

**From:** Melanie [REDACTED] <[Melanie \[REDACTED\]@aat.gov.au](mailto:Melanie [REDACTED]@aat.gov.au)>  
**Sent:** Thursday, 2 September 2021 9:08 AM  
**To:** Chris Matthies <[Chris.Matthies@aat.gov.au](mailto:Chris.Matthies@aat.gov.au)>; Alison [REDACTED] <[Alison \[REDACTED\]@aat.gov.au](mailto:Alison [REDACTED]@aat.gov.au)>

**Cc:** Governance mailbox <[governance@aat.gov.au](mailto:governance@aat.gov.au)>; Samantha [REDACTED]  
<[Samantha\[REDACTED\]@aat.gov.au](mailto:Samantha[REDACTED]@aat.gov.au)>  
**Subject:** FW: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

Good morning Chris and Alison,

Chris, I know you're continuing work on these QoN responses – just wanted to let you know that AG have written to check progress (below).

Please let me know whether you'd like me to go back to Julia with a revised ETA, or hold off ahead of having responses ready to go today, etc.

Thanks!  
Mel.

**Melanie** [REDACTED]  
Assistant Director, Governance

**Administrative Appeals Tribunal**  
**Principal Registry, Melbourne**  
Strategy, Communications & Governance  
T: [REDACTED]  
E: [melanie\[REDACTED\]@aat.gov.au](mailto:melanie[REDACTED]@aat.gov.au)

[www.aat.gov.au](http://www.aat.gov.au)

---

**From:** Parliamentary <[Parliamentary@ag.gov.au](mailto:Parliamentary@ag.gov.au)>  
**Sent:** Thursday, 2 September 2021 9:04 AM  
**To:** Melanie [REDACTED] <[Melanie\[REDACTED\]@aat.gov.au](mailto:Melanie[REDACTED]@aat.gov.au)>; Parliamentary <[Parliamentary@ag.gov.au](mailto:Parliamentary@ag.gov.au)>;  
Governance mailbox <[governance@aat.gov.au](mailto:governance@aat.gov.au)>; Samantha [REDACTED]  
<[Samantha\[REDACTED\]@aat.gov.au](mailto:Samantha[REDACTED]@aat.gov.au)>  
**Cc:** Alison [REDACTED] <[Alison\[REDACTED\]@aat.gov.au](mailto:Alison[REDACTED]@aat.gov.au)>  
**Subject:** RE: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

**EXTERNAL EMAIL**

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**OFFICIAL**

Hi Mel,

Just following up on the below.

Kind regards,

**Julia** [REDACTED]  
Parliamentary Officer  
Cabinet, Legislation and Estimates | Strategy and Governance  
Attorney-General's Department  
t. [REDACTED] | e. [julia\[REDACTED\]](mailto:julia[REDACTED])



**OFFICIAL**

**From:** Melanie [REDACTED] [[mailto:Melanie\[REDACTED\]@aat.gov.au](mailto:Melanie[REDACTED]@aat.gov.au)]  
**Sent:** Friday, 27 August 2021 6:35 PM  
**To:** Parliamentary <[Parliamentary@ag.gov.au](mailto:Parliamentary@ag.gov.au)>; Governance mailbox <[governance@aat.gov.au](mailto:governance@aat.gov.au)>;  
 Samantha [REDACTED] <[Samantha\[REDACTED\]@aat.gov.au](mailto:Samantha[REDACTED]@aat.gov.au)>  
**Cc:** Alison [REDACTED] <[Alison\[REDACTED\]@aat.gov.au](mailto:Alison[REDACTED]@aat.gov.au)>  
**Subject:** RE: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

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Hi Julia,

Our apologies but our responses are still not ready – we'll have them to you as soon as we can next week.

Kind regards,  
 Mel.

**Melanie** [REDACTED]  
 Assistant Director, Governance

**Administrative Appeals Tribunal**  
**Principal Registry, Melbourne**  
 Strategy, Communications & Governance  
 T: [REDACTED]  
 E: [melanie\[REDACTED\]@aat.gov.au](mailto:melanie[REDACTED]@aat.gov.au)

[www.aat.gov.au](http://www.aat.gov.au)

---

**From:** Parliamentary <[Parliamentary@ag.gov.au](mailto:Parliamentary@ag.gov.au)>  
**Sent:** Thursday, 26 August 2021 3:35 PM  
**To:** Melanie [REDACTED] <[Melanie\[REDACTED\]@aat.gov.au](mailto:Melanie[REDACTED]@aat.gov.au)>; Governance mailbox <[governance@aat.gov.au](mailto:governance@aat.gov.au)>; Samantha [REDACTED] <[Samantha\[REDACTED\]@aat.gov.au](mailto:Samantha[REDACTED]@aat.gov.au)>  
**Cc:** Alison [REDACTED] <[Alison\[REDACTED\]@aat.gov.au](mailto:Alison[REDACTED]@aat.gov.au)>; Parliamentary <[Parliamentary@ag.gov.au](mailto:Parliamentary@ag.gov.au)>  
**Subject:** RE: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

**EXTERNAL EMAIL**

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**OFFICIAL**

Thanks for letting me know Mel – tomorrow should be fine.

Kind regards,

**Julia** [REDACTED]  
 Parliamentary Officer  
 Cabinet, Legislation and Estimates | Strategy and Governance  
 Attorney-General's Department

t. [REDACTED] | e. julia [REDACTED]

**OFFICIAL**

**From:** Melanie [REDACTED] [mailto:Melanie [REDACTED]@aat.gov.au]

**Sent:** Thursday, 26 August 2021 3:29 PM

**To:** Parliamentary <Parliamentary@ag.gov.au>; Governance mailbox <governance@aat.gov.au>;

Samantha [REDACTED] <Samantha [REDACTED]@aat.gov.au>

**Cc:** Alison [REDACTED] <Alison [REDACTED]@aat.gov.au>

**Subject:** RE: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

**CAUTION:** This email originated from outside of the organisation. Do not follow guidance, click links, or open attachments unless you recognise the sender and know the content is safe.

Good afternoon Julia,

I'm writing to let you know that unfortunately we won't have our responses to the 2 QoNs below ready by today's COB deadline – our apologies. They're currently at final clearance stage so we expect to be able to send them to you tomorrow.

Please don't hesitate to give me a call if you'd like to discuss this, otherwise we'll be in touch again soon with our responses.

Kind regards,  
Mel.

**Melanie** [REDACTED]  
Assistant Director, Governance

**Administrative Appeals Tribunal**  
**Principal Registry, Melbourne**  
Strategy, Communications & Governance

T: [REDACTED]  
E: [melanie \[REDACTED\]@aat.gov.au](mailto:melanie [REDACTED]@aat.gov.au)

[www.aat.gov.au](http://www.aat.gov.au)

---

**From:** Parliamentary <Parliamentary@ag.gov.au>

**Sent:** Friday, 13 August 2021 11:02 AM

**To:** Governance mailbox <governance@aat.gov.au>; Samantha [REDACTED]

<Samantha [REDACTED]@aat.gov.au>

**Cc:** Melanie [REDACTED] <Melanie [REDACTED]@aat.gov.au>

**Subject:** Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

**EXTERNAL EMAIL**

"Do not click any links or open any attachments unless you trust the sender, are expecting this email and know the content is safe."

**OFFICIAL**

Good morning,

Senator Kim Carr placed questions [4000](#) and [4001](#) on notice today, 13 August 2021. Please find **attached** the response templates.

It would be great if agency head cleared responses could be returned to [parliamentary@ag.gov.au](mailto:parliamentary@ag.gov.au) by **COB 26 August 2021** to facilitate progression to the AGO.

Please let me know if you have any questions regarding the above.

Kind regards,

**Julia** [REDACTED]  
Parliamentary Officer  
Cabinet, Legislation and Estimates | Strategy and Governance  
Attorney-General's Department  
t. [REDACTED] | e. [julia.\[REDACTED\]](mailto:julia.[REDACTED]@ag.gov.au)

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### IMPORTANT:

Please refer to the AAT website for information about temporary changes in place to respond to the impact of COVID-19 on services, including special measures practice directions: <http://www.aat.gov.au/impact-of-coronavirus-covid-19-on-our-services>

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**From:** [Melanie \[REDACTED\]](#)  
**To:** [Sian Leathem](#)  
**Cc:** [Chris Matthies](#); [Alison \[REDACTED\]](#); [Samantha \[REDACTED\]](#)  
**Subject:** For your clearance: QoNs 4000 and 4001 [SEC=OFFICIAL]  
**Date:** Thursday, 2 September 2021 12:23:00 PM

---

**OFFICIAL**

Hi Sian,

Chris has prepared, and I have proofread, responses to QoNs [4000](#) and [4001](#) which are ready for your clearance please.

Thanks,  
Mel.

**Melanie [REDACTED]**  
Assistant Director, Governance

**Administrative Appeals Tribunal**  
**Principal Registry, Melbourne**  
Strategy, Communications & Governance  
T: [REDACTED]  
E: [melanie.\[REDACTED\]@aat.gov.au](mailto:melanie.[REDACTED]@aat.gov.au)

[www.aat.gov.au](http://www.aat.gov.au)

**From:** [Sian Leathem](#)  
**To:** [Melanie \[REDACTED\]](#)  
**Cc:** [Chris Matthies](#); [Alison \[REDACTED\]](#); [Samantha \[REDACTED\]](#)  
**Subject:** RE: For your clearance: QoNs 4000 and 4001 [SEC=OFFICIAL]  
**Date:** Thursday, 2 September 2021 12:29:39 PM

---

**OFFICIAL**

Approved, thanks

---

**From:** Melanie [REDACTED] <Melanie.[REDACTED]@aat.gov.au>  
**Sent:** Thursday, 2 September 2021 12:23 PM  
**To:** Sian Leathem <Sian.Leathem@aat.gov.au>  
**Cc:** Chris Matthies <Chris.Matthies@aat.gov.au>; Alison [REDACTED] <Alison [REDACTED]@aat.gov.au>;  
Samantha [REDACTED] <Samantha [REDACTED]@aat.gov.au>  
**Subject:** For your clearance: QoNs 4000 and 4001 [SEC=OFFICIAL]

**OFFICIAL**

Hi Sian,  
Chris has prepared, and I have proofread, responses to QoNs [4000](#) and [4001](#) which are ready for your clearance please.

Thanks,

Mel.

**Melanie [REDACTED]**  
Assistant Director, Governance  
**Administrative Appeals Tribunal**  
**Principal Registry, Melbourne**  
Strategy, Communications & Governance  
T: [REDACTED]  
E: [melanie \[REDACTED\]@aat.gov.au](mailto:melanie [REDACTED]@aat.gov.au)  
[www.aat.gov.au](http://www.aat.gov.au)

**From:** [Melanie \[REDACTED\]](#)  
**To:** [Sian Leathem](#)  
**Cc:** [Chris Matthies](#); [Alison \[REDACTED\]](#) [Samantha \[REDACTED\]](#)  
**Subject:** RE: For your clearance: QoNs 4000 and 4001 [SEC=OFFICIAL]  
**Date:** Thursday, 2 September 2021 12:30:35 PM

---

Thanks, Sian, I'll send the responses off shortly.

Kind regards,

Mel.

**Melanie [REDACTED]**  
Assistant Director, Governance  
**Administrative Appeals Tribunal**  
**Principal Registry, Melbourne**  
Strategy, Communications & Governance  
T: [REDACTED]  
E: [melanie\[REDACTED\]@aat.gov.au](mailto:melanie[REDACTED]@aat.gov.au)  
[www.aat.gov.au](http://www.aat.gov.au)

---

**From:** Sian Leathem <[Sian.Leathem@aat.gov.au](mailto:Sian.Leathem@aat.gov.au)>  
**Sent:** Thursday, 2 September 2021 12:30 PM  
**To:** Melanie [REDACTED] <[Melanie\[REDACTED\]@aat.gov.au](mailto:Melanie[REDACTED]@aat.gov.au)>  
**Cc:** Chris Matthies <[Chris.Matthies@aat.gov.au](mailto:Chris.Matthies@aat.gov.au)>; Alison [REDACTED] <[Alison\[REDACTED\]@aat.gov.au](mailto:Alison[REDACTED]@aat.gov.au)>;  
Samantha [REDACTED] <[Samantha\[REDACTED\]@aat.gov.au](mailto:Samantha[REDACTED]@aat.gov.au)>  
**Subject:** RE: For your clearance: QoNs 4000 and 4001 [SEC=OFFICIAL]

**OFFICIAL**

Approved, thanks

---

**From:** Melanie [REDACTED] <[Melanie\[REDACTED\]@aat.gov.au](mailto:Melanie[REDACTED]@aat.gov.au)>  
**Sent:** Thursday, 2 September 2021 12:23 PM  
**To:** Sian Leathem <[Sian.Leathem@aat.gov.au](mailto:Sian.Leathem@aat.gov.au)>  
**Cc:** Chris Matthies <[Chris.Matthies@aat.gov.au](mailto:Chris.Matthies@aat.gov.au)>; Alison [REDACTED] <[Alison\[REDACTED\]@aat.gov.au](mailto:Alison[REDACTED]@aat.gov.au)>;  
Samantha [REDACTED] <[Samantha\[REDACTED\]@aat.gov.au](mailto:Samantha[REDACTED]@aat.gov.au)>  
**Subject:** For your clearance: QoNs 4000 and 4001 [SEC=OFFICIAL]

**OFFICIAL**

Hi Sian,

Chris has prepared, and I have proofread, responses to QoNs [4000](#) and [4001](#) which are ready for your clearance please.

Thanks,

Mel.

**Melanie [REDACTED]**  
Assistant Director, Governance  
**Administrative Appeals Tribunal**  
**Principal Registry, Melbourne**  
Strategy, Communications & Governance  
T: [REDACTED]  
E: [melanie\[REDACTED\]@aat.gov.au](mailto:melanie[REDACTED]@aat.gov.au)  
[www.aat.gov.au](http://www.aat.gov.au)

**From:** [Governance mailbox](#)  
**To:** [Parliamentary](#)  
**Cc:** [Alison \[REDACTED\]](#) [Governance mailbox](#); [Samantha \[REDACTED\]](#)  
**Subject:** RE: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]  
**Date:** Thursday, 2 September 2021 12:53:45 PM  
**Attachments:** [SQoN 4000 - Response.DOCX](#)  
[SQoN 4001 - Response.docx](#)

Hi Julia,  
Please find attached our responses to QoNs 4000 and 4001, which have been cleared by the Registrar.  
Thanks for your patience as we finalised these this week.  
Kind regards,  
Mel.

**Melanie [REDACTED]**  
Assistant Director, Governance  
**Administrative Appeals Tribunal**  
**Principal Registry, Melbourne**  
Strategy, Communications & Governance  
T: [REDACTED]  
E: [melanie\[REDACTED\]@aat.gov.au](mailto:melanie[REDACTED]@aat.gov.au)  
[www.aat.gov.au](http://www.aat.gov.au)

**From:** Parliamentary <Parliamentary@ag.gov.au>  
**Sent:** Thursday, 2 September 2021 9:04 AM  
**To:** Melanie [REDACTED] <Melanie [REDACTED]@aat.gov.au>; Parliamentary <Parliamentary@ag.gov.au>; Governance mailbox <governance@aat.gov.au>; Samantha [REDACTED] <Samantha [REDACTED]@aat.gov.au>  
**Cc:** Alison [REDACTED] <Alison [REDACTED]@aat.gov.au>  
**Subject:** RE: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

**EXTERNAL EMAIL**

"Do not click any links or open any attachments unless you trust the sender, are expecting this email and know the content is safe."

**OFFICIAL**

Hi Mel,  
Just following up on the below.  
Kind regards,

**Julia [REDACTED]**  
Parliamentary Officer  
Cabinet, Legislation and Estimates | Strategy and Governance  
Attorney-General's Department  
t. [REDACTED] | e. [REDACTED]

**OFFICIAL**

**From:** Melanie [REDACTED] [[mailto:Melanie \[REDACTED\]@aat.gov.au](mailto:Melanie [REDACTED]@aat.gov.au)]  
**Sent:** Friday, 27 August 2021 6:35 PM  
**To:** Parliamentary <[Parliamentary@ag.gov.au](mailto:Parliamentary@ag.gov.au)>; Governance mailbox <[governance@aat.gov.au](mailto:governance@aat.gov.au)>; Samantha [REDACTED] <[Samantha \[REDACTED\]@aat.gov.au](mailto:Samantha [REDACTED]@aat.gov.au)>  
**Cc:** Alison [REDACTED] <[Alison \[REDACTED\]@aat.gov.au](mailto:Alison [REDACTED]@aat.gov.au)>  
**Subject:** RE: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

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Hi Julia,  
Our apologies but our responses are still not ready – we'll have them to you as soon as



we can next week.

Kind regards,

Mel.

**Melanie** [REDACTED]

Assistant Director, Governance

**Administrative Appeals Tribunal**

**Principal Registry, Melbourne**

Strategy, Communications & Governance

T: [REDACTED]

E: [melanie@\[REDACTED\].aat.gov.au](mailto:melanie@[REDACTED].aat.gov.au)

[www.aat.gov.au](http://www.aat.gov.au)

---

**From:** Parliamentary <[Parliamentary@ag.gov.au](mailto:Parliamentary@ag.gov.au)>

**Sent:** Thursday, 26 August 2021 3:35 PM

**To:** Melanie [REDACTED] <[Melanie@\[REDACTED\].aat.gov.au](mailto:Melanie@[REDACTED].aat.gov.au)>; Governance mailbox

<[governance@aat.gov.au](mailto:governance@aat.gov.au)>; Samantha [REDACTED] <[Samantha@\[REDACTED\].aat.gov.au](mailto:Samantha@[REDACTED].aat.gov.au)>

**Cc:** Alison [REDACTED] <[Alison@\[REDACTED\].aat.gov.au](mailto:Alison@[REDACTED].aat.gov.au)>; Parliamentary <[Parliamentary@ag.gov.au](mailto:Parliamentary@ag.gov.au)>

**Subject:** RE: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

**EXTERNAL EMAIL**

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**OFFICIAL**

Thanks for letting me know Mel – tomorrow should be fine.

Kind regards,

**Julia** [REDACTED]

Parliamentary Officer

Cabinet, Legislation and Estimates | Strategy and Governance

Attorney-General's Department

t. [REDACTED] | e. [julia@\[REDACTED\].aat.gov.au](mailto:julia@[REDACTED].aat.gov.au)

**OFFICIAL**

**From:** Melanie [REDACTED] [[mailto:Melanie@\[REDACTED\].aat.gov.au](mailto:Melanie@[REDACTED].aat.gov.au)]

**Sent:** Thursday, 26 August 2021 3:29 PM

**To:** Parliamentary <[Parliamentary@ag.gov.au](mailto:Parliamentary@ag.gov.au)>; Governance mailbox <[governance@aat.gov.au](mailto:governance@aat.gov.au)>;

Samantha [REDACTED] <[Samantha@\[REDACTED\].aat.gov.au](mailto:Samantha@[REDACTED].aat.gov.au)>

**Cc:** Alison [REDACTED] <[Alison@\[REDACTED\].aat.gov.au](mailto:Alison@[REDACTED].aat.gov.au)>

**Subject:** RE: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

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Good afternoon Julia,

I'm writing to let you know that unfortunately we won't have our responses to the 2 QoNs below ready by today's COB deadline – our apologies. They're currently at final clearance stage so we expect to be able to send them to you tomorrow.

Please don't hesitate to give me a call if you'd like to discuss this, otherwise we'll be in touch again soon with our responses.

Kind regards,

Mel.

**Melanie** [REDACTED]

Assistant Director, Governance

**Administrative Appeals Tribunal**

**Principal Registry, Melbourne**

Strategy, Communications & Governance

T: [REDACTED]

E: [melanie\[REDACTED\]@aat.gov.au](mailto:melanie[REDACTED]@aat.gov.au)  
[www.aat.gov.au](http://www.aat.gov.au)

**From:** Parliamentary <[Parliamentary@ag.gov.au](mailto:Parliamentary@ag.gov.au)>

**Sent:** Friday, 13 August 2021 11:02 AM

**To:** Governance mailbox <[governance@aat.gov.au](mailto:governance@aat.gov.au)>; Samantha [REDACTED]  
 <[Samantha\[REDACTED\]@aat.gov.au](mailto:Samantha[REDACTED]@aat.gov.au)>

**Cc:** Melanie [REDACTED] <[Melanie\[REDACTED\]@aat.gov.au](mailto:Melanie[REDACTED]@aat.gov.au)>

**Subject:** Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

**EXTERNAL EMAIL**

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**OFFICIAL**

Good morning,

Senator Kim Carr placed questions [4000](#) and [4001](#) on notice today, 13 August 2021. Please find **attached** the response templates.

It would be great if agency head cleared responses could be returned to

[parliamentary@ag.gov.au](mailto:parliamentary@ag.gov.au) by **COB 26 August 2021** to facilitate progression to the AGO.

Please let me know if you have any questions regarding the above.

Kind regards,

**Julia** [REDACTED]

Parliamentary Officer

Cabinet, Legislation and Estimates | Strategy and Governance

Attorney-General's Department

t. [REDACTED] | e. [REDACTED]

**OFFICIAL**

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*The Administrative Appeals Tribunal acknowledges the traditional owners and custodians of country throughout Australia and acknowledges their continuing connection to land, waters and community. We pay our respects to the people, the cultures and elders past and present.*

**IMPORTANT:**

Please refer to the AAT website for information about temporary changes in place to respond to the impact of COVID-19 on services, including special measures practice directions: <http://www.aat.gov.au/impact-of-coronavirus-covid-19-on-our-services>

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**Australian Government**  
Attorney-General's Department

**PARLIAMENTARY QUESTION ON NOTICE COVERING SHEET**

Ministerial Correspondence Details			
<b>PDR Number:</b>	PQ21-000113	<b>Question Number:</b>	4000
<b>Date Asked:</b>	13 August 2021	<b>Date Sent to MO (from AGD):</b>	
<b>MO Deadline:</b>	9 September 2021	<b>Date Due to be Tabled:</b>	12 September 2021
<b>Subject:</b>	FOI requests granted or refused by the AAT		
<b>Asked By:</b>	Kim Carr		
<b>Summary/Overview:</b>	^To be manually inserted by line area – insert brief summary/overview here – max 200 words^		
<b>Related Question/s:</b>	PQ21-000114 AAT compliance with section 11(c), FOI Act ^To be manually inserted by line area – insert related parliamentary question number and subject/overview^		
<b>Action:</b>	I recommend that you approve the attached response to the Parliamentary Question on Notice		
<b>Authorised By:</b>	<b>Name:</b>	^Manually insert final Clearance Officer^	
	<b>Position:</b>	^Manually insert position of final Clearance Officer e.g. Director / Assistant Secretary / First Assistant Secretary etc.^	
	<b>Division:</b>	^Manually insert Branch and Division^	
	<b>Phone:</b>	^Manually insert phone number^	

Minister's Office Use <i>(Relevant information to be inserted by DLO/Adviser as required)</i>

## SENATE QUESTION

QUESTION NUMBER: 4000

Kim Carr asked the following question, upon notice, on 13 August 2021.

With respect to the Administrative Appeals Tribunal and the processing of freedom of information requests:

1. How many freedom of information requests did the Tribunal grant (either in full or in part) between 26 June 2021 and 11 August 2021.
2. How many freedom of information requests has the Tribunal refused (either in full or in part) between 26 June 2021 and 11 August 2021.

**Senator the Hon Michaelia Cash** has provided the following answer to the senator's question:

The information below relates to requests for access to documents made to the Administrative Appeals Tribunal under the *Freedom of Information Act 1982* in relation to which a decision was made to grant or refuse access between 26 June 2021 and 11 August 2021. The figures do not include requests that were transferred to another agency or withdrawn by the applicant.

1. 160 requests were granted in full or in part.
2. 3 requests were refused in full.

Requests that were refused in part are included in the figure for the number of requests that were granted in full or in part.



**Australian Government**  
Attorney-General's Department

**PARLIAMENTARY QUESTION ON NOTICE COVERING SHEET**

Ministerial Correspondence Details			
<b>PDR Number:</b>	PQ21-000114	<b>Question Number:</b>	4001
<b>Date Asked:</b>	13 August 2021	<b>Date Sent to MO (from AGD):</b>	^Insert date^
<b>MO Deadline:</b>	9 September 2021	<b>Date Due to be Tabled:</b>	12 September 2021
<b>Subject:</b>	AAT compliance with section 11(c), FOI Act		
<b>Asked By:</b>	Kim Carr		
<b>Summary/Overview:</b>	^To be manually inserted by line area – insert brief summary/overview here – max 200 words^		
<b>Related Question/s:</b>	PQ21-000113 FOI requests granted or refused by the AAT ^To be manually inserted by line area – insert <b>related</b> parliamentary question number and subject/overview^		
<b>Action:</b>	I recommend that you approve the attached response to the Parliamentary Question on Notice		
<b>Authorised By:</b>	<b>Name:</b>	^Manually insert final Clearance Officer^	
	<b>Position:</b>	^Manually insert position of final Clearance Officer e.g. Director / Assistant Secretary / First Assistant Secretary etc.^	
	<b>Division:</b>	^Manually insert Branch and Division^	
	<b>Phone:</b>	^Manually insert phone number^	

Minister's Office Use <i>(Relevant information to be inserted by DLO/Adviser as required)</i>

## SENATE QUESTION

QUESTION NUMBER: 4001

Kim Carr asked the following question, upon notice, on 13 August 2021.

With respect to the Administrative Appeals Tribunal and the processing of Freedom of Information requests:

1. Since July 2018, has the Tribunal at all times complied with its legal obligations under section 11C of the Freedom of Information Act; if not, how many times has it breached section 11C and why has it failed to comply with its legal obligations.
2. In 2018-19, did the Tribunal ever breach its legal obligation under section 11C of the Freedom of Information Act to publish a relevant document (being a document to which section 11C applies) on a website within 10 working days of a person being given access to that document; if so, how many times did the Tribunal breach its legal obligation under section 11C in 2018-19.
3. In 2019-20, did the Tribunal ever breach its legal obligation under section 11C of the Freedom of Information Act to publish a relevant document (being a document to which section 11C applies) on a website within 10 working days of a person being given access to that document; if so, how many times did the Tribunal breach its legal obligation under section 11C in 2019-20.
4. In 2020-21, did the Tribunal ever breach its legal obligation under section 11C of the Freedom of Information Act to publish a relevant document (being a document to which section 11C applies) on a website within 10 working days of a person being given access to that document; if so, how many times did the Tribunal breach its legal obligation under section 11C in 2020-21.
5. On the date that the Tribunal received this question, was the Tribunal in breach of its legal obligation under section 11C of the Freedom of Information Act to publish a relevant document (being a document to which section 11C applies) on a website within 10 working days of a person being given access to that document; if so, as at the date the Tribunal received this question, how many documents had the Tribunal failed to publish on a website in accordance with section 11C.

**Senator the Hon Michaelia Cash** has provided the following answer to the senator's question:

1. Section 11C of the *Freedom of Information Act 1982* (FOI Act) requires an agency to publish information to which that section applies on a website, including by making the information available for downloading from the website or by publishing on the website other details of how the information may be obtained. The Administrative Appeals Tribunal (AAT) does not administer the FOI Act. It is not a matter for the AAT to determine whether or not its own actions conform with the requirements of section 11C of that Act. The AAT has identified, however, that since July 2018 there have been 21 requests for access to documents in relation to which the AAT included information on the FOI disclosure log on its website more than 10 working days after giving a person access to documents. The AAT's processes for publishing

information within the timeframe were not implemented in a timely manner. The AAT has advised that it will review and improve its processes to ensure information is published within the timeframe.

2. In 2018–19, there were 8 requests for access to documents in relation to which the AAT included information on the FOI disclosure log more than 10 working days after giving a person access to the documents.
3. In 2019–20, there were 2 requests for access to documents in relation to which the AAT included information on the FOI disclosure log more than 10 working days after giving a person access to the documents.
4. In 2020–21, there were 10 requests for access to documents in relation to which the AAT included information on the FOI disclosure log more than 10 working days after giving a person access to the documents.
5. On 13 August 2021, the date the AAT received this question, there were 12 requests for access to documents in relation to which the AAT had not included information on the FOI disclosure log within 10 working days after giving a person access to the documents. Information in relation to those requests has subsequently been included on the AAT's FOI disclosure log.



**From:** [Parliamentary](#)  
**To:** [Governance mailbox](#); [Parliamentary](#)  
**Subject:** RE: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]  
**Date:** Thursday, 2 September 2021 3:59:11 PM

**EXTERNAL EMAIL**

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**OFFICIAL**

Hi Mel,  
 Thank you for sending the responses through – I know how difficult it can be to get them finalised!  
 Have a great evening,  
 Julia

**OFFICIAL**

**From:** Governance mailbox [mailto:governance@aat.gov.au]  
**Sent:** Thursday, 2 September 2021 12:53 PM  
**To:** Parliamentary <Parliamentary@ag.gov.au>  
**Cc:** Alison [REDACTED] <Alison [REDACTED]@aat.gov.au>; Governance mailbox <governance@aat.gov.au>; Samantha [REDACTED] <Samantha [REDACTED]@aat.gov.au>  
**Subject:** RE: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

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Hi Julia,  
 Please find attached our responses to QoNs 4000 and 4001, which have been cleared by the Registrar.  
 Thanks for your patience as we finalised these this week.  
 Kind regards,  
 Mel.

**Melanie** [REDACTED]  
 Assistant Director, Governance  
**Administrative Appeals Tribunal**  
**Principal Registry, Melbourne**  
 Strategy, Communications & Governance  
 T: [REDACTED]  
 E: [melanie \[REDACTED\]@aat.gov.au](mailto:melanie [REDACTED]@aat.gov.au)  
[www.aat.gov.au](http://www.aat.gov.au)

**From:** Parliamentary <[Parliamentary@ag.gov.au](mailto:Parliamentary@ag.gov.au)>  
**Sent:** Thursday, 2 September 2021 9:04 AM  
**To:** Melanie [REDACTED] <[Melanie \[REDACTED\]@aat.gov.au](mailto:Melanie [REDACTED]@aat.gov.au)>; Parliamentary <[Parliamentary@ag.gov.au](mailto:Parliamentary@ag.gov.au)>; Governance mailbox <[governance@aat.gov.au](mailto:governance@aat.gov.au)>; Samantha [REDACTED] <[Samantha \[REDACTED\]@aat.gov.au](mailto:Samantha [REDACTED]@aat.gov.au)>  
**Cc:** Alison [REDACTED] <[Alison \[REDACTED\]@aat.gov.au](mailto:Alison [REDACTED]@aat.gov.au)>  
**Subject:** RE: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

**EXTERNAL EMAIL**

"Do not click any links or open any attachments unless you trust the sender, are expecting this email and know the content is safe."

**OFFICIAL**

Hi Mel,  
 Just following up on the below.  
 Kind regards,

**Julia** [REDACTED]  
 Parliamentary Officer  
 Cabinet, Legislation and Estimates | Strategy and Governance  
 Attorney-General's Department  
 t. [REDACTED] | e. [REDACTED]

**OFFICIAL**

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**Sent:** Friday, 27 August 2021 6:35 PM  
**To:** Parliamentary <Parliamentary@ag.gov.au>; Governance mailbox <governance@aat.gov.au>;  
 Samantha [REDACTED] <Samantha [REDACTED]@aat.gov.au>  
**Cc:** Alison [REDACTED] <Alison [REDACTED]@aat.gov.au>  
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Hi Julia,  
 Our apologies but our responses are still not ready – we'll have them to you as soon as we can next week.  
 Kind regards,  
 Mel.

**Melanie Priano**  
 Assistant Director, Governance  
**Administrative Appeals Tribunal**  
**Principal Registry, Melbourne**  
 Strategy, Communications & Governance  
 T: [REDACTED]  
 E: [melanie \[REDACTED\]@aat.gov.au](mailto:melanie [REDACTED]@aat.gov.au)  
[www.aat.gov.au](http://www.aat.gov.au)

**From:** Parliamentary <Parliamentary@ag.gov.au>  
**Sent:** Thursday, 26 August 2021 3:35 PM  
**To:** Melanie [REDACTED] <Melanie [REDACTED]@aat.gov.au>; Governance mailbox  
 <governance@aat.gov.au>; Samantha [REDACTED] <Samantha [REDACTED]@aat.gov.au>  
**Cc:** Alison [REDACTED] <Alison [REDACTED]@aat.gov.au>; Parliamentary <Parliamentary@ag.gov.au>  
**Subject:** RE: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

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**OFFICIAL**

Thanks for letting me know Mel – tomorrow should be fine.  
 Kind regards,

**Julia** [REDACTED]  
 Parliamentary Officer  
 Cabinet, Legislation and Estimates | Strategy and Governance  
 Attorney-General's Department  
 t. [REDACTED] | e. [julia \[REDACTED\]@aat.gov.au](mailto:julia [REDACTED]@aat.gov.au)

**OFFICIAL**

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**Sent:** Thursday, 26 August 2021 3:29 PM  
**To:** Parliamentary <Parliamentary@ag.gov.au>; Governance mailbox <governance@aat.gov.au>;  
 Samantha [REDACTED] <Samantha [REDACTED]@aat.gov.au>  
**Cc:** Alison [REDACTED] <Alison [REDACTED]@aat.gov.au>

**Subject:** RE: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

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Good afternoon Julia,

I'm writing to let you know that unfortunately we won't have our responses to the 2 QoNs below ready by today's COB deadline – our apologies. They're currently at final clearance stage so we expect to be able to send them to you tomorrow.

Please don't hesitate to give me a call if you'd like to discuss this, otherwise we'll be in touch again soon with our responses.

Kind regards,

Mel.

**Melanie** [REDACTED]

Assistant Director, Governance

**Administrative Appeals Tribunal**

**Principal Registry, Melbourne**

Strategy, Communications & Governance

T: [REDACTED]

E: [melanie\[REDACTED\]@aat.gov.au](mailto:melanie[REDACTED]@aat.gov.au)

[www.aat.gov.au](http://www.aat.gov.au)

**From:** Parliamentary <[Parliamentary@ag.gov.au](mailto:Parliamentary@ag.gov.au)>

**Sent:** Friday, 13 August 2021 11:02 AM

**To:** Governance mailbox <[governance@aat.gov.au](mailto:governance@aat.gov.au)>; Samantha [REDACTED]

<[Samantha\[REDACTED\]@aat.gov.au](mailto:Samantha[REDACTED]@aat.gov.au)>

**Cc:** Melanie [REDACTED] <[Melanie\[REDACTED\]@aat.gov.au](mailto:Melanie[REDACTED]@aat.gov.au)>

**Subject:** Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

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Good morning,

Senator Kim Carr placed questions [4000](#) and [4001](#) on notice today, 13 August 2021. Please find **attached** the response templates.

It would be great if agency head cleared responses could be returned to

[parliamentary@ag.gov.au](mailto:parliamentary@ag.gov.au) by **COB 26 August 2021** to facilitate progression to the AGO.

Please let me know if you have any questions regarding the above.

Kind regards,

**Julia** [REDACTED]

Parliamentary Officer

Cabinet, Legislation and Estimates | Strategy and Governance

Attorney-General's Department

t. [REDACTED] | e. [julia\[REDACTED\]@aat.gov.au](mailto:julia[REDACTED]@aat.gov.au)

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*The Administrative Appeals Tribunal acknowledges the traditional owners and custodians of country throughout Australia and acknowledges their continuing connection to land, waters and community. We pay our respects to the people, the cultures and elders past and present.*

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**From:** [Governance mailbox](#)  
**To:** [Melanie \[REDACTED\]](#)  
**Subject:** FW: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]  
**Date:** Tuesday, 14 September 2021 12:58:43 PM

**OFFICIAL**

FYI – QONs 4000 and 4001 are not yet tabled. I'll keep checking the APH website in the lead up to the SBE hearing.

Kind regards,  
 Michaela

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**From:** Governance mailbox <[governance@aat.gov.au](mailto:governance@aat.gov.au)>  
**Sent:** Thursday, 2 September 2021 12:53 PM  
**To:** Parliamentary <[Parliamentary@ag.gov.au](mailto:Parliamentary@ag.gov.au)>  
**Cc:** Alison [REDACTED] <[Alison \[REDACTED\]@aat.gov.au](mailto:Alison [REDACTED]@aat.gov.au)>; Governance mailbox <[governance@aat.gov.au](mailto:governance@aat.gov.au)>; Samantha [REDACTED] <[Samantha \[REDACTED\]@aat.gov.au](mailto:Samantha [REDACTED]@aat.gov.au)>  
**Subject:** RE: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

Hi Julia,  
 Please find attached our responses to QoNs 4000 and 4001, which have been cleared by the Registrar.  
 Thanks for your patience as we finalised these this week.  
 Kind regards,  
 Mel.

**Melanie [REDACTED]**  
 Assistant Director, Governance  
**Administrative Appeals Tribunal**  
**Principal Registry, Melbourne**  
 Strategy, Communications & Governance  
 T: [REDACTED]  
 E: [melanie \[REDACTED\]@aat.gov.au](mailto:melanie [REDACTED]@aat.gov.au)  
[www.aat.gov.au](http://www.aat.gov.au)

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**From:** Parliamentary <[Parliamentary@ag.gov.au](mailto:Parliamentary@ag.gov.au)>  
**Sent:** Thursday, 2 September 2021 9:04 AM  
**To:** Melanie [REDACTED] <[Melanie \[REDACTED\]@aat.gov.au](mailto:Melanie [REDACTED]@aat.gov.au)>; Parliamentary <[Parliamentary@ag.gov.au](mailto:Parliamentary@ag.gov.au)>; Governance mailbox <[governance@aat.gov.au](mailto:governance@aat.gov.au)>; Samantha [REDACTED] <[Samantha \[REDACTED\]@aat.gov.au](mailto:Samantha [REDACTED]@aat.gov.au)>  
**Cc:** Alison [REDACTED] <[Alison \[REDACTED\]@aat.gov.au](mailto:Alison [REDACTED]@aat.gov.au)>  
**Subject:** RE: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

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**OFFICIAL**

Hi Mel,  
 Just following up on the below.  
 Kind regards,

**Julia [REDACTED]**  
 Parliamentary Officer  
 Cabinet, Legislation and Estimates | Strategy and Governance  
 Attorney-General's Department  
 t. [REDACTED] | e. [julia \[REDACTED\]@aat.gov.au](mailto:julia [REDACTED]@aat.gov.au)

**OFFICIAL**

**From:** Melanie [REDACTED] [[mailto:Melanie \[REDACTED\]@aat.gov.au](mailto:Melanie [REDACTED]@aat.gov.au)]

**Sent:** Friday, 27 August 2021 6:35 PM

**To:** Parliamentary <[Parliamentary@ag.gov.au](mailto:Parliamentary@ag.gov.au)>; Governance mailbox <[governance@aat.gov.au](mailto:governance@aat.gov.au)>; Samantha [REDACTED] <[Samantha \[REDACTED\]@aat.gov.au](mailto:Samantha [REDACTED]@aat.gov.au)>

**Cc:** Alison [REDACTED] <[Alison \[REDACTED\]@aat.gov.au](mailto:Alison [REDACTED]@aat.gov.au)>

**Subject:** RE: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

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Hi Julia,

Our apologies but our responses are still not ready – we'll have them to you as soon as we can next week.

Kind regards,

Mel.

**Melanie** [REDACTED]

Assistant Director, Governance

**Administrative Appeals Tribunal**

**Principal Registry, Melbourne**

Strategy, Communications & Governance

T: [REDACTED]

E: [melanie \[REDACTED\]@aat.gov.au](mailto:melanie [REDACTED]@aat.gov.au)

[www.aat.gov.au](http://www.aat.gov.au)

**From:** Parliamentary <[Parliamentary@ag.gov.au](mailto:Parliamentary@ag.gov.au)>

**Sent:** Thursday, 26 August 2021 3:35 PM

**To:** Melanie [REDACTED] <[Melanie \[REDACTED\]@aat.gov.au](mailto:Melanie [REDACTED]@aat.gov.au)>; Governance mailbox <[governance@aat.gov.au](mailto:governance@aat.gov.au)>; Samantha [REDACTED] <[Samantha \[REDACTED\]@aat.gov.au](mailto:Samantha [REDACTED]@aat.gov.au)>

**Cc:** Alison [REDACTED] <[Alison \[REDACTED\]@aat.gov.au](mailto:Alison [REDACTED]@aat.gov.au)>; Parliamentary <[Parliamentary@ag.gov.au](mailto:Parliamentary@ag.gov.au)>

**Subject:** RE: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

**EXTERNAL EMAIL**

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**OFFICIAL**

Thanks for letting me know Mel – tomorrow should be fine.

Kind regards,

**Julia** [REDACTED]

Parliamentary Officer

Cabinet, Legislation and Estimates | Strategy and Governance

Attorney-General's Department

t. [REDACTED]

e. [julia \[REDACTED\]@aat.gov.au](mailto:julia [REDACTED]@aat.gov.au)

**OFFICIAL**

**From:** Melanie [REDACTED] [[mailto:Melanie \[REDACTED\]@aat.gov.au](mailto:Melanie [REDACTED]@aat.gov.au)]

**Sent:** Thursday, 26 August 2021 3:29 PM

**To:** Parliamentary <[Parliamentary@ag.gov.au](mailto:Parliamentary@ag.gov.au)>; Governance mailbox <[governance@aat.gov.au](mailto:governance@aat.gov.au)>; Samantha [REDACTED] <[Samantha \[REDACTED\]@aat.gov.au](mailto:Samantha [REDACTED]@aat.gov.au)>

**Cc:** Alison [REDACTED] <[Alison \[REDACTED\]@aat.gov.au](mailto:Alison [REDACTED]@aat.gov.au)>

**Subject:** RE: Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

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Good afternoon Julia,

I'm writing to let you know that unfortunately we won't have our responses to the 2 QoNs below ready by today's COB deadline – our apologies. They're currently at final clearance stage so we expect to be able to send them to you tomorrow.

Please don't hesitate to give me a call if you'd like to discuss this, otherwise we'll be in

touch again soon with our responses.

Kind regards,

Mel.

**Melanie** [REDACTED]

Assistant Director, Governance

**Administrative Appeals Tribunal**

**Principal Registry, Melbourne**

Strategy, Communications & Governance

T: [REDACTED]

E: [melanie@\[REDACTED\].aat.gov.au](mailto:melanie@[REDACTED].aat.gov.au)

[www.aat.gov.au](http://www.aat.gov.au)

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**From:** Parliamentary <[Parliamentary@ag.gov.au](mailto:Parliamentary@ag.gov.au)>

**Sent:** Friday, 13 August 2021 11:02 AM

**To:** Governance mailbox <[governance@aat.gov.au](mailto:governance@aat.gov.au)>; Samantha [REDACTED]

<[Samantha@\[REDACTED\].aat.gov.au](mailto:Samantha@[REDACTED].aat.gov.au)>

**Cc:** Melanie [REDACTED] <[Melanie@\[REDACTED\].aat.gov.au](mailto:Melanie@[REDACTED].aat.gov.au)>

**Subject:** Senate questions on Notice 4000 and 4001 [SEC=OFFICIAL]

**EXTERNAL EMAIL**

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**OFFICIAL**

Good morning,

Senator Kim Carr placed questions [4000](#) and [4001](#) on notice today, 13 August 2021. Please find **attached** the response templates.

It would be great if agency head cleared responses could be returned to

[parliamentary@ag.gov.au](mailto:parliamentary@ag.gov.au) by **COB 26 August 2021** to facilitate progression to the AGO.

Please let me know if you have any questions regarding the above.

Kind regards,

**Julia** [REDACTED]

Parliamentary Officer

Cabinet, Legislation and Estimates | Strategy and Governance

Attorney-General's Department

t. [REDACTED] | e. [julia@\[REDACTED\].aat.gov.au](mailto:julia@[REDACTED].aat.gov.au)

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