



Administrative Appeals Tribunal REQUEST TO WAIVE APPLICATION FEE

All questions **MUST** be answered and the appropriate YES or NO boxes ticked: [✓].
Use the word **NIL** where necessary and please don't use strokes or dashes.
Please use whole dollars eg \$25 not \$24.65.
Income and expenses are to be calculated **FORTNIGHTLY**.

1. APPLICANT

Name: _____

Address: _____ P/Code _____

Occupation: _____

2. EMPLOYMENT

Are you currently employed?

YES If yes please complete this section

NO If no please go to **3. OTHER INCOME**

Employer's name: _____

Employer's Address: _____

My income after tax is \$.....PER FORTNIGHT

3. OTHER INCOME

Do you receive any other income in addition to that shown above?

YES If yes please complete this section

NO If no please go to **4. SUMMARY OF INCOME**

The details of other income I receive including any maintenance payments for myself or my children, Family Allowance, rent or board from people living in the same premises as I do are as follows:

NATURE OF INCOME:

_____	\$.....per fortnight
_____	\$.....per fortnight
_____	\$.....per fortnight
_____	\$.....per fortnight
TOTAL	\$.....per fortnight

4. SUMMARY OF INCOME

The total amount of income I receive **per fortnight** is as follows:

EMPLOYMENT (from Section 2 above)	\$.....
OTHER INCOME (from Section 3 above)	\$.....
TOTAL	\$.....

5. EXPENSES

I havedependents.

(If any dependents have a separate income please show amounts received fortnightly after tax)

I am committed to the following fortnightly expenses:

Rent/Bond/Mortgage	\$.....per fortnight
Credit card/HP/Loan repayments	\$.....per fortnight
Living expenses - food/clothing etc	\$.....per fortnight
- fares/gas/electricity/phone etc	\$.....per fortnight
Other	
.....	\$.....per fortnight
.....	\$.....per fortnight
TOTAL	\$.....per fortnight

6. SAVINGS

Do you have any savings?

YES If yes please complete this section

NO If no please go to **7. OTHER ASSETS**

The details on my bank accounts, credit union accounts, building society accounts, investment accounts etc are as follows (please indicate joint accounts by putting J next to the account number)

Account Number	Name on Institution	Current Balance
		\$
		\$
		\$

Note: Interest received from these accounts should be included in Section 3. OTHER INCOME

7. OTHER ASSETS

Do you have any other assets?

(Assets are things like a block of land, houses, cars, boats, shares etc)

YES If yes please complete this section

NO If no please go to **8. DECLARATION**

The assets I have are as follows: (If ownership of any of your assets is shared with another person show what share you have e.g. half share in.....)

Description of Assets	Estimated Net Value*

* The estimated net value is what you expect to receive for the asset or your share, if it was sold in the current market, after any secured liabilities (e.g. mortgage, hire purchase) have been paid off .

Note: Interest received from these assets (e.g rent or dividends) should be included in Section 3. OTHER INCOME

8. OTHER INFORMATION

Is there any other information about you or your dependents' circumstances which you believe should be taken into account in deciding your request?

YES If yes, please set out the information on a separate sheet and attach to this form

NO If no, please go to **9. DECLARATION**

9. DECLARATION

I declare that to the best of my knowledge and belief the information set out in this application is true and that, where any estimate is given, it is given in good faith.

Applicant's signature

Date:

WARNING

Any person who knowingly makes an untrue representation or statement to obtain a benefit or advantage from the Commonwealth is guilty of an offence and, if found guilty, can be fined or imprisoned for up to two years.

FOR TRIBUNAL USE ONLY

The application fee to which this request relates is, pursuant to Regulation 19(6)(c) of the *Administrative Appeals Tribunal Regulations*, is waived/not waived

Signed.....

Deputy Registrar / / 20