



## Administrative Appeals Tribunal

Social Services & Child Support Division

# Application for Review Form AAT first review of a Centrelink decision

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**Do you disagree with a Centrelink decision?**

**The AAT provides quick, fair and independent reviews of Centrelink decisions.**

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### Contact details

Telephone 1800 228 333  
International applicants + 61 2 9276 5101  
Website [www.aat.gov.au](http://www.aat.gov.au)  
Teletypewriter service (TTY) 133 677

### Information in other languages

For information in another language, call 131 450 from anywhere in Australia and +61 3 9203 4038 from outside of Australia. The Translating and Interpreting Service can call us on your behalf.

### The AAT is independent

The AAT is not part of Centrelink, or the Department of Human Services. It is an independent tribunal with members who have expertise in law, welfare, accounting, medicine or public administration.

### The AAT can change Centrelink decisions

The AAT has the power to change Centrelink decisions, if the decision has been reviewed by an Authorised Review Officer (ARO), or in most circumstances a Subject Matter Expert (SME) at Centrelink and the AAT finds that the decision does not accord with the law. For example, the AAT can change decisions involving:

- Rejection of a claim
- Payment start dates
- Rate of payment
- Rate reduction
- Cancellation/suspension
- Non-payment periods
- Overpayments and debt recovery
- Non-payment of arrears
- Disability impairment ratings
- Shared care percentages
- Assessments of living arrangements
- Treatment of income and assets

### Applying to the AAT is free

There is no cost to a person who wishes to have the AAT review a Centrelink decision.

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### The AAT is informal

The hearings are conducted in an informal manner and legal representation is not necessary. You can choose to be accompanied to the hearing by friends, family or a legal representative if you wish.

Usually no-one from Centrelink attends the hearing.

### Do you need help filling in this form?

Ask a friend, community worker or call the AAT on 1800 228 333.

Has the decision been reviewed by a Centrelink Authorised Review Officer or a Centrelink Subject Matter Expert?

Yes → Date of decision: .....

No → A Centrelink Authorised Review Officer or Subject Matter Expert must review the decision before you can apply to the AAT. Please contact Centrelink.

### Making an application

To make an application for review of a Centrelink decision, simply:

- Apply online at [www.aat.gov.au](http://www.aat.gov.au); or
- Call the AAT on 1800 228 333; or
- Fill in this form and:
  - Post it to the AAT (Reply Paid 9955 in your capital city: no stamp required if posted within Australia); or
  - Fax it to your nearest AAT office;
  - Take it to your nearest AAT office.

### Your details

Your AATID, if known: .....

Title: Mr  Ms  Mrs  Miss  Other  .....

Last name: .....

First name: .....

Date of birth: .....

Gender: .....

Contact address: .....

.....

..... Postcode: .....

Telephone number: .....

Mobile telephone number: .....

# Application for Review Form

## AAT first review of a Centrelink decision

Email address: .....

Your Centrelink reference number, if known: .....

### Your application

What type of payment(s) would you like reviewed?

- |   |   |
|---|---|
| <input type="checkbox"/> Newstart allowance | <input type="checkbox"/> Parenting payment                    |
| <input type="checkbox"/> Pension            | <input type="checkbox"/> Disability payments                  |
| <input type="checkbox"/> Family payments    | <input type="checkbox"/> Youth Allowance                      |
| <input type="checkbox"/> Austudy            | <input type="checkbox"/> Paid Parental Leave (PPL) *see below |
| <input type="checkbox"/> Other              |   |

If 'other', please state: .....

\* In PPL reviews you MUST make your application within 28 days of the Centrelink Authorised Review Officer or Subject Matter Expert decision, unless the AAT approves an extension.

What decision(s) would you like reviewed?

- |  |  |
|--|--|
| <input type="checkbox"/> Rejection of claim        | <input type="checkbox"/> Cancellation/suspension |
| <input type="checkbox"/> Rate of payment           | <input type="checkbox"/> Payment start date      |
| <input type="checkbox"/> Rate reduction            | <input type="checkbox"/> Shared care percentage  |
| <input type="checkbox"/> Non-payment period        | <input type="checkbox"/> PPL payment period      |
| <input type="checkbox"/> Overpayment/debt recovery | <input type="checkbox"/> Other                   |

If 'other', please state: .....

Name of employer (if making an application about PPL) .....

Please provide reasons why you disagree with the decision. We cannot start your review if you do not answer this question. You may enclose more papers if needed.

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.....  
.....

How do you prefer to have your review heard?  Come to the AAT  Telephone

### Services provided for applicants

If needed, we can arrange for an interpreter to attend the hearing (at no cost to you).

Do you need an interpreter to assist you during the hearing?  Yes  No

If 'yes', which language/dialect? .....

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Would you like to discuss a disability-related need (e.g. wheelchair access, sign interpreter)?

Yes     No

If yes, a tribunal officer will contact you to discuss how we can best meet your individual needs.

### Optional questions

Answering these questions will help us match our services to the needs of applicants.

Are you of Aboriginal or Torres Strait Islander origin?     Yes     No

Were you born overseas?     Yes     No

Which country?.....

What languages do you speak at home? .....

### Please sign here

Signature: ..... Date: .....

You will also need to sign below if you have a representative.

### Support at the hearing

You can bring a friend or family member to the hearing for support, or may want to be assisted by an advocate or legal representative (at your own cost).

### Do you have a representative?

Do you want letters from the AAT sent to a representative (e.g. a lawyer or community representative)? If so, please write their name here:

Representative's name: .....

Type of representative (e.g. lawyer, family member, welfare worker): .....

Their postal address: .....

.....

Their telephone number: .....

Please sign here to authorise the AAT to disclose relevant personal information to your nominated representative.

Signature: ..... Date: .....

### What we do with information given to us

We collect information from you to process your application and carry out the review. We may disclose some or all of the information you give us to Centrelink and/or any other relevant person or body for the purpose of the review. We may also use information about you to improve our services. More information, including our [Privacy Policy](#), is available on our website [www.aat.gov.au](http://www.aat.gov.au), or by calling 1800 228 333.